

Sacramento Valley Charter School  
Transaction Report  
February 11 - March 10, 2020

	Account	Amount
Total for 8096 - Cash in Lieu of Property Taxes	UNRESTRICTED REVENUE:0000 - unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 33,980.00
Total for After School Program	UNRESTRICTED REVENUE:0000 - unrestricted:8699 - Other Local Income: After School Program	1,675.00
Total for Miscellaneous	UNRESTRICTED REVENUE:0000 - unrestricted:8699 - Other Local Income: Miscellaneous, School Planners, Bhangra Class & Donation	430.12
Total for Transportation	UNRESTRICTED REVENUE:0000 - unrestricted:8699 - Other Local Income: Transportation	1,525.00
		<u>\$ 37,610.12</u>

**Sacramento Valley Charter School**  
**Check Detail**  
**February 11 to March 10, 2020**

Date	Transaction Type	Num	Name	Memo/Description	Amount
02/19/2020	Check	4019	Buswest, LLC	For Repair Bus S-3	2,791.06
02/11/2020	Check	4023	CBRE, Inc.	SB740 Appraisal Retainer	2,100.00
02/11/2020	Check	4024	Chill-Chain, Inc.	Milk	95.61
02/11/2020	Check	4025	Preet Cheema	Reimbursement for Classroom supplies	49.00
02/11/2020	Check	4026	California Choice Builder	March Premium	1,029.74
02/11/2020	Check	4027	Heinemann	For books	23.90
02/11/2020	Check	4028	North Valley Fleet Services, Inc.	For S-7 Repair and Belts	369.80
02/11/2020	Check	4029	UPS	Mailing and Postal Stamps	214.93
02/11/2020	Check	4030	California Choice	For March Premium	10,066.82
02/11/2020	Check	4031	New Horizon Flooring	Janitorial Service for the month of February	3,333.00
02/11/2020	Check	4032	SWEAT Team	For 4 Fitness Session	1,980.00
02/11/2020	Check	4033	Seema Gusain	For Fingerprints	78.00

02/11/2020	Check	4034 Buswest, LLC	Void	0.00
02/11/2020	Check	4035 WageWorks	Cobra Service	40.00
02/11/2020	Check	4036 Teresa Phillips	Reimbursement for Classroom Supplies	122.93
02/19/2020	Check	4037 Amazon.Com	For classroom supplies chair, 3d projector	1,080.61
			For office supplies batteries, key tags, wireless doorbell	343.94
			Use sales tax	27.29
				<u>1,451.84</u>
02/19/2020	Check	4038 Wax bank	Fuel	2,771.47
02/19/2020	Check	4039 Chill-Chain, Inc.	Milk	328.72
02/20/2020	Check	4040 Harpreet Singh	Minor repairs & installation in the classroom	450.00
02/24/2020	Check	4041 Scholastic Book Fairs	For scholastic book fair sale	2,601.00
02/24/2020	Check	4042 MetLife	LTD/ADD	20.13
02/24/2020	Check	4043 Chill-Chain, Inc.	Milk	95.61
02/24/2020	Check	4044 Preet Cheema	Reimbursement for classroom supplies	71.06
02/24/2020	Check	4045 Best Version Media	For magazine South Port Spotlight	284.00
02/27/2020	Check	4046 Sikh Temple - Rent Payable	Rent for December & January	46,724.00
02/27/2020	Check	4047 Christine Boudreau	Reimbursement for classroom supplies	81.94

02/27/2020	Check	4051 Great America Financial	Copier Lease	1,260.03
02/27/2020	Check	4049 Barbara J. Gross, CPA	Filing Form 990/199	1,000.00
02/27/2020	Check	4050 CBRE, Inc.	Balance due on invoice for SB740 appraisal	700.00
03/03/2020	Check	4053 Amarjit singh	Transport students to school	780.00
03/03/2020	Check	4052 California Choice	Month of April Premium	9,215.37
03/03/2020	Check	4054 Houghton Mifflin Harcourt	Go Math Online Access	3,814.45
03/03/2020	Check	4055 Best Version Media	Southport Spotlight Magazine	284.00
03/03/2020	Check	4056 Manmohan Singh	Transport Students to School	1,170.00
03/03/2020	Check	4057 Victoria Dali	Invoice for February	1,575.00
03/03/2020	Check	4058 Chill-Chain, Inc.	Milk	191.62
03/06/2020	Check	4048 Attorney General	Registry of Charitable Trust	150.00
03/10/2020	Check	4059 Prabhjot Singh	For Bhangra class	875.00
03/10/2020	Check	4060 Wave Broadband	For Phone & Internet Service	363.91
03/10/2020	Check	4061 UPS	For Mailing & Postal Stamps	187.50

1,170.00

03/10/2020	Check	4062 Harpreet Singh	Transport Students to School	
03/10/2020	Check	4063 US Bank	For Lunch grocery	4,003.29
			Buses maintenance & repairs	653.60
			Nuso for phone and internet service	829.27
			After School Snacks	106.34
			Microsoft Software	340.89
			For Classroom Supplies	458.34
			For Office Supplies	37.92
				<u>6,429.65</u>
03/10/2020	Check	4064 Chill-Chain, Inc.	Milk & Butter	316.31
03/10/2020	Check	4065 TIAA Bank	For Copier Lease	99.99

**Sacramento Valley Charter School**  
**2019-20 Second Interim Report Narrative**  
**March 11, 2020**

The following narrative is provided to highlight and explain significant components and assumptions used in developing the Second Interim Report and to describe major changes since the First Interim Report. The major budgetary changes from Jan. 31 through March 10, 2020 are included in this report.

**Revenue:**

**LCFF:** The reason for the \$3,857 estimated State Aid increase is a .22 ADA decrease as SVCS has experienced lower than usual attendance rate of 94.31% vs. 95%+ in past years that was offset by higher than previously estimated unduplicated pupils.

**Other State Revenue:** SVCS received a final award notice for SB740 2018-19 funding for \$10,260 not previously budgeted or accrued and a revised SB740 2019-20 award notice for \$42,052 more than originally budgeted for the \$52,312 increase in other State revenue.

**Local Revenue:** SVCS local revenue collected through March 3, 2020 reached \$77,164 so a budget increase from \$69,500 to \$78,000 is consistent with actual local revenue.

**Expenses:**

**Certificated:** No changes.

**Classified:** Minor staffing changes are reflected and the budgeted part time custodial position was removed as the position was not filled.

**Benefits:** Minor changes based on classified staffing revisions and benefits updates.

**Books and Supplies:** No changes.

**Services and Operating Expenses:** Adjustment for custodial contract for improved level of service.

**Other Outgo/Financing Uses:** No changes.

**Summary:** SVCS is experiencing stability in its financial condition for the budgeted and two subsequent years. The modest budget surpluses will allow for small variances and fluctuations to occur without impacting the overall program. As funds allow, the Board has continued taking steps to ensure SVCS retains staff, maintains high morale and attracts well-qualified employees.

The MYP shows that SVCS will be able to meet its future obligations as well as maintain its reserves at the Board's stated level of three times average monthly expenses (and exceed the 5% level contained in the Operations MOU).

Cash flow has improved greatly since 2018-19 and no longer requires daily monitoring. The SB740 funding delay is the only issue with 2019-20 cash flow and it has not led to any payment delays.



Sacramento Valley Charter School

Fiscal Year Budget Cycle	Adopted Budget 6/5/2019	1st Interim Budget 10/31/2019	Difference	2nd Interim Budget 1/31/2020
	2019-20	2019-20		2019-20
<b>Key Budget and Financial Variables</b>				
Enrollment	260.00	275.00	3.00	278.00
Estimated School P2 ADA	250.00	260.75	(0.22)	260.53
Unduplicated Count - EL/FRLE	185.00	194.00	12.00	206.00
<b>A. Revenues:</b>				
State (using FCMAT LCFF Calculator)				
Base Grade Span (includes CiL & EPA)	\$ 2,046,010	\$ 2,132,410	\$ (1,386)	\$ 2,131,024
Supplemental and Concentration	410,246	456,976	5,243	462,219
PY Adj to Cil, EPA, State Aid	-	-	-	-
Subtotal - State Revenue	<u>\$ 2,456,256</u>	<u>\$ 2,589,386</u>	<u>\$ 3,857</u>	<u>\$ 2,593,243</u>
Federal				
Other State (Lottery, MBG, OTO, SB740 CSFGP)	221,209	221,209	52,312	273,521
Local (bus, fund raising, donations, after school)	69,500	69,500	8,500	78,000
<b>Total Revenue</b>	<u>\$ 2,746,965</u>	<u>\$ 2,880,095</u>	<u>\$ 64,669</u>	<u>\$ 2,944,764</u>
<b>B. Expenditures:</b>				
<b>1000-1999 Certificated Personnel Salaries</b>	<b>\$ 849,570</b>	<b>\$ 901,270</b>	<b>\$ -</b>	<b>\$ 901,270</b>
1100 Teachers (all)	728,950	778,550	-	778,550
1100 2 P.D. days, 14 teachers @ \$140/day + 50 hours@\$20/hr	4,920	4,920	-	4,920
1100.01 Substitutes (absence coverage)	12,600	14,400	-	14,400
1100.03 Substitutes for PD release time	2,100	2,400	-	2,400
1100 Teacher-in-Charge Stipend	2,000	2,000	-	2,000
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	2,000	-	2,000
1300 Principal @ 210 days/yr	97,000	97,000	-	97,000
<b>2000-2999 Classified Personnel Salaries</b>	<b>\$ 433,038</b>	<b>\$ 473,724</b>	<b>\$ (5,531)</b>	<b>\$ 468,193</b>
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	117,564	122,597	3,332	125,929
2200 Non-Certificated Support (drivers, food srvc)	177,191	204,651	(7,763)	196,888
2400 School Office/Clerical (all)	83,851	92,044	(1,100)	90,944
2900 Other Classified (RM, After School)	54,432	54,432	-	54,432
<b>3000-3999 Employee Benefits</b>	<b>\$ 245,936</b>	<b>\$ 257,193</b>	<b>\$ (3,149)</b>	<b>\$ 254,045</b>
3300 OASDI and Medicare	100,685	107,937	(434)	107,503
3400 Health & Welfare	107,850	110,693	(2,645)	108,048
3500 State Unemployment	21,266	21,266	-	21,266
3600 Worker's Compensation	16,135	17,297	(70)	17,228
<b>4000-4999 Books and Supplies</b>	<b>\$ 234,700</b>	<b>\$ 203,700</b>	<b>\$ -</b>	<b>\$ 203,700</b>
4100 Textbooks	71,500	61,500	-	61,500
4200 Other Books/Library	35,000	5,000	-	5,000
4300 Materials and Supplies	44,700	50,700	-	50,700
4300 Transportation - Gasoline	47,000	47,000	-	47,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	2,000	5,000	-	5,000
4700 Food	32,000	32,000	-	32,000
4700 After School Program Snacks	2,500	2,500	-	2,500
<b>5000-5999 Services and Other Operating Expenditures</b>	<b>\$ 678,215</b>	<b>\$ 690,457</b>	<b>\$ 12,830</b>	<b>\$ 703,286</b>
5200 Travel & Conferences	3,000	3,000	-	3,000
5300 Dues & Memberships	3,200	3,200	-	3,200
5400 Insurance	45,092	45,092	-	45,092
5501 Operations & Housekeeping	22,000	22,000	12,791	34,791
5530 Utilities	15,000	15,000	-	15,000
5610 Facility Rent/Lease	280,344	280,344	-	280,344
5600 Facility Maintenance and Safety Improvements	15,400	15,400	-	15,400
5630 Copier Leases	9,660	9,660	-	9,660
5600 Transportation - Bus/Van Maint	41,500	41,500	-	41,500

Sacramento Valley Charter School

Fiscal Year Budget Cycle	Adopted	1st Interim	Difference	2nd Interim
	Budget	Budget		Budget
	6/5/2019	10/31/2019		1/31/2020
	2019-20	2019-20		2019-20
5625 Van Rental for Student Transportation	-	-	-	-
5640 Food Service Shopping & Delivery	4,725	4,725	-	4,725
5800 District Admin Oversight (1% State Aid)	24,563	25,894	39	25,932
5800 Nursing Services (screenings) est.	1,500	1,500	-	1,500
5800 Accounting Services	27,660	27,660	-	27,660
5820 Audit Services	11,025	11,025	-	11,025
5800 Fieldtrips	9,500	9,500	-	9,500
5625 Contracted Student Transportation (Three Drivers)	29,500	29,500	-	29,500
5830 Legal Services	10,000	10,000	-	10,000
5800 Marketing/Recruiting	10,000	10,000	-	10,000
5800 Technology Upgrade	5,000	10,211	-	10,211
5800 Technology Support	15,000	15,000	-	15,000
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver training, §	54,771	60,471	-	60,471
5800 Prop 39 Expenses	-	-	-	-
5800 Professional Development	32,775	32,775	-	32,775
5900 Postage and Communications	7,000	7,000	-	7,000
<b>6000-6999 Capital Outlay</b>	<b>\$ 92,783</b>	<b>\$ 111,345</b>	<b>\$ -</b>	<b>\$ 111,345</b>
6400 Furniture and Equipment (>\$5,000)	-	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-	-
6900 Depreciation Expense (non-cash)	92,783	111,345	-	111,345
<b>Total Expenditures</b>	<b>\$ 2,534,241</b>	<b>\$ 2,637,689</b>	<b>\$ 4,150</b>	<b>\$ 2,641,839</b>
<b>Net Annual Operations</b>	<b>\$ 212,724</b>	<b>\$ 242,406</b>	<b>\$ 60,519</b>	<b>\$ 302,925</b>
<b>7000-7999 Other Outgo/Other Financing Uses</b>				
7141 Special Ed. Pro-Rata Share of Unfunded Costs	\$ 174,200	\$ 190,775	\$ 0	\$ 190,775
7438 Debt Service (bus loan interest 3 buses)	83	86	-	86
7438 Debt Service (bus loan interest 1 bus)	8,863	9,016	-	9,016
7438 Debt Service (bus loan interest 3 buses)	-	12,984	-	12,984
Other Uses	-	0	-	-
<b>Total Other Outgo</b>	<b>\$ 183,146</b>	<b>\$ 212,861</b>	<b>\$ 0</b>	<b>\$ 212,861</b>
<b>Net increase (decrease):</b>	<b>\$ 29,577</b>	<b>\$ 29,545</b>	<b>\$ 60,519</b>	<b>\$ 90,064</b>
<b>Beginning Balance</b>	<b>\$ 781,131</b>	<b>\$ 961,110</b>	<b>\$ -</b>	<b>\$ 961,110</b>
<b>Ending Balance*</b>	<b>\$ 810,708</b>	<b>\$ 990,655</b>	<b>\$ 60,519</b>	<b>\$ 1,051,174</b>

Bank cash balance at 6/30/2019:	\$272,076
Book cash balance at 6/30/2019:	\$269,619
Bank balance 03/10/20:	\$374,680
Est cash balance at 6/30/2020:	\$552,167
Loan Balance Due to Temple 6/30/19:	\$25,000
Loan Balance Due to Temple at 6/30/20:	\$0



**Sacramento Valley Charter School**

Fiscal Year Budget Cycle	2nd Interim	MYP	MYP
	2019-20	2020-21	2021-22
<b>Key Budget and Financial Variables</b>			
Enrollment	278.00	270.00	270.00
Estimated School P2 ADA	260.53	259.00	259.00
Unduplicated Count - EL/FRLE	206.00	200.00	200.00
<b>A. Revenues:</b>			
State (using FCMAT LCFF Calculator)			
Base Grade Span (includes CiL & EPA)	\$ 2,131,024	\$ 2,168,010	\$ 2,226,697
Supplemental and Concentration	462,219	467,467	477,493
PY Adj to Cil, EPA, State Aid	-	-	-
Subtotal - State Revenue	<u>\$2,593,243</u>	<u>\$2,635,477</u>	<u>\$2,704,190</u>
Federal	-	-	-
Other State (Lottery, MBG, SB740 CSFGP)	273,521	263,261	263,261
Local (bus, fund raising, donations, after school)	78,000	70,000	70,000
<b>Total Revenue</b>	<u>\$ 2,944,764</u>	<u>\$ 2,968,738</u>	<u>\$ 3,037,451</u>
<b>B. Expenditures:</b>			
<b>1000-1999 Certificated Personnel Salaries</b>	<b>\$901,270</b>	<b>\$918,770</b>	<b>\$934,770</b>
1100 Teachers (all)	778,550	793,550	808,550
1100 2 P.D. days, 14 teachers @ \$140/day + 50 hours@\$20/hr	4,920	4,920	4,920
1100.01 Substitutes	14,400	14,400	14,400
1100.02 LT Subs at \$199/day	-	-	-
1100.03 Substitutes for PD	2,400	2,400	2,400
1100 Teacher-in-Charge Stipend	2,000	2,500	2,500
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	3,000	3,000
1300 Principal @ 210 days/yr	97,000	98,000	99,000
<b>2000-2999 Classified Personnel Salaries</b>	<b>\$468,193</b>	<b>\$477,557</b>	<b>\$487,108</b>
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	125,929	128,448	131,017
2200 Non-Certificated Support (drivers, food srvc)	196,888	200,826	204,842
2400 School Office/Clerical (all)	90,944	92,763	94,618
2900 Other Classified (RM, After School)	54,432	55,521	56,631
<b>3000-3999 Employee Benefits</b>	<b>\$254,045</b>	<b>\$263,238</b>	<b>\$272,714</b>
3300 OASDI and Medicare	107,503	109,612	111,617
3400 Health & Welfare	108,048	114,531	121,403
3500 State Unemployment	21,266	21,266	21,266
3600 Worker's Compensation	17,228	17,829	18,428
<b>4000-4999 Books and Supplies</b>	<b>\$203,700</b>	<b>\$205,354</b>	<b>\$207,041</b>
4100 Textbooks	61,500	61,500	61,500
4200 Other Books/Library	5,000	5,000	5,000
4300 Materials and Supplies (incl. after school)	50,700	51,714	52,748
4300 Transportation - Fuel	47,000	47,000	47,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	5,000	5,000	5,000
4700 Food	32,000	32,640	33,293
4700 After School Program Snacks	2,500	2,500	2,500
<b>5000-5999 Services and Other Operating Expenditures</b>	<b>\$703,286</b>	<b>\$724,923</b>	<b>\$738,244</b>
5200 Travel & Conferences	3,000	3,000	3,000
5300 Dues & Memberships	3,200	3,200	3,200
5400 Insurance	45,092	46,219	47,375
5501 Operations & Housekeeping	34,791	40,000	41,000
5530 Utilities	15,000	20,000	20,000
5610 Facility Rent/Lease	280,344	286,764	294,535
5600 Facility Maintenance	15,400	15,785	16,180

**Sacramento Valley Charter School**

Fiscal Year Budget Cycle	2nd Interim	MYP	MYP
	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
5630 Copier Leases	9,660	9,660	9,660
5600 Transportation - Bus/Van Maint	41,500	41,500	41,500
5625 Van Rental for Student Transportation	-	-	-
5640 Food Service Shopping & Delivery	4,725	4,725	4,725
5800 District Admin Oversight (1% State Aid)	25,932	26,355	27,042
5800 Nursing Services (screenings) est.	1,500	1,575	1,654
5800 Accounting Services	27,660	28,160	28,660
5820 Audit Services	11,025	12,025	12,025
5800 Fieldtrips	9,500	9,500	9,500
5625 Contracted Student Transportation (Drivers)	29,500	30,000	30,500
5830 Legal Services	10,000	10,000	10,000
5800 Marketing/Recruiting	10,000	10,000	10,000
5800 Technology Upgrade	10,211	10,000	10,000
5800 Technology Support	15,000	15,000	15,000
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver tra	60,471	61,680	62,914
5800 Professional Development	32,775	32,775	32,775
5900 Postage and Communications	7,000	7,000	7,000
<b>6000-6999 Capital Outlay</b>	<b>\$111,345</b>	<b>\$117,533</b>	<b>\$116,165</b>
6400 Furniture and Equipment (>\$5,000)	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-
6900 Depreciation Expense (non-cash)	111,345	117,533	116,165
<b>Total Expenditures</b>	<b>\$2,641,839</b>	<b>\$2,707,375</b>	<b>\$2,756,042</b>
Net Annual Operations	\$302,925	\$261,363	\$281,409
<b>7000-7999 Other Outgo/Other Financing Uses</b>			
7141 Special Ed. Pro-Rata Share of Unfunded Costs	\$ 190,775	\$ 202,270	\$ 214,420
7438 Debt Service (bus loan interest 3 buses)	86	-	-
7438 Debt Service (bus loan interest 1 bus)	9,016	7,122	5,108
7438 Debt Service (bus loan interest 3 buses)	12,984	15,569	11,771
Other Uses	-	-	-
Total Other Outgo	\$212,861	\$224,961	\$231,299
Net increase (decrease):	\$90,064	\$36,402	\$50,110
Beginning Balance	\$ 961,110	\$ 1,051,174	\$ 1,087,576
Ending Balance	\$ 1,051,174	\$ 1,087,576	\$ 1,137,686



2019-20 Adopted Budget

Reg. Bal.  
(Ref. Only)

JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER JANUARY FEBRUARY MARCH APRIL MAY JUNE EST ACCRLS TOTAL BUDGET  
 @ 6/30/20 (Ck Fig)

Object	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	EST ACCRLS @ 6/30/20	TOTAL	BUDGET (Ck Fig)
<b>A. BEGINNING CASH</b>	269,619	566,116	446,826	492,185	535,736	451,707	252,978	483,483	264,439	553,829	433,474	434,747			
<b>B. RECEIPTS</b>															
Revenue Limit:															
State Aid, incl. EPA	75,258	215	307,719	135,461	135,461		367,923	0	459,597	175,859	175,859	283,737	24,439	2,141,526	2,141,526
Other	0	25,485	0	64,950	33,980	33,980	33,980	0	112,025	37,944	37,944	37,944	13,464	451,717	451,717
Cash in Lieu of Prop Tax															
Federal Revenues						4,043		17,624		12,235	42,052	12,235	54,306	142,495	221,209
Other State Revenues					2,450	8,718	6,200	4,054	500	500	500	487		78,000	78,000
Other Local Revenues															
Interfund Transfers In															
All Other Financing Sources															
<b>TOTAL RECEIPTS</b>	75,258	68,195	311,985	228,241	171,891	46,741	408,103	21,678	572,122	226,538	256,355	334,403	67,790	2,813,738	2,892,452
<b>C. DISBURSEMENTS</b>															
1000-1999	47,509	86,367	88,790	88,790	87,600	128,566	44,198	92,945	87,800	87,800	87,800	61,692		901,270	901,270
Certificated Salaries	13,980	46,292	49,632	49,632	43,905	52,666	18,222	47,956	52,200	52,100	52,100	40,040		468,193	468,193
Classified Salaries	6,974	21,438	21,102	25,635	22,351	22,547	19,469	26,077	22,000	22,000	22,000	22,452		254,045	254,045
Employee Benefits	7,007	37,728	10,078	26,709	13,637	10,164	20,262	5,579	18,000	18,000	18,000	18,000	535	203,700	203,700
Books and Supplies	16,840	19,053	97,905	19,891	77,515	21,952	53,580	64,366	75,606	95,606	85,000	85,000	30,963	703,286	703,286
Services															
Capital Outlay															
Other Outgo - SPED															
Interfund Transfers Out	877	838	796	783	5,409	2,704	1,979	1,950	2,000	2,000	1,382	1,000		21,719	22,086
All Other Financing Uses - Bus Loans															
Temple Loan Payment															
<b>TOTAL DISBURSEMENTS</b>	31,698	140,556	262,540	211,441	250,618	238,601	157,710	237,973	257,806	367,883	246,282	208,184	131,886	2,742,987	2,743,355
<b>D. BALANCE SHEET TRANSACTIONS</b>															
Prepaid Expenditures															
Accounts Receivable	387,559	63,171	29,253						18,199					(3,699)	0
Fixed Asset Addition															0
Accounts Payable	121,674	100,613	1,653	57	(159)	(1,288)	1,288		4,725					(0)	0
Van Purchase															0
Repayment of Temple Loan															0
Principal Reduction on Buses															0
Adjustment to Reconcile															0
<b>TOTAL BALANCE SHEET TRANSACTIONS</b>	252,940	(46,929)	(4,086)	26,751	(5,302)	(6,869)	(13,888)	(8,750)	4,674	(8,800)	(8,800)	(8,800)	0	(46,720)	0
<b>E. NET INCREASE/DECREASE</b>	296,498	(119,290)	45,359	43,551	(84,029)	(198,729)	236,505	(225,045)	319,190	(150,155)	1,273	117,419	(64,096)	70,751	149,097
<b>F. ENDING CASH</b>	566,116	446,826	492,185	535,736	451,707	252,978	489,483	254,439	583,629	433,474	434,747	552,167			

6/10



# SVCS 2020-2021 INSTRUCTIONAL CALENDAR

JULY 2020	<b>Purple</b> No School <b>Green</b> Minimum Day <b>Blue</b> First/ Last Day	JANUARY 2021	<b>15</b> Minimum Day <b>18</b> M.L. King Day  <b>18 days</b>																																																																																											
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# SVCS 2020-2021 EMPLOYEE CALENDAR

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## **Public Random Drawings**

### **Introduction**

Sacramento Valley Charter School (SVCS) will be nonsectarian in its programs, admission policies, and all other operations, and will not charge tuition nor discriminate against any student based upon any of the characteristics listed in Education Code Section 220.

SVCS shall admit all pupils who wish to attend SVCS. No test or assessment shall be administered to students prior to acceptance and enrollment into SVCS. SVCS will comply with all laws establishing minimum and maximum age for public school attendance in Charter Schools. Admission, except in the case of a Public Random Drawing, shall not be determined by the place of residence of the pupil or his or her parent or legal guardian within the state. In accordance with Education Code Sections 49011 and 47605(d)(2)(B)(iv), admission preferences shall not require mandatory parental volunteer hours as a criterion for admission or continued enrollment.

### **The Charter School Application Process**

SVCS shall require students who wish to attend to complete an application form. After admission, students will be required to submit an enrollment packet, which may include, but is not limited to, the following:

1. Completed student enrollment form
2. Proof of Immunization
3. Home Language Survey
4. Completed Emergency Medical Information Form
5. Proof of minimum age requirements
6. Release of records

Applications will be accepted during a publicly advertised "Open Enrollment" application period each year for enrollment in the following academic year. Existing students are guaranteed admission in following academic years and are not required to submit an application during the Open Enrollment application period once admitted to SVCS.

If an application has been determined to have intentional misrepresentations, the application shall be invalidated. The application will receive notice of this action and will have the opportunity to respond to the invalidation within five (5) business days. All applications are subject to random audit for documentation of the contents described therein.

### **Public Random Drawing Process**

Following the Open Enrollment application period each year, applications shall be counted for each grade level to determine whether that grade level has received more applications than the number of available spots. In the event that this happens, SVCS will hold a Public Random Drawing (or "lottery") to determine admission for the impacted grade level in the Spring for enrollment in Fall of that same year.

The Board of Directors (Board) will make all necessary efforts to ensure that the lottery procedures are fairly executed. Lottery applications are pulled in order of grade level by the designated lottery official, as appointed by the Executive Director. Separate lotteries shall be conducted for each grade in which there are fewer vacancies than pupils interested in attending. All lotteries shall take place on the same day in a single location. Lotteries will be conducted in ascending order, beginning with the lowest applicable grade level. There is no weighted priority assigned to the preference categories; rather, within each grade level, students will be drawn from pools beginning with all applicants who qualify for the first preference category. Once all open spaces from the first preference category have been selected then the next preference category will be drawn in the lottery, and the drawing shall continue through the preferences until all applications have been drawn for each grade level.

At the conclusion of the Public Random Drawing, all students who were not granted admission due to capacity shall be placed on a wait list according to their draw in the lottery. This wait list will allow students the option of enrollment in the case of an opening during the current school year. In no circumstance will the wait list carry over to the following academic year.

When a space becomes available, the next applicant on the wait list will be sent a notification that the student is eligible for admission. They will then have forty-eight hours to confirm their admission to SVCS. If the applicant does not accept admission the applicant will be moved to the end of the wait list and the next applicant in line will be available for promotion from the wait list.

Public Random Drawing rules, deadlines, dates and times will be communicated in the application form and on the SVCS website. Public notice for the date and time of the Public Random Drawing will also be posted once the application deadline has passed. SVCS will also inform parents of all applicants and all interested parties of the rules to be followed during the Public Random Drawing process via mail or email at least two weeks prior to the lottery date.

SVCS remains committed to continually monitoring the outcomes of the lottery and annually adjusting its practices in an effort to better reflect enrollment demographics within the Washington Unified School District.

SVCS will keep all written records regarding the execution of lottery procedures, including communication with applicants and waiting lists, on file for three years.

### **Preferences**

The Public Random Drawing shall be conducted in stages, by grade level, in accordance with the preferences and procedures as described herein. Preferences are defined as those which are documented and subsequently verified on the fully completed application packet. A child may have more than one Preference, and each documented and verified Preference increases the likelihood that a child may be drawn during the Public Random Drawing. These preferences are authorized in accordance with applicable law.

Admission preferences in the case of a Public Random Drawing shall be given to the following students in the following order:

1. Siblings of currently enrolled students
2. Children who are currently enrolled in or who reside in the elementary school attendance area of



the public elementary school(s) in which SVCS is located and are "Title One" or eligible for "Free or Reduced Lunch" (for purposes of the Charter School Facility Grant Program)

3. Children of current Charter School employees, Board Directors, and Advisory Committee members
4. All other residents of the District
5. All other applicants

The Charter School and the District agree to adhere to the requirements related to admission preferences as set forth in Education Code Section 47605(d)(2)(B)(i)-(iv).

The Public Random Drawing shall be conducted in accordance with the following procedure, by grade level:

1. First, in an effort to keep families at the same school, the first preference, "Siblings of currently enrolled students", will be drawn from the applicant pool.
2. Next, in an effort to provide an increased level of enrollment opportunity, 20% of grade-level openings will be drawn from the pool of applicants who indicated they qualify for the third preference, "Children who reside in the Washington Unified School District and meet the federal school guidelines for economic support known as "Title One" or "Free or Reduced Lunch" subsidy." Applicants not drawn for enrollment during this phase will be moved to their next preference providing an automatic, additional opportunity for enrollment.
3. Next, in recognition of our current Sacramento Valley Charter School employees and volunteer Board, the third preference, "Children of current Charter School employees, Board Directors, and Advisory Committee members", will be drawn from the applicant pool.
4. Next, in an effort to provide an enrollment opportunity to the rest of the District. "All other residents of the District" applicants, will be drawn from the pool.
5. Lastly, all other applicants will be drawn, exhausting all applications received at that grade level.

### **Planned Public Random Drawing, and Admission Schedule**

After Public Random Drawing:

- Admission notification and enrollment packets distributed to parents and children who have been drawn in the Public Random Drawing. Completed enrollment packets due back to the Charter School, will include proof of immunizations, proof of residency, proof of age requirements and proof of withdrawal from prior school and district of residence.

Subsequent Applications:

- Additional Open Enrollment application periods and subsequent Public Random Drawings held if additional applications are submitted after the initial Public Random Drawing is held.



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School Operations

Public Random Drawings

Approved by Sacramento Valley Charter School Board of Directors 3/11/2020

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**Issues Not Covered Under this Policy**

In the case that these procedures herein do not cover a situation that arises during the admissions process, the Executive Director will take any additional steps necessary to execute the admissions process consistent with the SVCS Charter approved by the Washington Unified School District's Board of Trustees and applicable law.

**Complaint**

Complaints or appeals regarding the Public Random Drawing can be made to Sacramento Valley Charter School in accordance with the Sacramento Valley Charter School complaint policy.



## Sacramento Valley Charter School

### Principal Report

February 13, 2020- March 11, 2020

#### **Dr Seuss Birthday Celebration and Read a Thon:**

Reading across grade levels was organized to celebrate Dr. Seuss's Birthday. Middle school scholars read to the elementary grade scholars.

#### **Second Trimester Report Cards Sent Home**

At the end of the second trimester, teachers updated parents about their scholars' achievements in school. The standard-aligned report cards were mailed to parents in the first week of March.

**Pennies for Patients:** SVCS scholars are participating in fundraising for Leukemia and Lymphoma Society, March 2-March 20. The goal for this year is to raise \$2000/. SVCS has been participating in it since 2011.

**Staff Meetings on Coronavirus:** Staff meetings were organized to make the staff aware of the Coronavirus epidemics and how to avoid getting infected. Parents are updated weekly about SVCS action plan. Buses, vans, classrooms and cafeteria are cleaned more than normal and scholar's separation during lunch time is strictly maintained.

**Award Assembly:** Award assembly scheduled for March 18<sup>th</sup> has been canceled for safety of scholars.