

AGENDA

REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

April 10, 2019

6:00 p.m.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Sacramento Valley Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and viewed online at <https://www.sacvalleycharter.org/board-meetings-2017-19.html>.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	_____
Narinder Thandi	_____	_____
Darshan Mundy	_____	_____
Surjit S. Dhillon	_____	_____
Bhajan S. Bhinder	_____	_____

C. APPROVAL MINUTES OF: March 12, 2019 Regular Board Meeting

II. PUBLIC SESSION

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

IV. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal recommends approval of all consent agenda items.

A. Approval of Meeting Agenda

V. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approve Revenue and Expense Reports
2. Approve Calendars for 2019-20
 - a. Instructional Calendar
 - b. Certificated Staff Calendar
 - c. Board Meeting Calendar

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

1. Ratify hiring of School Secretary, English Language Learner Specialist, Bus Driver

VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (45 minutes)

1. Charter Renewal MOU
 - A. WUSD proposals for Board member composition
 - B. Other
2. Charter – Authorizer Calendar of Due Dates
3. Security Assessment
4. Robotics Class
5. Board Policies Development

B. CURRICULUM AND INSTRUCTION (15 minutes)

1. Principal’s Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance and enrollment update.

C. PERSONNEL (10 minutes)

1. Staffing Update 2019-20

D. PUPIL SERVICES (10 minutes)

1. Update on Transportation Services

VII. ITEMS FROM THE BOARD

VIII. CLOSED SESSION

IX. ADJOURNMENT

The meeting was adjourned at _____

MINUTES (DRAFT)

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

March 13, 2019

6:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order by the acting Board Chair at 6:26 PM.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	<u>Arrived at 6:33PM</u>	
Narinder Thandi	<u>X</u>	<u> </u>
Darshan Mundy	<u> </u>	<u>X</u>
Surjit S. Dhillon	<u>X</u>	<u> </u>
Bhajan S. Bhinder	<u>X</u>	<u> </u>

C. APPROVED MINUTES OF: February 20, 2019 Regular Board Meeting as amended for School Safety Plan to be brought back annually and/or as laws change.

Motioned by B. Bhinder; Seconded by N. Thandi; Vote of 3-Ayes; 0-Noes; 2-Absent.

II. PUBLIC SESSION

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

IV. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal recommends approval of all consent agenda items.

A. Approval Meeting Agenda

Consent agenda approved as Motioned by: S. Dhillon; Seconded by N. Thandi; Vote of 3-Ayes; 0-Noes; 2-Absent

ITEMS SCHEDULED FOR ACTION

SVCS MINUTES

B. BUSINESS (30 minutes)

1. Approves Revenue and Expense Reports as Motioned by N. Thandi; Seconded by S. Dhillon; Vote of 4-Ayes; 1-Absent.
2. Approve Second Interim Report with Budget Transfers and Revisions as Motioned by B. Bhinder; Seconded by N. Thandi; Vote of 4-Ayes, 1-Absent

C. CURRICULUM AND INSTRUCTION

D. PERSONNEL

V. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (45 minutes)

1. Low Performing Student Block Grant Update Provided – SVCS has only one eligible student in 2018-19. The student is receiving the supports provided to all low-performing students. A plan with listed supports and costs will be brought back to a future meeting once 2019-20 eligible pupil(s) are known.
2. Complete annual Form 700, Statement of Economic Interests – the one board member needing to complete the form was absent and will be contacted separately to complete the form by the April 1 deadline.
3. Staffing update for 2019-20 – School Secretary and EL IA positions are being advertised with screening and preliminary interviews underway.
4. Calendaring May and June Board Meetings for LCAP and Budget Adoption – May 8 and June 5 were chosen as the meeting dates (with the earlier June date selected to accommodate a schedule conflict on June 12).
5. The Charter Renewal MOU was discussed with Special Education Pro Rata Share and Excess Costs language, grade levels being served and the addition of an annual presentation before WUSD’s Board being mentioned more specifically.
6. Charter Renewal Update
 - A. WUSD’s Board Meeting for action is scheduled for 03-14-19 at 7:00PM
 - B. Shared questions from WUSD’s Board, responses and discussions with YMC

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Principal’s Report: This was a presentation of information which has occurred since the previous Board meeting. This also included ongoing efforts for student performance and enrollment update.

C. PERSONNEL

D. PUPIL SERVICES (10 minutes)

1. Update on Transportation Services – a 2012 van was purchased for \$13k; a new bus driver has been identified and will go through the process of becoming licensed in the State of CA.

VI. ITEMS FROM THE BOARD

VII. CLOSED SESSION

VIII. ADJOURNMENT

The meeting was adjourned at 8:08 PM.

DRAFT

Sacramento Valley Charter School Transaction Report

March 9 - April 8, 2019

	Account	Amount
Total for 8096 - Cash in Lieu of Property Taxes	UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 74,653.83
Total for After School Program	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:After School Program	\$ 2,280.00
Total for Fundraising	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Fundraising	\$ 1,405.97
Total for UNRESTRICTED REVENUE		\$ 78,339.80
Total for Restricted Revenue	V RESTRICTED REVENUE:6030 - CSFGP SB740	\$ 142,313.00
Total Unrestricted & Restricted		<u><u>\$ 220,652.80</u></u>

Sacramento Valley Charter School
Check Detail
 March 9 - April 9, 2019

Date	Num	Name	Memo/Description	Amount
03/12/2019	3634	California Choice Builder	Dental & Vision premiums for April	807.38
03/12/2019	3635	SWEAT Team	Fitness & Wellness sessions	1,980.00
03/12/2019	3636	North Valley Fleet Services, Inc.	45-day bus inspection & repairs for bus S-3	732.48
03/12/2019	3637	TIAA Bank	copier lease	99.76
03/12/2019	3638	Andrea Anaya	reimbursement for classroom supplies	38.25
03/12/2019	3639	Young, Minney & Corr, LLP	legal service regarding charter renewal	5,206.47
03/12/2019	3640	Chill-Chain, Inc.	milk	72.07
03/12/2019	3641		Voided	0.00
03/12/2019	3642	WageWorks	cobra services	37.60
03/12/2019	3643	West Sacramento Truck Stop	fuel expense for February	2,968.90
03/12/2019	3644	Quill.com	classroom supplies	197.07
03/12/2019	3645	The UPS Store	Fingerprinting	270.00
			mailing service	211.77
				<u>481.77</u>
03/12/2019	3646	Marshalls Auto Sales	purchased van	13,320.00
03/12/2019	3647	US Bank	vans fuel expense- 2 months	945.77
			classroom supplies	200.79
			grocery for lunch - 2 months invoices	4,794.50
			after school snacks	264.56
			facebook ad	94.07
			supplies for buses & repairs	574.82
			1099 e-file	50.90
			Microsoft fee & Weebly subscription	362.87
			snacks for professional development	99.12
			Robotics , books for Read A Thon winners & Flocabulary subscription	752.88
			Printer for office & office supplies	775.49
			credit from Sam's club	-194.27
				<u>8,721.50</u>
03/12/2019	3648		Voided	0.00
03/12/2019	3649	Alliance Redwoods	Voided	0.00
03/20/2019	3650	Chill-Chain, Inc.	milk and butter	380.72
03/20/2019	3651	Barbara J. Gross, CPA	filing of form 990 & 199	1,000.00
03/20/2019	3652	MetLife	Life, LTD & ADD	318.74
03/20/2019	3653	Washington Unified School District	oversight fee	9,884.00
			BTSA service	5,000.00
			special education cost	72,243.00

87,127.00

03/20/2019	3654 Harpreet Singh	transport students from Roseville	1,170.00
		Repairs & Maintenance	240.00
03/20/2019	3655 Cammi Ruffino	reimbursement for classroom supplies	29.06
03/20/2019	3656 Sarbjeet Nijjar	reimbursement for classroom supplies	14.85
03/20/2019	3657 Sikh Temple	rent for January,February, March	61,335.00
03/21/2019	3658 Alliance Redwoods	5th grade camp to Alliance Redwoods	2,076.00
03/28/2019	3659 Chill-Chain, Inc.	Milk	90.09
03/28/2019	3660 Sikh Temple	Van rent & driver wages	5,900.00
03/28/2019	3661 SWEAT Team	fitness & wellness session	1,980.00
03/28/2019	3662 Department of Motor Vehicles	pull out notices	7.00
03/28/2019	3663 Wave Broadband	Phone & Internet services	333.69
03/28/2019	3664 Amazon.Com	classroom supplies	793.81
		office supplies	125.23
		sales tax on orders	-12.51
			<hr/> <hr/> 906.53 <hr/> <hr/>
03/28/2019	3665 Quill.com	classroom supplies	109.07
03/28/2019	3666 Jasmin Amedavadi	physical exam for new bus driver	55.00
03/28/2019	3667 Great America Financial	copier lease	614.13

SVCS | 2019-2020 INSTRUCTIONAL CALENDAR Revised on 4/9/2019

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	28	30	31			

Purple No School
Green Minimum Day
Blue First/Last Day

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 Minimum Day
20 M.L. King Day

18 days

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

13 Meet and Greet
15 First Day of School
30 Minimum Day

12 days

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 Lincoln's Birthday
17 President's Day
28 End of 2nd Trimester Report Cards

18 days

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day
26-27 Minimum Day (Parent Conferences)

20 days

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Minimum Day

22 days

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

24-25 No School for Students (Parent Conferences)

21 days

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-13 Spring Break

16 days

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 Minimum Day
8 End of 1st Trimester Report Cards
11 Veterans Day
25-29 Thanksgiving Recess

15 days

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 Minimum Day
25 Memorial Day

20 days

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23- Jan 6 Winter Recess

15 days

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3 Last Day of School
 Minimum Day
 End of 3rd Trimester Report Cards

3 days

SVCS | 2019-2020 EMPLOYEE CALENDAR Revised on 4/9/19

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	28	30	31			

Purple No School
Green Minimum Day
Blue First/Last Day
Yellow Teacher Work Day
Orange PD

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

17 Minimum Day
20 M.L. King Day

18 days

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

13 Meet and Greet
15 First Day of School
30 Minimum Day

15 days

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

14 Lincoln's Birthday
17 President's Day
28 End of 2nd Trimester Report card

18 days

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day
26-27 Minimum Day (Parent Conferences)

20 days

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

20 Minimum Day

22 days

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

24-25 No School for Students (Parent Conferences)

23 days

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6-13 Spring Break

16 days

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1 Minimum Day
8 End of 1st Trimester Report Cards
11 Veterans Day
25-29 Thanksgiving Recess

15 days

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

8 Minimum Day
25 Memorial Day

20 days

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

23- Jan 6 Winter Recess

15 days

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

3 Last Day of School
 Minimum Day
 End of 3rd Trimester Report Cards

4 days

SVCS Board Meeting Calendar 2019-20

Meeting Location: 2301 Evergreen Avenue, West Sacramento, CA 95691

NOTE: SVCS' Regular Board Meetings are scheduled for the second Tuesday of each month at 6:00 PM unless otherwise noted or agendaized.

Wednesday, July 10, 2019

Wednesday, August 14, 2019

Wednesday, September 11, 2019

Wednesday, October 9, 2019

Wednesday, November 13, 2019

Wednesday, December 11, 2019

Wednesday, January 08, 2020

Wednesday, February 12, 2020

Wednesday, March 11, 2020

Wednesday, April 08, 2020

Wednesday, May 13, 2020

Wednesday, June 10, 2020

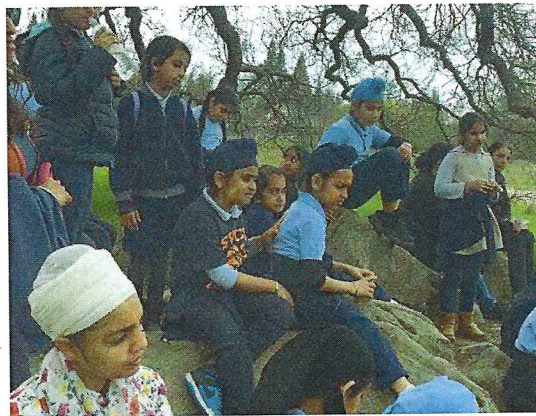
Sacramento Valley Charter School



Principal Report

March 14 - April 10, 2019

Field Trips and Outdoor Education: Fourth grade had their field trip to History Museum on March 14, and to Crocker Art Museum on April 9, 2019. Our middle school, 6-8, had their field trip to IMAX on March 15, and 2nd grade led their field trip to Interactive Science. Third grade went to Maidu Museum on March 19 to learn about history and social science. First grade enjoyed their field trip to Bohart Museum in UC Davis on March 21. Our 5th grade camped for three-day field to Redwood Alliance on March 25. Many parents to joined in these field trips. All parents expressed their appreciation for providing hands on experience to SVCS scholars.



Parent/Teachers Vs. Middle School Scholars Basketball Match

SVCS PTO organized basketball contest between Parents/teachers vs middle school students on March 16. Parents-teachers team won the match. SVCS students played a wonderful game but lost the game by a few points. The annual tournament promotes interaction of parents, teachers and scholars, and strengthens community efforts to better education.



Professional Development Harcourt Science Curriculum

All grade teachers were provided with sample copies of newly published and NGSS aligned Harcourt curriculum. Three representatives gave one hour presentation about the online and book based science lessons.

New Hires: Allie McCoy was hired as school secretary, Nadine Ibrahim as English Learner Education Specialist, and Jasmin Amedavadi as bus driver. Allie holds a bachelor's in Public Relations from San Jose State University and has worked as office manager in Sacramento Unified School District. Nadine holds an M.A. in TESOL and has worked with English Learners. Jasmin is an experienced school bus driver. She drove bus in Indiana state and is currently undergoing training.

Letter of Acceptance: Letters to all prospective students were sent for their acceptance in different grades. Parents have been directed to complete enrollment packet by April 26, 2019, marked as open enrollment time. A waiting list will be maintained after this date.