

Sacramento Valley Charter School

Transaction Report

February 9 to March 17, 2023

Account	Amount
Total for 8096 - Cash in Lieu of Property Taxes	\$ 156,575.00
UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	
Total for Miscellaneous	7,218.27
UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Miscellaneous Reimbursement for Vandalism, Bhangra Class & Donation	
Total for Transportation	1,520.00
UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Transportation	
Total for 8311 - Special Education - State	22,715.00
V RESTRICTED REVENUE:6500 - Special Education - Sac Vly Chtr - Feb 22-23	
22-23 Feb State SacVlyChtr	1,916.00
Feb 22-23 ERMHS SacVly Chtr	
Total for 6030 - CSFGP SB740	116,561.68
V RESTRICTED REVENUE:6030 - CSFGP SB740 2022-23 First Appt	
	\$ 306,505.95

Sacramento Valley Charter School Check Detail

February 9 - March 17, 2023

Date	Transaction Type	Num	Name	Memo/Description	Amount
02/08/2023	Check	5090	Mary Meyer	For Driver's Training - 10hrs	825.00
02/13/2023	Check	5091	Vicky Dali CPA LLC	Invoice for the month of Jan 2023	3,938.75
02/13/2023	Check	5092	Chill-Chain, Inc.	For Milk & Butter	502.29
02/13/2023	Check	5093	Nancy Erikson	Reimbursement for material - Special Ed	171.08
02/13/2023	Check	5094	Image Source	For 36ppm Color Printer / Xerox	1,505.00
02/13/2023	Check	5095	Astound Business Solutions	For Phone a& Internet	1,451.09
02/13/2023	Check	5096	Amazon.Com	For Classroom Supplies	214.15
2/13/2023	Check	5097	US Bank	For Nuso	586.52
				For Microsoft , Wavecloud Sub Service	409.13
				For Buswhere, Locksmith	629.00
				For Classroom Supplies	772.66
				For Professional development training & refreshment	962.07
				For Afterschool Snacks	330.78
				For Postage Stamps	240.00
				For Bus Repairs	552.95
				For Special Education Material	341.20
				For Lunch Grocery	3,103.22
				For Doorking	41.95
					\$ 7,969.48
02/13/2023	Check	5098	Amazon capital Services	For Bookshelves, Craft paper, other supplies	1,662.86
				Six teacher laptops	3,093.52
				For Office Supplies	175.45
				For File Cabinet (Nancy Erikson)	262.17
					\$ 5,194.00
2/13/2023	Check	5099		Void	0.00
02/13/2023	Check	5100	PG&E	For Utility Charges	1,289.53
02/13/2023	Check	5101	AtamA Paragas USA	For Punjabi Books	2,251.75
02/13/2023	Check	5102	Great America Financial	For Copier Lease	796.45
02/28/2023	Check	5103	Niche.com Inc	For Renewal - Advertisement & Promotion	5,240.00
02/28/2023	Check	5104	New Horizon Flooring	Janitorial Service for the month of Feb 2023	4,233.00
				Additional Cost of Sanitizing	767.00
					\$ 5,000.00
02/28/2023	Check	5105	MetLife	For AD&D / LTD	377.19
02/28/2023	Check	5106	Bay Alarm Company	For Security Alarm Monitoring Service	655.17
				A/c 3304844 = \$ 218.40	
				A/c 3304744 = \$ 436.77	
02/28/2023	Check	5107	Harshwal &Company LLP	Professional fee for audit services provided for the financial year ended	12,386.00
02/28/2023	Check	5108	Serve 3 Network	Invoice for the month of Jan / Feb 2023 - Tech Support	3,324.80
02/28/2023	Check	5109	Raghuwant Singh Arora	Transport Students to School - Feb 2023	1,890.00

02/28/2023	Check	5110 Gurdeep Singh	Transport Students to School - Feb 2023 Deliver Lunch Grocery to School - Feb 2023	1,890.00 500.00 <u>\$ 2,390.00</u>
02/28/2023	Check	5111 K-12 Health	For State Mandated Vision & Hearing Screening - KN , 1st , 2nd , 5th & 8th Grades	2,655.00
02/28/2023	Check	5112 Sikh Temple Sacramento	For Napkin Pallet	789.90
02/28/2023	Check	5113 Vicky Dali CPA LLC	Invoice for the month of Feb 2023	3,507.50
02/28/2023	Check	5114 Real Pest Management Inc.	Pest Control service for the month of Feb 2023	300.00
02/28/2023	Check	5115 Sikh Temple - Rent Payable	Invoice for the month of Feb 2023 - Rent	20,436.00
03/13/2023	Check	5116 WageWorks	For Cobra Service	40.00
03/13/2023	Check	5117 R&P Enterprises INC	For Lunch - Wheat Bread	93.50
03/13/2023	Check	5118 Astound Business Solutions	For Phone & Internet Service	1,449.03
03/13/2023	Check	5119 T-mobile	For 9 hotspot fee	180.00
3/13/2023	Check	5120 Traveling lantern theratre Company	For Educational Virtual Show	421.50
3/13/2023	Check	5121 Great America Financial	For Copier Lease	1,219.10
3/13/2023	Check	5122 West Sacramento Truck Stop	For Fuel	5,234.35
3/13/2023	Check	5123 US Bank	For Nuso For Scholastic Books - 3rd & 4th Grades For After School Snacks For Classroom Supplies For Ready Book - 7th Grade For Microsoft / Wave Cloudsub service For Teachers Credential - Mrs. Nijjar For Security - Buswhere App For Professional Development For Special Education Testing Material For Mailing For Lunch Grocery For Bus/ Van Repairs For Bus Fees For Office Supplies For Basket Ball Jerseys	590.08 733.07 683.56 793.93 60.90 707.30 102.65 480.00 472.96 3,581.57 46.75 4,647.66 236.16 17.40 151.86 1,085.35 <u>\$ 14,391.20</u>
3/13/2023	Check	5124 Chill-Chain, Inc.	For Milk/ Butter - 3 weeks	1,196.54
3/13/2023	Check	5125 Sikh Temple - Rent Payable	For Rent - Invoice for the month of March 2023	27,387.00
3/13/2023	Check	5126 Amazon capital Services	22 books for 1st grade For Office Supplies - Netgear 5 port Ethernet, Printer Table For Classroom Class Supplies - Construction Paper, Erasers, Copier Paper, Chair Bands, USB Port, File Organizer, Ring Binders & Hanging File Folders	126.27 97.43 1,560.66 <u>\$ 1,784.36</u>
3/13/2023	Check	5127 SWEAT III	For P.E	17,000.00
3/13/2023	Check	5128 PG&E	For Utility Charges	voided
3/13/2023	Check	5129 DMV	For Pull Notice	2.00

RESOLUTION NO. 2022-23 009

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SACRAMENTO VALLEY CHARTER SCHOOL PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GORVERNOR GAVIN NEWSOM DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE GOVERNING BODY OF SACRAMENTO VALLEY CHARTER SCHOOL PURSUANT TO BROWN ACT PROVISIONS. THE SCHOOL BOARD IS REQUIRED TO TAKE ACTION TO EXTEND THE LOCAL EMERGENCY NOT TO EXCEED 30-DAY PERIODS. THE ABILITY TO ADOPT REOSLUTIONS TO SUSPEND THE SPECIFIC BROWN ACT PROVISIONS RELATING TO TELECONFERENCEING EXPIRES ON JANUARY 1, 2024.

WHEREAS, the Sacramento Valley Charter School is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Sacramento Valley Charter School's governing body are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the School's governing body conduct its business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a governing body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the School's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions exist in the School's areas of attendance, specifically, the Governor's March 4, 2020 declaration of a State of Emergency for COVID-19; and,

WHEREAS, Yolo County and Sacramento County have issued continuing and revised health orders in July 2021 regarding wearing masks in all public indoor settings regardless of vaccination status,

WHEREAS, the Board of Directors does hereby find that COVID-19, its variants and masking orders and recommendation, and similar conditions may cause imminent risk to participants, has caused, and will continue to cause, conditions of peril to the safety of persons within the School that are likely to be beyond the control of services, personnel, equipment, and facilities of the School, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the governing body of Sacramento Valley Charter School shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, SACRAMENTO VALLEY CHARTER SCHOOL HAS TAKEN AND CONTINUES TO TAKE MEASURES FOR PUBLIC PARTICIPATION THROUGH ZOOM LINKS AND A TELECONFERENCING OPTION FOR MAXIMUM INCLUSION OF THE PUBLIC.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SACRAMENTO VALLEY CHARTER SCHOOL DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the area served by the School, and due to the age of many of the Board Members, Staff, and public participants as well as the infection rate of students, staff and the public - regardless of vaccination status - poses imminent risk of the spread of COVID-19 and its variants.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020 and the local orders from July 2021 that are in the process of being revised, rescinded or not extended or renewed.

Section 4. Remote Teleconference Meetings. The staff and governing body of Sacramento Valley Charter School are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of April 17, 2023, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the governing body of Sacramento Valley Charter School may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Sacramento Valley Charter School, this 17th day of March 2023, by the following vote:

AYES: B. Bhinder, D. Ghuman, N. Thandi, S. Bassi

NOES: 0

ABSENT: S. Dhillon

ABSTAIN: 0

**Sacramento Valley Charter School
2022-23 2nd Interim Report Narrative
March 17, 2023**

The following narrative is provided to highlight and explain significant changes from the 1st Interim Report to the Second Interim Report.

Revenue:

LCFF: Net decrease (\$206,736)

The main reason for the net decrease in LCFF revenue is the State overpaid SVCS in 2021-22 and is reducing our monthly LCFF payments to recover the \$217,229 prior year overpayment.

Federal Revenue: No change

Other State Revenue: Net increase of \$189,424

New, one-time State Revenue source is the Art, Music and Instructional Materials Block Grant.

Local Revenue: Net increase of \$15,000

Actual funds collected are higher than originally budgeted (mostly from support for transportation).

Expenses:

Certificated: Decrease of \$43,786 as part-time are position and salary true-up were made for 2022-23. The art position is added back to the MYP.

Classified: Increase of \$24,811 as there are some IA changes and the addition of a partial-year Cook Manager position to get SVCS food service program operating by 8/1/2023. The MYP includes the position as full time, full year.

Benefits: Decrease of \$62 for minor changes in taxes and estimated 401(k) matching.

Books and Supplies: Increase of \$28,500 mostly attributed to additional Chromebooks purchased.

Services and Operating Expenses: Increase of \$75,661 for cumulative effect of many smaller changes to line items plus adjustments to placeholder budgets for ESSER III, ELOP, Art/Music Block Grant, etc.

Other Outgo/Financing Uses: No change.

Summary:

SVCS' strong financial position remains. The multi-year projection shows that SVCS will be able to meet its future obligations as well as maintain its reserves above the 5% level contained in the Operations MOU.

Sacramento Valley Charter School

Fiscal Year Budget Cycle	2021-22 Budget		Adopted Budget		1st Interim Budget		2nd Interim Budget	
	3/16/2022	2021-22	6/21/2022	2022-23	12/14/2022	2022-23	3/8/2023	2022-23
Enrollment	275	15.00	290	290	305	305	305	305
Estimated School P2 ADA	251	24.00	275	275	284	284	285.5	285.5
Unduplicated Count - EL/FRLE	227	(2.00)	225	225	269	269	-	269

Key Budget and Financial Variables

	2021-22	Difference	2021-22	Difference	2022-23	Difference	2022-23
State (using FCMAT LCFF Calculator)	\$ 2,160,011	338,478.00	\$ 2,498,489	\$ 2,803,768	7,424	\$ 2,811,192	
Base Grade Span (includes CIL, EPA, TK Add-On)	530,564	87,541.00	618,105	712,184	3,069	715,253	
Supplemental and Concentration					(217,229)	(217,229)	
PY Adj to CIL, EPA, State Aid	\$ 2,690,575	\$ 426,019	\$ 3,116,594	\$ 3,515,952	(206,736)	\$ 3,309,216	
Subtotal - State Revenue	235,750	268,103.00	503,853	376,258	-	376,258	
Federal (ConApp Title I - IV, ESSER II and III)	449,485	1,177,492.00	566,977	1,465,182	189,424	1,654,606	
Other State (Lottery, MBG, SB740 CSF-GP, Spec Ed, ELOP)	100,000	-	100,000	100,000	15,000	115,000	
Local (bus, fund raising, donations, after school)	\$ 3,475,810	\$ 811,614	\$ 4,287,424	\$ 5,457,392	(2,312)	\$ 5,455,080	
Total Revenue							

A. Revenues:

	2021-22	Difference	2021-22	Difference	2022-23	Difference	2022-23
State (using FCMAT LCFF Calculator)	\$ 2,160,011	338,478.00	\$ 2,498,489	\$ 2,803,768	7,424	\$ 2,811,192	
Base Grade Span (includes CIL, EPA, TK Add-On)	530,564	87,541.00	618,105	712,184	3,069	715,253	
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Subtotal - State Revenue	235,750	268,103.00	503,853	376,258	-	376,258	
Federal (ConApp Title I - IV, ESSER II and III)	449,485	1,177,492.00	566,977	1,465,182	189,424	1,654,606	
Other State (Lottery, MBG, SB740 CSF-GP, Spec Ed, ELOP)	100,000	-	100,000	100,000	15,000	115,000	
Local (bus, fund raising, donations, after school)	\$ 3,475,810	\$ 811,614	\$ 4,287,424	\$ 5,457,392	(2,312)	\$ 5,455,080	

B. Expenditures:

	2021-22	Difference	2021-22	Difference	2022-23	Difference	2022-23
1000-1999 Certificated Personnel Salaries	\$ 1,166,613	\$ 202,141	\$ 1,368,754	\$ 1,449,892	(43,786)	\$ 1,406,106	
1100 Teachers - Kindergarten	52,750	4,000.00	56,750	57,750	(1,000)	56,750	
1100 Teachers - Kindergarten	50,000	4,000.00	54,000	48,000	2,000	50,000	
1100 Teachers - 1st Grade	48,000	4,000.00	52,000	52,000	-	52,000	
1100 Teachers - 1st Grade	49,500	4,000.00	53,500	52,000	-	52,000	
1100 Teachers - 2nd Grade	54,000	4,000.00	58,000	59,000	(1,000)	58,000	
1100 Teachers - 2nd Grade	49,000	4,000.00	53,000	53,000	-	53,000	
1100 Teachers - 3rd Grade	52,250	4,000.00	56,250	57,250	(1,000)	56,250	
1100 Teachers - 3rd Grade	50,000	4,000.00	54,000	55,000	-	55,000	
1100 Teachers - 4th Grade	48,500	500.00	52,500	52,000	-	52,000	
1100 Teachers - 4th Grade	49,000	4,000.00	53,000	53,000	(2,500)	50,000	
1100 Teachers - 5th Grade	50,000	4,000.00	54,000	54,000	-	53,000	
1100 Teachers - MS Science	28,750	21,250.00	50,000	50,000	-	54,000	
1100 Teachers - MS PE	54,750	4,000.00	58,750	59,750	(1,000)	58,750	
1100 Teachers - MS English - 6th Grade	50,750	4,000.00	54,750	51,000	1,000	52,000	
1100 Teachers - MS Social Studies Teacher - 7th grade	51,500	4,000.00	55,500	56,500	(1,000)	55,500	
1100 Teachers - MS Math Teacher - 8th grade	41,850	4,650.00	46,500	48,000	-	48,000	
1100 Teachers - EL Teacher funded by Title I, III, LCFF Supp/Conc Russell	20,186	1,600.00	21,786	21,786	(21,786)	48,000	
1100 Teachers - Art (part-time)	33,439	2,514.00	35,953	36,000	(36,000)	-	
1100 Teachers - Special Education (PT, reclassified to 1900)	51,000	4,000.00	55,000	55,000	-	12,000	
1100 Teachers - Special Education (PT, reclassified to 1900)	54,750	4,000.00	58,750	59,750	(1,000)	55,000	
1100 Punjabi Teacher	50,000	4,000.00	54,000	54,000	-	56,750	
1100 Punjabi Teacher	2,310	-	2,310	2,310	-	54,000	
1100 Teacher cell phone stipend	6,300	-	6,300	6,300	-	2,310	
1100 Waived Ins (Other Coverage)	998,068	94,514.00	1,092,599	1,095,896	(51,286)	6,300	
1100 Teachers (all)	9,608	2,292.00	11,900	1,095,896	-	1,044,610	
1100 2 P.D. days, 22 teachers @ \$299/day + 80 hours@\$30/hr	21,375	3,625.00	25,000	21,556	-	21,556	
1100.01 Substitutes (absence coverage)	4,725	-	4,725	6,000	-	28,000	
1100.03 Substitutes for PD release time	2,000	-	2,000	2,000	-	6,000	
1100 Teacher-in-Charge Stipend	2,000	-	2,000	2,000	-	2,000	
1100 Hard-to-Fill (Math, Science)	2,000	-	2,000	2,000	-	2,000	

Sacramento Valley Charter School

Fiscal Year Budget Cycle

	Adopted Budget 6/21/2022 2022-23	1st Interim Budget 12/14/2022 2022-23	Difference 2022-23	2nd Interim Budget 3/8/2023 2022-23
2100-2900 Waived Ins (Other Coverage)	2,000	2,000	12,650	12,650
2100-2900 Cell Phone Stipends	3,531	3,531	-	2,000
2100-2900 Longevity Stipends Classified			(0)	3,531
3000-3999 Employee Benefits	\$ 383,375	\$ 399,926	(62)	\$ 399,864
3300 OASDI and Medicare	158,880	176,252	(484)	175,768
3400 Health & Welfare	121,661	124,477	-	124,477
3500 State Unemployment	20,352	12,096	-	12,096
3600 Worker's Compensation	25,782	28,601	(79)	28,523
3900 401(k) Employer Contributions	56,700	58,500	500	59,000
4000-4999 Books and Supplies	\$ 292,000	\$ 317,000	28,500	\$ 345,500
4100 Textbooks	55,000	55,000	-	55,000
4200 Other Books/Library	3,000	3,000	8,500	11,500
4300 Materials and Supplies	80,000	90,000	30,000	120,000
4300 Classroom Budgets (ESSER III)	6,000	6,000	-	6,000
4300 Transportation - Gasoline	65,000	70,000	-	70,000
4400 Non-capitalized Furn/Equip (>\$500, <=\$5,000)	10,000	20,000	(10,000)	10,000
4700 Food	70,000	70,000	-	70,000
4700 After School Program Snacks	3,000	3,000	-	3,000
5000-5999 Services and Other Operating Expenditures	\$ 1,026,174	\$ 2,097,583	75,661	\$ 2,173,244
5200 Travel & Conferences (also see PD 5800)	3,500	3,500	(500)	3,000
5300 Dues & Memberships	4,000	4,000	200	4,200
5400 Insurance	55,391	58,391	-	58,391
5501 Operations & Housekeeping	46,483	60,000	-	60,000
5530 Utilities	12,000	12,000	8,000	20,000
5610 Facility Rent/Lease	338,393	338,393	(9,749)	328,644
5600 Facility Maintenance	10,000	10,000	6,500	16,500
5630 Copier Leases	12,000	12,000	-	12,000
5670 Facility Security/Safety Improvements			30,000	30,000
5600 Transportation - Bus/Van Maint	35,000	40,000	-	40,000
5800 Contracted Student Transportation (incr from 3 to 4 Drivers)	50,000	68,500	(18,500)	50,000
5640 Food Service Shopping & Delivery	5,000	5,000	-	5,000
5800 District Admin Oversight (1% State Aid)	31,166	35,160	(2,067)	33,092
5800 SELPA Admin Fee (decr from 5.5 to 4.5% Year 3)	9,270	9,270	-	9,270
5800 Nursing Services (screenings) est.	1,800	2,500	155	2,655
5800 Accounting Services	43,200	43,200	5,000	48,200
5820 Audit Services	12,386	12,386	2,614	15,000
5800 Fieldtrips	7,500	7,500	-	7,500
5810 Special Education Placeholder			(16,655)	
5820 ESSER II Placeholder			-	
5820 ESSER III Placeholder			-	
5820 Title VI Placeholder			(50,000)	
	50,000	50,000	-	-

Sacramento Valley Charter School

Fiscal Year Budget Cycle	Adopted Budget	1st Interim Budget	Difference	2nd Interim Budget
	6/21/2022	12/14/2022	2022-23	3/8/2023
5820 UPK Placeholder		46,688	-	46,688
5820 ELOP Placeholder		483,403	(49,350)	434,053
5820 LREBG Placeholder		505,502	-	505,502
5820 Educator Effectiveness Placeholder		42,046	-	42,046
5820 Art, Music, IM Block Grant Placeholder			167,014	167,014
5830 Legal Services	10,000	10,000	-	10,000
5800 Marketing/Recruiting	12,000	12,000	3,000	15,000
5800 Technology Upgrade	10,000	20,000	-	20,000
5800 Technology Support	20,000	20,000	-	20,000
5800 Other Contracted Services	71,085	71,085	-	71,085
5800 Professional Development	40,000	40,000	-	40,000
5900 Postage and Communications	36,000	36,000	-	36,000
6000-6999 Capital Outlay	\$ 116,163	\$ 107,592	-	\$ 107,592
6400 Furniture and Equipment (>\$5,000)		-	-	-
6500 FF&E Replacement (>\$5,000)		-	-	-
6898 Amortization Expense (non-cash)	116,163	802.00	-	802.00
6900 Depreciation Expense (non-cash)		106,790	-	106,790
Total Expenditures	\$ 3,894,575	\$ 5,226,046	85,124	\$ 5,323,820
Net Annual Operations	\$ 392,849	\$ 231,346	(87,436)	\$ 131,260
7000-7999 Other Outgo/Other Financing (Sources)Uses				
7438 Debt Service (bus loan interest 1 bus)	2,965	2,965	-	2,965
7438 Debt Service (bus loan interest 3 buses)	10,037	10,037	-	10,037
Total Other Outgo	\$ 13,002	\$ 13,002	-	\$ 13,002
Net increase (decrease):	\$ 379,847	\$ 218,344	(100,086)	\$ 118,258
Beginning Balance	\$ 2,456,747	\$ 2,593,146	(71,671)	\$ 2,521,475
Ending Balance*	\$ 2,836,594	\$ 2,811,490	(171,757)	\$ 2,639,733

Cash	
Book balance at 6/30/2022:	\$ 1,964,944
Bank balance 06/30/2022:	\$ 1,987,811
Bank balance at 3/7/2023:	\$ 2,695,193
Est cash balance at 6/30/2023:	\$ 3,341,452

Sacramento Valley Charter School

Fiscal Year Budget Cycle	2nd Interim Report	MYP	MYP
	2022-23	2023-24	2024-25
Key Budget and Financial Variables			
Enrollment	305.00	305.00	300.00
Estimated School P2 ADA	285.50	286.00	283.00
Unduplicated Count - EL/FRLE	269.00	265.00	260.00
A. Revenues:			
State (using FCMAT LCFF Calculator)			
Base Grade Span (includes CIL, EPA, TK Add-On)	2,811,192	\$ 2,987,759	\$ 3,107,759
Supplemental and Concentration	715,253	754,904	784,058
PY Adj to CIL, EPA, State Aid	(217,229)	-	-
Subtotal - State Revenue	<u>3,309,216</u>	<u>\$3,742,663</u>	<u>\$3,891,817</u>
Federal (ConApp, NSLP in yrs 2&3)	376,258	497,776	351,500
Other State (Lottery, MBG, SB740 CSFGP, State Meals in yrs 2&3)	1,654,606	596,277	596,277
Local (bus, fund raising, donations, after school)	115,000	110,000	110,000
Total Revenue	<u>\$ 5,455,080</u>	<u>\$ 4,946,716</u>	<u>\$ 4,949,594</u>
B. Expenditures:			
1000-1999 Certificated Personnel Salaries \$1,406,106 \$1,699,546 \$1,728,879			
1100 Teachers (all)	1,044,610	1,369,110	1,391,110
1100 2 P.D. days, 22 teachers @ \$299/day + 80 hours@\$30/hr	21,556	21,556	21,556
1100.01 Substitutes	28,000	28,000	28,000
1100.03 Substitutes for PD	6,000	6,000	6,000
1100 Teacher-in-Charge Stipend	2,000	2,000	2,000
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	2,000	2,000
1100 Advanced Degree Stipends (MA, PhD)	1,000	1,000	1,000
1100 Returning Teacher Stipend - OTO	28,000	-	-
1100 Longevity Stipends Certificated	6,000	7,000	11,333
1100 TK Coordinator Stipend (UTK Planning Grant, 2022-23 or	5,000	-	-
1100 Parent/Family Liaison Stipend (Title-funded, 2022-23 only	5,000	-	-
1200 Speech Pathologist, Psychologist	56,610	60,000	62,000
1300 Cell Phone Stipends	230	230	230
1300 Asst Principal @ 210 days/yr w MA	23,000	-	-
1300 Waived Ins (Other Coverage)	1,600	1,200	1,200
1300 Longevity & Returning Cert Stipend Principal	4,000	2,000	2,000
1300 Principal @ 210 days/yr	127,000	127,000	127,000
1900 Other Certificated (reclassified from 1100)	44,500	72,450	73,450
2000-2999 Classified Personnel Salaries \$891,515 \$951,263 \$970,957			
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	307,004	313,144	319,406
2200 Non-Certificated Support (drivers, food svcs, tech)	316,587	362,919	370,178
2400 School Office/Clerical (all)	141,480	144,310	147,196
2900 Other Classified (RM, After School)	108,263	110,428	112,636
2100-2900 Waived Ins (Other Coverage)	12,650	12,650	12,650
2100-2900 Cell Phone Stipends	2,000	2,000	2,000
2100-2900 Longevity Stipends Classified	3,531	5,813	6,891
3000-3999 Employee Benefits \$399,864 \$443,320 \$458,296			
3300 OASDI and Medicare	175,768	202,787	206,537
3400 Health & Welfare	124,477	133,190	142,514
3500 State Unemployment	12,096	12,250	12,250
3600 Worker's Compensation	28,523	29,093	29,675
3900 401(k) Employer Contributions	59,000	66,000	67,320
4000-4999 Books and Supplies \$345,500 \$328,900 \$326,328			
4100 Textbooks	55,000	55,000	55,000
4200 Other Books/Library	11,500	11,500	11,500
4300 Materials and Supplies (incl. after school)	120,000	100,000	100,000
4300 Classroom Budgets (ESSER III)	6,000	6,000	-
4300 Transportation - Fuel	70,000	72,000	74,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	10,000	10,000	10,000
4700 Food	70,000	71,400	72,828
4700 After School Program Snacks	3,000	3,000	3,000
5000-5999 Services and Other Operating Expenditures \$2,173,244 \$1,375,202 \$1,081,862			
5200 Travel & Conferences	3,000	3,250	3,500
5300 Dues & Memberships	4,200	4,300	4,400

Sacramento Valley Charter School

Fiscal Year Budget Cycle	2nd Interim Report	MYP	MYP
	2022-23	2023-24	2024-25
5400 Insurance	58,391	61,311	64,376
5501 Operations & Housekeeping	60,000	61,200	62,400
5530 Utilities	20,000	20,000	20,000
5610 Facility Rent/Lease	328,644	354,936	369,133
5600 Facility Maintenance	16,500	10,000	10,000
5630 Copier Leases	12,000	12,000	12,000
5670 Facility Security/Safety Improvements	30,000	10,000	10,000
5600 Transportation - Bus/Van Maint	40,000	40,000	45,000
5625 Contracted Student Transportation (Four Drivers)	50,000	52,500	54,075
5640 Food Service Shopping & Delivery	5,000	5,000	5,000
5800 District Admin Oversight (1% State Aid)	33,092	37,427	38,918
5800 SELPA Admin Fee (decr from 5.5 to 4.5% Year 3)	9,270	7,585	5,899
5800 Nursing Services (screenings) est.	2,655	3,000	3,150
5800 Accounting Services	48,200	50,610	53,141
5820 Audit Services	15,000	18,000	19,500
5800 Fieldtrips	7,500	9,500	9,500
5810 Special Education Placeholder	22,404	-	-
5820 ESSER II Placeholder	-	-	-
5820 ESSER III Placeholder	-	-	-
5820 UPK Placeholder	46,688	20,000	10,000
5820 ELOP Placeholder	434,053	175,000	-
5820 LREBG Placeholder	505,502	100,000	-
5820 Educator Effectiveness Placeholder	42,046	20,000	10,000
5820 Art, Music, IM Block Grant Placeholder	167,014	89,000	45,000
5830 Legal Services	10,000	10,000	20,000
5800 Marketing/Recruiting	15,000	15,000	15,000
5800 Technology Upgrade	20,000	20,000	20,000
5800 Technology Support	20,000	18,500	18,870
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver traini	71,085	71,085	75,000
5800 Professional Development	40,000	40,000	40,000
5900 Postage and Communications	36,000	36,000	38,000
6000-6999 Capital Outlay	\$107,592	\$106,603	\$99,910
6400 Furniture and Equipment (>\$5,000)	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-
6898 Amortization Expense (non-cash)	802	875	875
6900 Depreciation Expense (non-cash)	106,790	105,728	99,035
Total Expenditures	\$5,323,820	\$4,904,835	\$4,666,232
Net Annual Operations	\$131,260	\$41,881	\$283,362
7000-7999 Other Outgo/Other Financing Uses			
7438 Debt Service (bus loan interest 1 bus)	\$ 2,965	\$ 736	\$ -
7438 Debt Service (bus loan interest 3 buses)	10,037	4,839	404
Total Other Outgo	\$ 13,002	\$5,575	\$404
Net increase (decrease):	118,258	36,306	282,958
Beginning Balance	2,521,475	2,639,733	2,676,039
Ending Balance	\$ 2,639,733	\$ 2,676,039	\$ 2,958,997

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report Certification**

Charter School Name: Sacramento Valley Charter
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2022-23

To the entity that approved the charter school:
 2022-23 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: Amrik Singh Date: 3/17/23
Charter School Official
(Original signature required)
Print Name: Amrik Singh Title: Principal

To the County Superintendent of Schools:
 2022-23 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: _____ Title: _____

For additional information on the Second Interim Report, please contact:

For Approving Entity:

Monique Stovall
Name
Asst. Supt. Business Services
Title
916-375-7600 ext. 1011
Phone
mstovall@wusd.k12.ca.us
E-mail

For Charter School:

Vicky Dali, CPA
Name
Consultant
Title
916-996-3943
Phone
vdali@sacvalleycharter.org
E-mail

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES										
1. Revenue Limit Sources										
LCFF State Aid - Current Year	8011	2,166,447.00		2,166,447.00	1,080,761.00		1,080,761.00	2,173,576.00		2,173,576.00
Education Protection Account (EPA)	8012	764,073.00		764,073.00	170,608.00		170,608.00	765,978.00		765,978.00
State Aid - Prior Years	8019				(99,926.00)		(99,926.00)	(217,229.00)		(217,229.00)
Tax Relief Subventions (for rev. limit funded schools)	8020-8039									
County and District Taxes (for rev. limit funded schools)	8040-8079									
Miscellaneous Funds (for rev. limit funded schools)	8080-8099									
Revenue Limit Transfers (for rev. limit funded schools):										
PERS Reduction Transfer	8092									
Charter Schools Funding in Lieu of Property Taxes	8096	585,432.00		585,432.00	311,379.00		311,379.00	586,891.00		586,891.00
Other Revenue Limit Transfers	8091, 8097									
Total, Revenue Limit Sources		3,515,952.00		3,515,952.00	1,462,822.00		1,462,822.00	3,309,216.00		3,309,216.00
2. Federal Revenues										
No Child Left Behind	8290		125,500.00	125,500.00		38,964.18	38,964.18		125,500.00	125,500.00
Special Education - Federal	8181, 8182									
Child Nutrition - Federal	8220									
Other Federal Revenues	8110, 8260-8299		250,758.00	250,758.00		86,323.11	86,323.11			
Total, Federal Revenues			376,258.00	376,258.00		125,287.29	125,287.29		250,758.00	250,758.00
3. Other State Revenues										
Charter Schools Categorical Block Grant	8480									
Special Education - State	StateRevSE		205,300.00	205,300.00		114,369.31	114,369.31		205,300.00	205,300.00
All Other State Revenues	StateRevAO	48,427.00	1,211,455.00	1,259,882.00	5,438.39	541,455.00	546,893.39	48,427.00	1,400,879.00	1,449,306.00
Total, Other State Revenues		48,427.00	1,416,755.00	1,465,182.00	5,438.39	655,824.31	661,262.70	48,427.00	1,606,179.00	1,654,606.00
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	100,000.00		100,000.00	93,222.61	5,710.33	98,932.94	115,000.00		115,000.00
Total, Local Revenues		100,000.00		100,000.00	93,222.61	5,710.33	98,932.94	115,000.00		115,000.00
5. TOTAL REVENUES		3,664,379.00	1,793,013.00	5,457,392.00	1,561,483.00	786,821.93	2,348,304.93	3,472,643.00	1,982,437.00	5,455,080.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget		Actuals thru 1/31		2nd Interim Budget	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
		Total		Total		Total	
B. EXPENDITURES							
1. Certificated Salaries							
Teachers' Salaries	1100	1,139,452.00	25,000.00	546,466.54	10,767.88	1,091,165.00	58,000.00
Certificated Pupil Support Salaries	1200		56,610.00		20,661.25		56,610.00
Certificated Supervisors' and Administrators' Salaries	1300	154,430.00	2,400.00	90,739.21	756.00	153,430.00	2,400.00
Other Certificated Salaries	1900		36,000.00		20,514.89		44,500.00
Total, Certificated Salaries		1,293,882.00	120,010.00	637,205.75	52,700.02	1,244,595.00	161,510.00
2. Non-certificated Salaries							
Instructional Aides' Salaries	2100	233,594.00	90,773.00	99,422.52	40,412.89	192,722.00	120,673.00
Non-certificated Support Salaries	2200	279,706.00		214,101.66		323,178.00	
Non-certificated Supervisors' and Administrators' Sal.	2300						
Clerical and Office Salaries	2400	142,580.00		77,010.98	108.00	144,425.00	
Other Non-certificated Salaries	2900	64,876.00	42,525.00	35,487.82	11,183.95	66,992.00	43,525.00
Total, Non-certificated Salaries		720,756.00	133,298.00	426,022.98	51,704.64	727,317.00	164,198.00
3. Employee Benefits							
STRS	3101-3102						
PERS	3201-3202						
OASDI / Medicare / Alternative	3301-3302	154,098.00	19,400.00	81,636.02	8,276.06	150,851.00	24,917.00
Health and Welfare Benefits	3401-3402	117,604.00	6,873.00	74,587.14		117,604.00	6,873.00
Unemployment Insurance	3501-3502	11,096.00	1,000.00	8,321.06	1,381.71	10,976.00	1,120.00
Workers' Compensation Insurance	3601-3602	25,004.00	3,150.00	12,546.44	346.77	24,480.00	4,043.00
OPEB, Allocated	3701-3702						
OPEB, Active Employees	3751-3752						
PERS Reduction (for revenue limit funded schools)	3801-3802						
Other Employee Benefits	3901-3902	58,500.00		21,612.80		59,000.00	
Total, Employee Benefits		366,302.00	30,423.00	198,703.46	10,004.54	362,911.00	36,953.00
4. Books and Supplies							
Approved Textbooks and Core Curricula	4100	36,000.00	19,000.00	22,438.47	16,554.48	35,000.00	20,000.00
Books and Other Reference Materials	4200	3,000.00		10,870.72	606.41	10,894.00	606.00
Materials and Supplies	4300	59,450.00	106,550.00	72,628.08	62,286.44	66,000.00	130,000.00
Noncapitalized Equipment	4400	20,000.00				10,000.00	
Food	4700		73,000.00	34,376.35	1,865.84	70,000.00	3,000.00
Total, Books and Supplies		118,450.00	198,550.00	140,313.62	81,313.17	191,894.00	153,606.00
5. Services and Other Operating Expenditures							
Subagreements for Services	5100						
Travel and Conferences	5200	3,500.00				3,000.00	
Dues and Memberships	5300	4,000.00		4,200.00		4,200.00	

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Insurance	5400	58,391.00		58,391.00	41,745.00		41,745.00	58,391.00		58,391.00
Operations and Housekeeping Services	5500	72,000.00		72,000.00	41,041.76	5,369.00	46,410.76	70,796.00	9,204.00	80,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	263,893.00	210,000.00	473,893.00	111,901.64	133,000.00	244,901.64	176,634.00	250,510.00	427,144.00
Professional/Consulting Services and Operating Expend. Communications	5800	293,101.00	1,166,698.00	1,449,799.00	150,988.28	40,120.93	191,109.21	346,802.00	1,217,707.00	1,564,509.00
	5900	34,600.00	1,400.00	36,000.00	19,678.94	1,260.00	20,938.94	33,840.00	2,160.00	36,000.00
Total, Services and Other Operating Expenditures		719,485.00	1,378,098.00	2,097,583.00	369,555.62	179,749.93	549,305.55	693,663.00	1,479,581.00	2,173,244.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
(continued) Charter School
CDS #: 57-72694-0124875
Charter Approving Entity: Washington Unified School District
County: Yolo
Charter #: 1338
Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

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 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170									
Buildings and Improvements of Buildings	6200									
Books and Media for New School Libraries or Major Expansion of School Libraries	6300									
Equipment	6400									
Equipment Replacement	6500									
Depreciation Expense (for full accrual only)	6900	107,592.00		107,592.00	107,592.27		107,592.27	107,592.00		107,592.00
Total, Capital Outlay		107,592.00		107,592.00	107,592.27		107,592.27	107,592.00		107,592.00
7. Other Outgo										
Tuition to Other Schools	7110-7143									
Transfers of Pass-through Revenues to Other LEAs	7211-7213									
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE									
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO									
All Other Transfers	7281-7299									
Debt Service:										
Interest	7438	13,002.00		13,002.00	8,324.44		8,324.44	13,002.00		13,002.00
Principal	7439									
Total, Other Outgo		13,002.00		13,002.00	8,324.44		8,324.44	13,002.00		13,002.00
8. TOTAL EXPENDITURES		3,339,469.00	1,860,379.00	5,199,848.00	1,887,718.14	375,472.30	2,263,190.44	3,340,974.00	1,995,848.00	5,336,822.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND.										
BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		324,910.00	(67,366.00)	257,544.00	(326,235.14)	411,349.63	85,114.49	131,669.00	(13,411.00)	118,258.00
D. OTHER FINANCING SOURCES / USES										
1. Other Sources										
2. Less: Other Uses										
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)					24,255.11	(24,255.11)				
4. TOTAL OTHER FINANCING SOURCES / USES					24,255.11	(24,255.11)				
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		324,910.00	(67,366.00)	257,544.00	(301,980.03)	387,094.52	85,114.49	131,669.00	(13,411.00)	118,258.00

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail**

Charter School Name: Sacramento Valley
 (continued) Charter School
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

- Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget		Actuals thru 7/31		2nd Interim Budget		Total
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	
F. FUND BALANCE, RESERVES								
1. Beginning Fund Balance								
a. As of July 1	9791	2,293,317.26	299,828.91	2,293,317.26	299,828.91	2,293,317.26	299,828.91	2,593,146.17
b. Adjustments to Beginning Balance	9793, 9795			2.00	(71,673.00)	2.00	(71,673.00)	(71,671.00)
c. Adjusted Beginning Balance		2,293,317.26	299,828.91	2,293,319.26	228,155.91	2,293,319.26	228,155.91	2,521,475.17
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,618,227.26	232,462.91	1,991,339.23	615,250.43	2,424,988.26	214,744.91	2,639,733.17
Components of Ending Fund Balance (Optional):								
Reserve for Revolving Cash (equals object 9130)	9711							
Reserve for Stores (equals object 9320)	9712							
Reserve for Prepaid Expenditures (equals object 9330)	9713	5,012.00						
Net Investment in Capital Assets	9796							
General Reserve	9730							
Legally Restricted Balance	9740		232,462.91					
Designated for Economic Uncertainties	9770	800,000.00		1,200,000.00	615,250.43		214,744.91	214,744.91
Other Designations	9775, 9780							
Undesignated / Unappropriated Amount	9790	1,813,215.26		791,339.23		1,174,988.26	(0.00)	1,174,988.26

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. Revenue Limit Sources						
LCFF State Aid - Current Year	8011	2,166,447.00	1,080,761.00	2,173,576.00	7,129.00	0.33%
EPA	8012	764,073.00	170,608.00	765,978.00	1,905.00	0.25%
State Aid - Prior Years	8019	-	(99,926.00)	(217,229.00)	(217,229.00)	New
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	-	-	-	-	-
County and District Taxes (for rev. limit funded schools)	8040-8079	-	-	-	-	-
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	-	-	-	-	-
Revenue Limit Transfers (for rev. limit funded schools):						
PERS Reduction Transfer	8092	-	-	-	-	-
Charter Schools Funding in Lieu of Property Taxes	8096	585,432.00	311,379.00	586,891.00	1,459.00	0.25%
Other Revenue Limit Transfers	8091, 8097	-	-	-	-	-
Total, Revenue Limit Sources		3,515,952.00	1,462,822.00	3,309,216.00	(206,736.00)	-5.88%
2. Federal Revenues						
No Child Left Behind	8290	125,500.00	38,964.18	125,500.00	-	0.00%
Special Education - Federal	8181, 8182	-	-	-	-	-
Child Nutrition - Federal	8220	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	250,758.00	86,323.11	250,758.00	-	0.00%
Total, Federal Revenues		376,258.00	125,287.29	376,258.00	-	0.00%
3. Other State Revenues						
Charter Schools Categorical Block Grant	8480	-	-	-	-	-
Special Education - State	StateRevSE	205,300.00	114,369.31	205,300.00	-	0.00%
All Other State Revenues	StateRevAO	1,259,882.00	546,893.39	1,449,306.00	189,424.00	15.04%
Total, Other State Revenues		1,465,182.00	661,262.70	1,654,606.00	189,424.00	12.93%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	100,000.00	98,932.94	115,000.00	15,000.00	15.00%
Total, Local Revenues		100,000.00	98,932.94	115,000.00	15,000.00	15.00%
5. TOTAL REVENUES						
		5,457,392.00	2,348,304.93	5,455,080.00	(2,312.00)	-0.04%
B. EXPENDITURES						
1. Certificated Salaries						
Teachers' Salaries	1100	1,164,452.00	557,234.42	1,149,165.00	(15,287.00)	-1.31%
Certificated Pupil Support Salaries	1200	56,610.00	20,661.25	56,610.00	-	0.00%
Certificated Supervisors' and Administrators' Salaries	1300	156,830.00	91,495.21	155,830.00	(1,000.00)	-0.64%
Other Certificated Salaries	1900	36,000.00	20,514.89	44,500.00	8,500.00	23.61%
Total, Certificated Salaries		1,413,892.00	689,905.77	1,406,105.00	(7,787.00)	-0.55%
2. Non-certificated Salaries						
Instructional Aides' Salaries	2100	324,367.00	139,835.21	313,395.00	(10,972.00)	-3.38%
Non-certificated Support Salaries	2200	279,706.00	214,101.66	323,178.00	43,472.00	15.54%
Non-certificated Supervisors' and Administrators' Sal.	2300	-	-	-	-	-
Clerical and Office Salaries	2400	142,580.00	77,118.98	144,425.00	1,845.00	1.29%
Other Non-certificated Salaries	2900	107,401.00	46,671.77	110,517.00	3,116.00	2.90%
Total, Non-certificated Salaries		854,054.00	477,727.62	891,515.00	37,461.00	4.39%
3. Employee Benefits						
STRS	3101-3102	-	-	-	-	-
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	173,498.00	89,912.08	175,768.00	2,270.00	1.31%
Health and Welfare Benefits	3401-3402	124,477.00	74,587.14	124,477.00	-	0.00%
Unemployment Insurance	3501-3502	12,096.00	9,702.77	12,096.00	-	0.00%
Workers' Compensation Insurance	3601-3602	28,154.00	12,893.21	28,523.00	369.00	1.31%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	-
Other Employee Benefits	3901-3902	58,500.00	21,612.80	59,000.00	500.00	0.85%
Total, Employee Benefits		396,725.00	208,708.00	399,864.00	3,139.00	0.79%
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	55,000.00	38,992.95	55,000.00	-	0.00%
Books and Other Reference Materials	4200	3,000.00	11,477.13	11,500.00	8,500.00	283.33%
Materials and Supplies	4300	166,000.00	134,914.52	196,000.00	30,000.00	18.07%
Noncapitalized Equipment	4400	20,000.00	-	10,000.00	(10,000.00)	-50.00%
Food	4700	73,000.00	36,242.19	73,000.00	-	0.00%
Total, Books and Supplies		317,000.00	221,626.79	345,500.00	28,500.00	8.99%

**CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary**

Charter School Name: Sacramento Valley
 (continued) Charter School
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	2nd Interim vs. 1st Interim Increase, (Decrease)	
					\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	-	-	-	-	
Travel and Conferences	5200	3,500.00	-	3,000.00	(500.00)	-14.29%
Dues and Memberships	5300	4,000.00	4,200.00	4,200.00	200.00	5.00%
Insurance	5400	58,391.00	41,745.00	58,391.00	-	0.00%
Operations and Housekeeping Services	5500	72,000.00	46,410.76	80,000.00	8,000.00	11.11%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	473,893.00	244,901.64	427,144.00	(46,749.00)	-9.86%
Professional/Consulting Services and Operating Expend.	5800	1,449,799.00	191,109.21	1,564,509.00	114,710.00	7.91%
Communications	5900	36,000.00	20,938.94	36,000.00	-	0.00%
Total, Services and Other Operating Expenditures		2,097,583.00	549,305.55	2,173,244.00	75,661.00	3.61%
6. Capital Outlay						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for full accrual only)	6900	107,592.00	107,592.27	107,592.00	-	0.00%
Total, Capital Outlay		107,592.00	107,592.27	107,592.00	-	0.00%
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Debt Service:						
Interest	7438	13,002.00	8,324.44	13,002.00	-	0.00%
Principal	7439	-	-	-	-	
Total, Other Outgo		13,002.00	8,324.44	13,002.00	-	0.00%
8. TOTAL EXPENDITURES		5,199,848.00	2,263,190.44	5,336,822.00	136,974.00	2.63%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		257,544.00	85,114.49	118,258.00	(139,286.00)	-54.08%
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		257,544.00	85,114.49	118,258.00	(139,286.00)	-54.08%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	2,593,146.17	2,593,146.17	2,593,146.17	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	(71,671.00)	(71,671.00)	(71,671.00)	New
c. Adjusted Beginning Balance		2,593,146.17	2,521,475.17	2,521,475.17		
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,850,690.17	2,606,589.66	2,639,733.17		
Components of Ending Fund Balance (Optional):						
Reserve for Revolving Cash (equals object 9130)	9711	-	-	-	-	
Reserve for Stores (equals object 9320)	9712	-	-	-	-	
Reserve for Prepaid Expenditures (equals object 9330)	9713	5,012.00	-	-	(5,012.00)	(100%)
Net Investment in Capital Assets	9796	-	-	-	-	
General Reserve	9730	-	-	-	-	
Legally Restricted Balance	9740	232,462.91	615,250.43	214,744.91	(17,718.00)	-7.62%
Designated for Economic Uncertainties	9770	800,000.00	1,200,000.00	1,250,000.00	450,000.00	56.25%
Other Designations	9775, 9780	-	-	-	-	
Undesignated / Unappropriated Amount	9790	1,813,215.26	791,339.23	1,174,988.26	(638,227.00)	-35.20%

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

This charter school uses the following basis of accounting:

- Accrual Basis (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
 Modified Accrual Basis (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2022-23			Totals for 2023-24	Totals for 2024-25
		Unrestricted	Restricted	Total		
A. REVENUES						
1. Revenue Limit Sources						
LCFF State Aid - Current Year	8011	2,173,576.00	0.00	2,173,576.00	2,348,281.00	2,465,015.00
EPA	8012	765,978.00		765,978.00	806,463.00	838,883.00
State Aid - Prior Years	8019	(217,229.00)		(217,229.00)		
Tax Relief Subventions (for rev. limit funded schools)	8020-8039					
County and District Taxes (for rev. limit funded schools)	8040-8079					
Miscellaneous Funds (for rev. limit funded schools)	8080-8089					
Revenue Limit Transfers (for rev. limit funded schools):						
PERS Reduction Transfer	8092					
Charter Schools Funding in lieu of Property Taxes	8096	586,891.00	0.00	586,891.00	587,919.00	587,919.00
Other Revenue Limit Transfers	8091, 8097					
Total, Revenue Limit Sources		3,309,216.00	0.00	3,309,216.00	3,742,663.00	3,891,817.00
2. Federal Revenues						
No Child Left Behind	8290	0.00	125,500.00	125,500.00	125,500.00	125,500.00
Special Education - Federal	8181, 8182	0.00	0.00	0.00		
Child Nutrition - Federal	8220	0.00	0.00	0.00	126,000.00	126,000.00
Other Federal Revenues	8110, 8260-8299	0.00	250,758.00	250,758.00	246,276.00	100,000.00
Total, Federal Revenues		0.00	376,258.00	376,258.00	497,776.00	351,500.00
3. Other State Revenues						
Charter Schools Categorical Block Grant	8480	0.00	0.00	0.00		
Special Education - State	StateRevSE	0.00	205,300.00	205,300.00	205,300.00	205,300.00
All Other State Revenues	StateRevAO	48,427.00	1,400,879.00	1,449,306.00	390,977.00	390,977.00
Total, Other State Revenues		48,427.00	1,606,179.00	1,654,606.00	596,277.00	596,277.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	115,000.00	0.00	115,000.00	110,000.00	110,000.00
Total, Local Revenues		115,000.00	0.00	115,000.00	110,000.00	110,000.00
5. TOTAL REVENUES						
		3,472,643.00	1,982,437.00	5,455,080.00	4,946,716.00	4,949,594.00
B. EXPENDITURES						
1. Certificated Salaries						
Teachers' Salaries	1100	1,091,165.00	58,000.00	1,149,165.00	1,436,666.00	1,462,999.00
Certificated Pupil Support Salaries	1200	0.00	56,610.00	56,610.00	60,000.00	62,000.00
Certificated Supervisors' and Administrators' Salaries	1300	153,430.00	2,400.00	155,830.00	130,430.00	130,430.00
Other Certificated Salaries	1900	0.00	44,500.00	44,500.00	72,450.00	73,450.00
Total, Certificated Salaries		1,244,595.00	161,510.00	1,406,105.00	1,699,546.00	1,728,879.00
2. Non-certificated Salaries						
Instructional Aides' Salaries	2100	192,722.00	120,673.00	313,395.00	320,606.00	326,947.00
Non-certificated Support Salaries	2200	323,178.00	0.00	323,178.00	372,919.00	381,178.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00		
Clerical and Office Salaries	2400	144,425.00	0.00	144,425.00	146,310.00	149,196.00
Other Non-certificated Salaries	2900	66,992.00	43,525.00	110,517.00	111,428.00	113,636.00
Total, Non-certificated Salaries		727,317.00	164,198.00	891,515.00	951,263.00	970,957.00

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

Description	Object Code	FY 2022-23			Totals for 2023-24	Totals for 2024-25
		Unrestricted	Restricted	Total		
3. Employee Benefits						
STRS	3101-3102	0.00	0.00	0.00		
PERS	3201-3202	0.00	0.00	0.00		
OASDI / Medicare / Alternative	3301-3302	150,851.00	24,917.00	175,768.00	202,787.00	206,537.00
Health and Welfare Benefits	3401-3402	117,604.00	6,873.00	124,477.00	133,190.00	142,514.00
Unemployment Insurance	3501-3502	10,976.00	1,120.00	12,096.00	12,250.00	12,250.00
Workers' Compensation Insurance	3601-3602	24,480.00	4,043.00	28,523.00	29,093.00	29,675.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00		
OPEB, Active Employees	3751-3752	0.00	0.00	0.00		
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00		
Other Employee Benefits	3901-3902	59,000.00	0.00	59,000.00	66,000.00	67,320.00
Total, Employee Benefits		362,911.00	36,953.00	399,864.00	443,320.00	458,296.00
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	35,000.00	20,000.00	55,000.00	55,000.00	55,000.00
Books and Other Reference Materials	4200	10,894.00	606.00	11,500.00	11,500.00	11,500.00
Materials and Supplies	4300	66,000.00	130,000.00	196,000.00	178,000.00	174,000.00
Noncapitalized Equipment	4400	10,000.00	0.00	10,000.00	10,000.00	10,000.00
Food	4700	70,000.00	3,000.00	73,000.00	74,400.00	75,828.00
Total, Books and Supplies		191,894.00	153,606.00	345,500.00	328,900.00	326,328.00
5. Services and Other Operating Expenditures						
Subagreements	5100	0.00	0.00	0.00		
Travel and Conferences	5200	3,000.00	0.00	3,000.00	3,250.00	3,500.00
Dues and Memberships	5300	4,200.00	0.00	4,200.00	4,300.00	4,400.00
Insurance	5400	58,391.00	0.00	58,391.00	61,311.00	64,376.00
Operations and Housekeeping Services	5500	70,796.00	9,204.00	80,000.00	81,200.00	82,400.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	176,634.00	250,510.00	427,144.00	426,936.00	446,133.00
Professional/Consulting Services and Operating Expend.	5800	346,802.00	1,217,707.00	1,564,509.00	762,206.00	443,053.00
Communications	5900	33,840.00	2,160.00	36,000.00	36,000.00	38,000.00
Total, Services and Other Operating Expenditures		693,663.00	1,479,581.00	2,173,244.00	1,375,203.00	1,081,862.00
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Sites and Improvements of Sites	6100	0.00	0.00	0.00		
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00		
Equipment	6400	0.00	0.00	0.00		
Equipment Replacement	6500	0.00	0.00	0.00		
Depreciation Expense (for full accrual only)	6900	107,592.00	0.00	107,592.00	106,603.00	99,910.00
Total, Capital Outlay		107,592.00	0.00	107,592.00	106,603.00	99,910.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00		
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00		
All Other Transfers	7280-7299	0.00	0.00	0.00		
Debt Service:						
Interest	7438	13,002.00	0.00	13,002.00	5,575.00	404.00
Principal	7439	0.00	0.00	0.00		
Total, Other Outgo		13,002.00	0.00	13,002.00	5,575.00	404.00
8. TOTAL EXPENDITURES		3,340,974.00	1,995,848.00	5,336,822.00	4,910,410.00	4,666,636.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		131,669.00	(13,411.00)	118,258.00	36,306.00	282,958.00

**CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP**

Charter School Name: Sacramento Valley
 (continued) Charter School _____
 CDS #: 57-72694-0124875
 Charter Approving Entity: Washington Unified School District
 County: Yolo
 Charter #: 1338
 Fiscal Year: 2022-23

Description	Object Code	FY 2022-23			Totals for 2023-24	Totals for 2024-25
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		131,669.00	(13,411.00)	118,258.00	36,306.00	282,958.00
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	2,293,317.26	299,828.91	2,593,146.17	2,639,733.17	2,676,039.17
b. Adjustments to Beginning Balance	9793, 9795	2.00	(71,673.00)	(71,671.00)		
c. Adjusted Beginning Balance		2,293,319.26	228,155.91	2,521,475.17	2,639,733.17	2,676,039.17
2. Ending Fund Balance, June 30 (E + F.1.c.)		2,424,988.26	214,744.91	2,639,733.17	2,676,039.17	2,958,997.17
Components of Ending Fund Balance (Optional):						
Reserve for Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00	0.00	0.00
Reserve for Stores (equals object 9320)	9712	0.00	0.00	0.00	0.00	0.00
Reserve for Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00	0.00	0.00
Net Investment in Capital Assets	9796	0.00	0.00	0.00	0.00	0.00
General Reserve	9730	0.00	0.00	0.00	0.00	0.00
Legally Restricted Balance	9740	0.00	214,744.91	214,744.91	225,500.00	225,500.00
Designated for Economic Uncertainties	9770	1,250,000.00	0.00	1,250,000.00	1,250,000.00	1,250,000.00
Other Designations	9775, 9780	0.00	0.00	0.00	0.00	0.00
Undesignated / Unappropriated Amount	9790	1,174,988.26	(0.00)	1,174,988.26	1,200,539.17	1,483,497.17

February 14, 2023

To the Board of Directors
Sacramento Valley Charter School
2399 Sellers Way
West Sacramento, CA 95691-3046

We are pleased to confirm our understanding of the services we are to provide for Sacramento Valley Charter School (the "Charter School") for the years ended June 30, 2023 through June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the Charter School, which comprises the statement of financial position, and the related statement of activities and the cash flows as of and for the years ended June 30, 2023 through June 30, 2025.

We have also been engaged to report on supplementary information other than RSI that accompanies the Charter School's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Supplementary schedules required by the applicable Annual Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting.

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and applicable Annual Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, published by the Education Audit Appeals Panel, and will include tests of accounting records of Sacramento Valley Charter School and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements.

Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Charter School, compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements, proposed adjusting journal entries, and related notes of the Charter School in conformity with accounting principles generally accepted in the United States of America based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers).

You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

As per Federal and State Laws, we don't require, nor do we request, demand, collect, or desire any Personal Identifying Information ("PII"). PII includes but is not limited to individual's first name (or first initial) and last name combined with other types of personal information, such as Social Security Number; home addresses; online identifiers; passport numbers; bank or credit card numbers; clearances; biometrics; date of birth; birth place; age; mother's maiden name; medical, criminal, and financial records; educational transcripts; email addresses, phone numbers; birth marks, professional designation, employment history, social media account information; driver's license numbers, any other similar and unique personal identifiers, etc. As such, do not provide our firm, staff, employees, consultants, contractors, managers, admin staff, third-party service providers with any of the aforementioned PII as we will not be perusing the records provided to us to identify and purge such records.

By your signature below, you acknowledge and agree that Harshwal & Company, LLP is not responsible for "sanitizing" or "scrubbing" its workpapers in an attempt to identify and delete PII, and as such is not liable were such information to be retained by us or accessed by third parties.

Limitation on Liability

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES IN CONNECTION WITH OR OTHERWISE ARISING OUT OF THIS AGREEMENT, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR EXEMPLARY OR PUNITIVE DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT.

Subpoena and Other Release of Documents

As a result of our services to you, we may be required or requested to provide information or documents to you or a third-party pursuant to a subpoena, court order or other administrative or legal process in connection with governmental regulations or activities, or a legal, arbitration or administrative proceeding, in which we are not a party.

You agree that our efforts in complying with such requests or demands will be deemed a part of this engagement and Harshwal & Company, LLP shall be entitled to additional compensation for our time and reimbursement for our out-of-pocket expenditures (including legal fees) in complying with such request or demand.

Engagement Administration, Fees, and Other

We have our technical resources and audit software in the cloud. We may, from time to time and depending on the circumstances, use third party service providers within and outside of the United States in serving your account. As required by Section 54.1 (b) of the California Code of Regulations, Title 16, confidential information provided by you to our firm, may be disclosed to persons, outside of the United States in connection with the services provided. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Charter School; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Harshwal & Company, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the grantor agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Harshwal & Company, LLP personnel.

Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

Your records are the primary records for your operations and comprise the backup and support for the results of this engagement. Our records and files, including our engagement documentation whether kept on paper or electronic media, are our property and are not a substitute for your own records. Our firm policy calls for us to destroy our engagement files and all pertinent engagement documentation after a retention period of seven years (or longer, if required by law or regulation), after which time these items will no longer be available. We are under no obligation to notify you regarding the destruction of our records. We reserve the right to modify the retention period without notifying you. Catastrophic events or physical deterioration may result in our firm's records being unavailable before the expiration of the above retention period. Except as set forth above, you agree that Harshwal & Company, LLP may destroy paper originals and copies of any documents, including, without limitation, correspondence, agreements, and representation letters, and retain only digital images thereof.

Mr. Sanwar Harshwal is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Fieldwork for audit will be determined with Sacramento Valley Charter School's management based on the availability of accounting records and supporting documentation. Our scheduling depends on your completion of the year-end closing and adjusting process prior to our arrival to begin the fieldwork. We may experience delays in completing our services due to your staff's unavailability or delays in your closing and adjusting process. You understand our fees are subject to adjustment if we experience these delays in completing our services.

Certain engagement personnel who are not licensed as certified public accountants may provide services during this engagement.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fees, including expenses, will be as follows:

<u>Audit Area - Description</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
Financial Audit and Financial Transaction Report	\$ 15,000	\$ 17,988	\$ 19,487

If there were significant changes to Sacramento Valley Charter School's operations or the scope of work related to the financial statements, we will discuss with you the additional time and fees that may be incurred.

Our ability to provide services in accordance with our estimated fees depends on the quality, timeliness and accuracy of Sacramento Valley Charter School's records, and, for example, the number of general ledger adjustments required as a result of our work. To assist you in this process, we will provide you with an Audit Preparation Letter that identifies the key work you will need to perform in preparation for the audit. We will also need your accounting staff to be readily available during the engagement to respond in a timely manner to our requests. Lack of preparation, poor records, general ledger adjustments and/or untimely assistance will result in an increase of our fees.

To keep fees at a minimum and provide the reports to you on a timely basis, we are planning on significant assistance from your personnel. In this regard, we will furnish you with a list of schedules and data to facilitate our work. We understand that all records, documentation, and information we request in connection with our audit will be made available to us. Your preparation of schedules and providing supporting evidence requested timely is imperative for us to perform our audit procedures in the most efficient manner possible.

If audit related accounting assistance is required to reconcile accounts, these fees will be billed separately at our standard hourly rates. We will obtain your concurrence before we begin such services significantly beyond the scope of the audit.

In the future, you may decide that you need the services of one or more full-time employee. At that time, we could assist you in identifying individuals, our fees for which would then be agreed upon in a separate engagement letter.

However, because of the knowledge that our staff have or will obtain of your government, you may wish to hire one or more of them. If this should occur, please notify us immediately so that we may avoid any potential independence issues. Also if this should occur, we will charge you a recurring fee of one hundred percent (100%) of the annual gross salary or wages (on an annualized basis) offered to our employee to compensate us for the loss of our valued and extensively trained employee(s). Such amount shall be paid within thirty (30) days following the date of such notification.

The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Sacramento Valley Charter School acknowledges that the following unexpected circumstances will result in an increase of our fees:

- Failure to prepare for the audit as evidenced by accounts and records that have not been subject to normal year-end closing and reconciliation procedures;
- Failure to complete the audit preparation work by the applicable due dates; Significant unanticipated transactions, audit issues, or other such circumstances;
- Delays causing scheduling changes or disruption of fieldwork;
- After audit or post fieldwork circumstances requiring revisions to work previously completed or delays in resolution of issues that extend the period of time necessary to complete the audit;
- Issues with the prior audit firm, prior year account balances or report disclosures that impact the current year engagement; and
- An excessive number of audit adjustments.

Unexpected circumstances are also defined as fire, destruction or disappearance of records, discovery of fraud, or similar situations beyond our control or knowledge.

We will endeavor to advise you in the event these circumstances occur, however we may be unable to determine the impact on the estimated fee until the conclusion of the engagement.

Our Standard billings for the services set forth in this Engagement Letter, rendered on an estimated basis in accordance with the enclosed Schedule of Standard Billings:

<u>Standard Descriptions/Events</u>	<u>Applicable Percentage</u>
Meeting/Fieldwork/Testwork started	60 Percent
Draft/Final report	40 Percent

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. Any invoices left unpaid beyond 30 days will be charged a 1.5% late fee per month, added to the then outstanding balance. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

This engagement letter may be terminated by either party, with or without cause, upon ten (10) days' written notice. In such event, we will stop providing services hereunder except on work, mutually agreed upon in writing, necessary to carry out such termination. In the event of termination, (a) you shall pay us for services provided and expenses incurred through the effective date of termination, (b) we will provide you with all finished reports that we have prepared pursuant to this engagement, and (c) neither party shall be liable to the other for any damages that occur as a result of our ceasing to render services.

In the interest of facilitating our services to you, we may communicate by facsimile transmission or send electronic mail over the Internet. Such communications may include information that is confidential.

We employ measures in the use of electronic communications designed to provide reasonable assurance that data security is maintained. While we will use our best efforts to keep such communications secure in accordance with our obligations under applicable laws and professional standards, you recognize and accept we have no control over the unauthorized interception of these communications once they have been sent.

Unless you issue specific instructions to do otherwise, we will assume you consent to our use of electronic communications to your representatives and other use of these electronic devices during the term of this engagement letter as we deem appropriate.

The proposed fee estimate is contingent upon Sacramento Valley Charter School having performed the following functions and sending us copies to review at least two weeks prior to us performing the audit fieldwork:

1. Submitting trial balances and general ledger to us in an electronic format.
2. Completing all steps and sending us copies of the requested information on the audit preparation guide, which we will provide.
3. All material balance sheet accounts need to be reconciled and scheduled. Prepare reconciliations of all checking (payroll and accounts payable, etc.) accounts, savings accounts and investment accounts on a monthly basis and send us copies of the year end reconciliations.
4. Providing us electronic copies of your payroll and accounts payable check registers for the fiscal year under audit.

Reporting

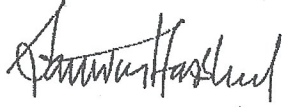
We will issue a written report upon completion of our audit of Sacramento Valley Charter School's financial statements. Our report will be addressed to Board of Directors of the Charter School's. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Sacramento Valley Charter School is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to Sacramento Valley Charter School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Harshwal & Company, LLP



Sanwar Harshwal
Managing Partner

RESPONSE:

This letter correctly sets forth the understanding of Sacramento Valley Charter School.

Management signature: Annex Singh

Title: Principal

Date: 3/20/2023

Governance signature: [Signature]

Title: Secretary

Date: 3/20/2023

SVCS Board Date Adopted: March 17, 2023

Range: \$21.00-\$24.00/hour

Duty: 210 days, 8 hours per day

Job Description: NUTRITION SERVICES MANAGER

BASIC FUNCTION

Organize, coordinate, create and complete menu development, procurement, distribution and planning of meals for child nutrition programs, maximizing the usage of commodities; serve as a technical resource in matters of production, inventory, food cost and recipe development; monitor nutritional compliance, standards and federal regulations; provide guidance and direction for staff; support nutrition health-education activities and promote the principals of good nutrition and healthy lifestyles. Perform activities including menu planning, menu certification, distribution of menus including posting menus and nutrition metrics online and developing production reports.

SUPERVISOR: Principal

MAJOR DUTIES AND RESPONSIBILITIES: (may include, but not limited to the following)

- Plan, coordinate, develop, review, and maintain menus and production records to ensure accuracy and compliance with Federal, State and County regulatory agencies (including a la carte offerings).
- Coordinates and/or completes the clerical functions.
- Demonstrates correct methods for food preparation, food service, use of equipment, sanitation, safety, record keeping, purchasing, and following policies and procedures, as applicable.
- Assists with selecting, training, motivating and evaluating food service personnel; coordinating staff training; and, working with staff to correct deficiencies.
- Assists with arranging for substitute food service staff.
- Assist with department budgets and accounts; analyze financial information to resolve cost efficiency issues and monitor site inventory levels.
- Maintain portion and cost controls utilizing surplus commodities.
- Research, develop and monitor the process of ordering and purchasing food, commodities and supplies.
- Resolve food quality and customer service complaints.
- Assist with the nutritional analysis of student menus; special diets for students with disabilities and students dietary restrictions per their medical providers' statement; and the development of standardized recipes; compile specification sheets and enter nutritional data into assigned software.
- Stay current regarding trends and innovations in the field of food service.
- Assist with product research and the coordination of student taste tests.
- Develop, implement and maintain meal programs including, but not limited to summer school, after-school program, theme weeks, emergency feeding, special events and student field trips.
- Reviews all Child Nutrition Bulletins from the State and informs staff of regulations and changes in breakfast and lunch program policies and procedures.

- Assist in the coordination and conducting of trainings and workshops; attend and participate in trainings and workshops.
- Maintain an effective system for communicating and managing USDA food recalls that maximizes student safety; report biological, physical and/or chemical contamination.
- Assist in the preparation of bid specifications, Requests for Bid Pricing and quotations for food and supplies; assemble detailed bid documents; set up bid openings, review bid recommendations and create spreadsheets, if needed.
- Other related work as required.

QUALIFICATIONS:

Knowledge of:

1. School food service menu planning and analysis, meal components, menu and recipe development and production procedures.
2. Commodity purchasing, processing and procurement principles, practices and procedures.
3. Sources and types of food, supplies, materials and equipment used in a large school district food service operation.
4. Applicable State, Federal and County laws, rules, regulations and standards related to child nutrition programs and assigned activities.
5. Interpersonal skills using tact, patience and courtesy.
6. Sanitation and safety practices related to food safety and sanitation in all types of food preparation environments.
7. Inventory methods and practices.
8. Modern office equipment, computers and application software.

Ability to:

1. Organize and monitor the ordering, receiving and distribution process of food and related supplies for district schools.
2. Understand the implementation and preparation functions of a standardized recipe.
3. Assist with nutritional compliance, applicable Federal and State regulations and nutrition standards.
4. Learn, interpret, apply and explain nutrition services policies and procedures, menu development, inventory, production records and ordering.
5. Procure food, supplies and services economically, efficiently and in accordance with established policies, procedures and guidelines.
6. Meet schedules and timelines.
7. Plan, prioritize, organize and schedule work.
8. Make mathematic calculations with speed and accuracy.
9. Maintain records and prepare reports.
10. Communicate effectively both orally and in writing.
11. Establish and maintain cooperative and effective working relationships.
12. Maintain current knowledge of laws, rules and regulations related to assigned activities.
13. Analyze situations accurately and adopt an effective course of action.
14. Observe health and safety regulations.
15. Work independently with little direction and constant interruptions.
16. Maintain consistent, punctual and regular attendance.

EXPERIENCE

Two (2) years' increasingly-responsible experience in food service or institutional food management involving planning and preparation of food in a public school kitchen or related restaurant/institutional setting. Previous supervisory experience is desirable.

EDUCATION

High School Diploma or equivalent is required. Associate degree or higher, with coursework in Nutrition and/or Dietetics from an accredited college or university, is highly desirable.

LICENSES, CERTIFICATIONS, BONDING AND/OR TESTING REQUIRED

Valid manager-level Safe-Serve certification is required (or must be obtained within 60-days of hire). CPR and First Aid certifications are required (or must be obtained within 60-days of hire). Valid California Class C driver's license issued by the CA DMV.

WORKING CONDITIONS

Environment:

The work environment characteristics described here are representative of those that an employee must meet to successfully perform the essential functions of this job. This position will include indoor commercial kitchen, cafeteria, and office environments. This position comes in direct, continuous contact with staff, students and the public.

Physical Abilities:

The physical demands described here are representative of those that an employee must meet to successfully perform the essential functions of this job. The employee must be able to:

Lift, carry, push and/or pull items with a strength factor of light work.

Hear and speak to exchange information in person or on the telephone.

See to read a variety of materials.

Work with a video display terminal for prolonged periods.

Possess dexterity of hands and fingers to operate equipment.

Stand and walk.

Bend at the waist, kneel or crouch.

Sit or stand for extended periods of time.

Climb a step stool or ladder and reach above the shoulders.

Hazards:

Hot and cold temperatures and gas/fumes associated with food preparation and distribution and warehouse environments are possible. Skin contact with water, detergents, abrasives, cleaning solvents or solutions, and disinfectants.



Sacramento Valley Charter School

Learn. Compete. Excel.
2399 Sellers Way
West Sacramento, CA 95691
Front Office: 916.596.6422
Fax: 916.372-7249

*Dr. Amrik Singh, Principal
Gurpreet Kaur, Admin Secretary*

Board Meeting: Principal's Report (3/8/2023)

Events

- End of Second Trimester 3/3/2023
- Report cards to be sent out 3/8/2023
- Graduation Notification Letter has been sent to 8th graders since 3/6/23
- Site Council Meeting 3/10/2023 @ 5:30PM
- Holi Run (3/31/2023 @ 1:30PM)
- Assembly by Travelling Lantern on 3/23/2023@ 1:15PM for grades K-5
- Award Assembly 3/14/2023

Clubs for Middle School

- Chess - Mr. Mojica (Thursday)
- Bhangra - Prabhjot (Tuesday & Thursday)
- Robotics - Ramil (Monday)



Spelling Bee - Was held on January 31st, 2023. Elementary grades 4-6th and middle school grades 7- 8th participated. Our winners are Guruansh from Middle School and Arshpreet from Elementary. Arshpreet from SVCS Elementary has qualified for the regional contest to be held on March 18th.

UPCOMING BMX Assembly: There will be an anti-bullying and BMX Biking stunt assembly coming up near the end of April. It will be a great opportunity for our scholars to be inspired by the athletes and performers. The BMX Assembly aims to promote positive lifestyles, education, inclusiveness, and turning Positive Thoughts into Purposeful Action! These stunt pros focus on character building, physical science / STEM, health, road/bike safety, and success.



February Award Assembly - These awards become possible only after our scholars demonstrate self-discipline, independent skills, and mutual respect for their peers. Congratulations to parents, teachers, and staff who work with them most of the time. Honor Rolls and Principal Honor Rolls will be awarded to those who qualify from 4-8th grade.

SEL - How it started?

Holi Run - After 3 years we will be hosting the annual Holi Run on March 31st, 2023 as a mark of spring celebration.

Vandalism Report Update from the incident on (12/10/2022) - SVCS was in contact with the parents of those who damaged SVCS property and damages have been recovered.

Bullying Assembly/Student behavior - Recently we have seen an uptick of behavioral matters in our students. We had the pleasure of hosting Sacramento County's Deputy District Attorney and The United States Director for Khalsa Aid, Mr. Omar Singh! He delivered two presentations on online presence and the dangers that come with it, including Cyber Bullying, Online Stalking, Prevention, and Response. Each Kindergarten through 8th-grade student thoroughly paid attention and participated when asked to. We aim to introduce these topics early to our scholars, ensuring they avoid unnecessary dialogue with strangers and online predators.



Transportation concerns - Following the recent concerns in the behavior of our students, we have had many complaints of some students damaging property and being disruptive. SVCS has been working with the parents to address concerns and is taking appropriate disciplinary action.

Public Library Access - A request has come through parents in PTO that we resume our library visits to encourage reading on topics of interest.

Students will be taken to our local library and grasp knowledge by getting the opportunity to read various books. Transportation will be scheduled and provided by SVCS. An MOU is required by the West Sacramento Library for facilitating students biweekly or monthly visits.

PTO Movie Night - SVCS held its first movie night on 3/3/2023 and it was a huge success. A movie night at school can foster a real sense of community, encouraging students and families to join together in an activity that forms long-lasting bonds. Students really enjoyed bringing their families to experience their school during non-school time.