

# American Rescue Plan Act Elementary and Secondary School Relief Fund (ESSER III) Safe Return to In-Person Instruction Local Educational Agency Plan Template

## Background on ESSER

The American Rescue Plan Act (ARP) signed into law on March 11, 2021, provided nearly \$122 billion for the Elementary and Secondary School Relief Fund (ESSER). ARP ESSER, also known as ESSER III, funds are provided to State educational agencies in the same proportion as each State received under Title I-A of the Elementary and Secondary Education Act (ESEA) in fiscal year (FY) 2020. The U.S. Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021 requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. If an LEA had already developed a plan for safe return to in-person instruction and continuity of services prior to the enactment of ARP that meets the statutory requirements of section 2001(i) but did not address all of the requirements in the IFR, the LEA must revise and post its plan no later than six months after receiving its ESSER III funds. This applies even if an LEA has been operating full-time in-person instruction but does not apply to fully virtual schools and LEAs.

The IFR and ARP statute, along with other helpful resources, are located here:

- April 2021 IFR: <https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>
- ARP Act text: <https://www.congress.gov/117/bills/hr1319/BILLS-117hr1319enr.pdf>
- Centers for Disease Control and Prevention (CDC) COVID-19 School Operation Guidance: [https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html#anchor\\_1616080023247](https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html#anchor_1616080023247)
- ED COVID-19 Handbook Volume I: <https://www2.ed.gov/documents/coronavirus/reopening.pdf>
- ED COVID-19 Handbook Volume II: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>
- ESEA Evidence-Based Guidance: <https://oese.ed.gov/files/2020/07/guidanceeuseseseinvestment.pdf>
- ED FAQs for ESSER and Governor's Emergency Education Relief (GEER): [https://oese.ed.gov/files/2021/05/ESSER.GEER\\_FAQs\\_5.26.21\\_745AM\\_FINALb0cd6833f6f46e03ba2d97d30aff953260028045f9ef3b18ea602db4b32b1d99.pdf](https://oese.ed.gov/files/2021/05/ESSER.GEER_FAQs_5.26.21_745AM_FINALb0cd6833f6f46e03ba2d97d30aff953260028045f9ef3b18ea602db4b32b1d99.pdf)

## Purpose of the Template

The IFR issued by ED outlines several requirements for all LEAs that receive ESSER III funds, including that LEAs have in place a plan for ensuring safety during in-person instruction (either in-progress or planned) as well as ensuring continuity of services should the LEA or one or more of its schools be required to close temporarily for COVID-19-related public health reasons in the future. LEAs who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements. Examples of previous plans that may be allowable would be a completed Cal/OSHA or Assembly Bill 86 plan, as long as it meets the requirements previously stated. LEAs which did not have a statutorily compliant plan in place as of March 11, 2021, must create and post this plan within 30 days of completing their ESSER III Assurances.

If you have questions as to which category applies to your LEA, please contact [EmergencyServices@cde.ca.gov](mailto:EmergencyServices@cde.ca.gov). Plans are required for all LEAs, regardless of operating status, unless an LEA is fully virtual with no physical location. All plans must be reviewed, and, as appropriate, revised, at least every six months to incorporate new or revised CDC guidance and other changed factors.

This template has been created to assist LEAs in the creation of these plans and to ensure all required elements are met. The following requirements and assurances pertain to both the statutory requirements and the IFR published by ED. LEAs may provide any additional information they believe are helpful in assessing their plan. If you have any questions, please contact [EmergencyServices@cde.ca.gov](mailto:EmergencyServices@cde.ca.gov).

## LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Sacramento Valley Charter School

Option for ensuring safe in-person instruction and continuity of services:  
will amend its plan

1. Please choose one:

The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

**NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.**

The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

**NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.**

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds.

The LEA will submit a new plan to ensure all compliance points are met and will post it within 30 days of filing the ESSER III Statement of Assurances.

2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC's safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.

SVCS has proactively updated its website, social media, and sent frequent parent newsletters with the continued evolution of the COVID-19 pandemic and the instructional program models used throughout the last 15 months. The school's website includes all of the following guidelines and Plans as required by CDE, CalOSHA, other State and local jurisdictions.

<https://www.sacvalleycharter.org/covid-19.html>

[https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/svcs\\_covid-19\\_reopening\\_handbook\\_2020-2021.pdf](https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/svcs_covid-19_reopening_handbook_2020-2021.pdf)

<https://www.sacvalleycharter.org/covid-19-safety-plan.html>

[https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/2021\\_covid-19\\_school\\_guidance\\_checklist\\_sacramento\\_valley\\_charter\\_school\\_20210310\\_1.pdf](https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/2021_covid-19_school_guidance_checklist_sacramento_valley_charter_school_20210310_1.pdf)

[https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/2020\\_covid-19\\_prevention\\_plan\\_sacramento\\_valley\\_charter\\_school\\_20210310\\_1.pdf](https://www.sacvalleycharter.org/uploads/8/0/9/9/8099840/2020_covid-19_prevention_plan_sacramento_valley_charter_school_20210310_1.pdf)

The Yolo County Health Department and State Health Department website and communication provide the direction and guidance SVCS reviews on a regular basis to evaluate the current public health conditions such as rates of infection, new strains, etc. and the impact this information will have on the continued on-site instructional offerings.

3. The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and foodservices.

Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

SVCS has a robust support network to meet the needs of students to include instructional aid support, on-campus small cohort instruction, access to counseling services, food services and more. These services will remain available for the duration of the Plan and funding timelines. SVCS has added Summer Intervention/Instruction for June - July 2021, will add enhanced after school programming and will continue summer programs in future year(s) to address learning loss mitigations needed that arose from COVID-19 and the March 2020 - March 2021 time period where the majority of students were participating through distance learning .

4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan.

Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

This item was agendaized on the 6/18/2021 School Site Council/LCAP Advisory Group Agenda and as a public hearing on the Agenda for the 6/23/2021 SVCS Regular School Board Meeting. All stakeholders and the public are encouraged to provide input in this process and subsequent updates.

In addition, the LEA provides the following assurances:

- The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation.
  - Please insert link to the plan:  
<https://www.sacvalleycharter.org/covid-19.html>
- The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.
- The LEA will periodically review and, as appropriate revise its plan, at least every six months.
- The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.
- If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control(CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.
- The LEA has created its plan in an understandable and uniform format.
- The LEA's plan is, to the extent practicable, written in a language that parent can understand, or if not practicable, orally translated.

The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan.

Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

Dr. Amrik Singh, Principal, 2399 Sellers Way, West Sacramento, CA 95691 916-596-6422 [asingh@sacvalleycharter.org](mailto:asingh@sacvalleycharter.org)

**Sacramento Valley Charter School**  
**Transaction Report**  
 May 19 - June 22, 2021

	Account	Amount
Total for 8096 - Cash in Lieu of Property Taxes	UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 71,906.00
Total for Miscellaneous	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Miscellaneous	\$ 621.17
Total for 8590 - CSFGP SB740	V RESTRICTED REVENUE:6030 - CSFGP SB740:8590 - CSFGP SB740	\$ 52,564.50
Total for 8311 - Special Education - State	V RESTRICTED REVENUE:6500 - Special Education - State	\$ 7,463.00
<b>Total for UNRESTRICTED REVENUE</b>		<b><u>\$ 132,554.67</u></b>

**Sacramento Valley Charter School**  
**Check Detail**  
**May 19 - June 22, 2021**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo/Description</b>	<b>Amount</b>
05/19/2021	4384	Barbara J. Gross, CPA	Preparation and filing Form 990/199	1,000.00
05/19/2021	4385	Promevo	For 30 Chromebooks and 30 Licenses	10,125.35
05/24/2021	4388	MetLife	For ADD & LTD	342.34
05/24/2021	4386	Bay Alarm Company	For Monitoring Security Alarm- A/c 3304744	258.89
05/24/2021	4387	Bay Alarm Company	For Monitoring Security Alarm- Alc 3304844	182.37
05/24/2021	4389	Total Education Solution	For Special Education invoice month of April CLS/ Guid Adm - \$ 450.00 CLS/ Guid Services - \$ 800.00 LAS Services - \$ 2,275.00 Psych Service \$ 1,788.75	5,313.75
05/24/2021	4390	Amazon.Com	For Classroom Supplies	253.77
05/24/2021	4391	DMV	For Registration Renewal- Toyota Van 7ZZT200	305.00
05/24/2021	4392	Great America Financial	For Copier Lease	729.40
05/24/2021	4393	Sikh Temple Sacramento	Install window in 3 classroom and replace air filters	9,497.00
05/28/2021	4394	New Horizon Flooring	Sanitizing Janitorial Service for the month of May 2021	3,833.00
05/28/2021	4395	T mobile	For 51 Hotspot connection Service Fee	1,020.00
05/28/2021	4396	Sikh Temple - Rent Payable	Invoice for the month of June 2021	23,362.00
06/03/2021	4397	Vicky Dali CPA LLC	Invoice for the month of May 2021	2,940.00
06/03/2021	4398	Bus Paramedic	Drained Contaminated fuel and rinsed tank with new diesel- S-3 Drained Contaminated Fuel from Bus S-3	858.75
06/03/2021	4399	Kristine Koven	Manual Check	-2,460.69
06/03/2021	4400		Voided	0.00
06/03/2021	4401	Gurdeep singh	Transport Students to School For Lunch Grocery	845.00 600.00
				<b>1,445.00</b>
06/03/2021	4402		Voided	0.00
06/07/2021	4403	US Bank	For Lunch Program For Phone and Internet Service- wave Business & Nuso For Microsoft , wave cloud sub Service For Professional Development Training	1,516.01 1,205.05 345.80 311.88

		For Classroom Supplies	1,156.79
		For Graduations- diploma Cover, awards & decoration supplies	546.10
		For Advertisement- Facebook & Best Version Media	294.00
		For Office Supplies- Folders/ Mailing Envelopes	114.52
		For Utility Charges- PG	181.93
		For Postal Stamps	110.00
		For Go math Teacher Edition - Mrs. Cheema	87.48
			<b><u>5869.56</u></b>
06/07/2021	4404 Robinson Anderson Print & Fulfillment	For Graduation - 26 Diplomas & 26Yard Signs	424.34
06/07/2021	4405 Young, Minney & Corr, LLP	For Legal Fee	4,288.00
06/08/2021	4406 WageWorks	For Cobra Service	40.00
06/16/2021	4407 Broadway Auto Service	Van 2017 Toyota -7WKY428 For van Toyota - Tire Replace	697.55
06/16/2021	4408 Washington Unified School District	For Induction Program - 8 Teachers	16,000.00
06/16/2021	4409 DMV	For Pull Notice	1.00
06/16/2021	4410 Serve 3 Network	Monthly services for the network maintenance and support connection	1,662.40
06/16/2021	4411 Great America Financial	For copier Lease	729.40
06/16/2021	4412 Total Education Solution	For Special Education - Month of May For CLS Guid/ Admin 700 CLS/ Guid Adim 800 LAS Services 2450 Sped Service 131.25	6,477.50
06/16/2021	4413 CASBO Sacramento Section	For Renewal Organizational Subscription FY 2021-2022	850.00
06/16/2021	4414 SchoolWise Technologies	Student info System Subscription 2021-2022	3,691.00
06/16/2021	4415 Wave Broadband	For Phone & Internet Service	865.64
06/18/2021	4416 Amazon.Com	For 8th grade graduation decoration For Classroom Supplies For printer toner	162.30 155.89 74.57
			<b><u>392.76</u></b>
06/18/2021	4417 Buck Master	For Printer Toner shipment Fee	15.00
06/18/2021	4418 WageWorks	Health Equity Inc For POP Annual Compliance Fee Sept 2021	100.00
06/21/2021	4419 West Sacramento Truck Stop	For Fuel - Buses/ Vans	2,567.50

**Sacramento Valley Charter School**  
**2021-22 Budget Narrative**  
**June 23, 2021**

The following narrative is provided to highlight and explain significant components and assumptions used in developing the 2021-22 budget.

**Revenue:**

**LCFF:**

The main reasons for the increase in LCFF revenue is the State's budget surplus.

- 1) Supplemental and concentration funding is based on a three-year rolling average and will continue at the higher levels as long as SVCS' unduplicated population remains stable:  
2017-18 act: \$181,208  
2018-19 act: \$333,520  
2019-20 est: \$464,249  
2020-21 est: \$476,696  
2021-22 est: \$503,979
- 2) SVCS has experienced an enrollment and ADA growth trend. The projection for 2021-22  
2017-18: 220.42 ADA  
2018-19: 239.78 ADA  
2019-20: 262.42 ADA  
2020-21: 262.42 ADA  
2021-22 est: 268 ADA
- 3) Governor Newsom's May Revise Proposes:
  - a. A 5.07 % COLA (was 3.84% at January 2021 and includes a 2020-21 COLA catch up plus 2021-22 COLA).
  - b. \$9.2 billion in deferrals will be paid down, but \$3.7 billion in deferrals remains.
  - c. The State Budget to be adopted by the June 15 deadline and any significant revisions will be included in the 45-day revise.

**Federal Revenue:**

A new category of Title funds may be received – Title IV – the amount is not yet known. Potential for new, additional Covid-19 and related funding. For this budget, only carryover is included in the net assets and cash balance. ESSER III funds of up to \$498,193 will be retroactively included in the 2020-21 balances once conditions are met to receive the funding (legal assurances plus approved Safe Return Plan).

**Other State Revenue:**

SB740 continues to be oversubscribed without a proposal for increasing revenue. Covid-19 and related State funding ends – only carryover, if any, will exist. New programs will be included at the 45-Day Revise – with universal TK, after school and summer school programs proposed.

**Local Revenue:** Local revenue will be restored to pre-COVID levels as transportation fees resume (with fuel prices sharply increasing).



**Expenses:**

**Certificated:** The budget includes the salary schedule base pay increase of \$2,000 plus \$1,000 per teacher who completed a year of service at SVCS. The Vice Principal position is included. If enrollment exceeds expectations, another teacher position will be added at the 45-day revise.

**Classified:** Pay increases are for 1) the technology coordinator position \$10,000 increase and remains full time for 2021-22 and 2) for positions at \$15-\$16 per hour will receive an additional \$.50 per hour beginning 1/1/2022. Adds a recess monitor, if needed. Adds after school program staffing.

**Benefits:** The employer share of medical benefits is reflected at the Board-approved level of 100% for employee-only coverage at the selected base plan. The renewal rates will be received in August 2021 and included in SVCS' 45-day budget revise (a 5% increase is included in the budget) plus benefits for partial-year positions in 2020-21 that will be full-year positions for 2021-22.

**Books and Supplies:** The budget for textbooks increases for learning remediation; more food and after school program snacks; fuel is greatly increased as fuel prices are predicted to go much higher and the school will be fully re-opened and operating all buses and vans regularly.

**Services and Operating Expenses:** Restores Covid-related cutbacks such as SWEAT Team, contracted van drivers, and facility rent increase for COLA at 3.84% will be increased based on State adopted budget COLA. The budget includes \$20,000 for monthly tech monitoring services.

**Other Outgo/Financing Uses:**

Depreciation expense decreases by about \$6,188 for a full year's depreciation on all vehicles owned including the three buses purchased in 2019-20.

**Summary:**

SVCS remains in a strong financial position. Even with the major State Aid deferrals, we have maintained the Operating Reserve account balance – no draws have been made.

The multi-year projection shows that SVCS will be able to meet its future obligations as well as maintain its reserves in excess of the 5% level contained in the Operations MOU.

Once the school year begins in August 2021, enrollment is confirmed, and the State's budget has been adopted and revised, the SVCS budget will be updated for any significant changes.

**Sacramento Valley Charter School**

Fiscal Year Budget Cycle

**Key Budget and Financial Variables**

	Adopted Budget 6/24/2020 <b>2020-21</b>	2nd Interim 1/31/2021 <b>2020-21</b>	Difference	Budget for Adoption 6/23/2021 <b>2021-22</b>
Enrollment	280.00	284.00	(4.00)	280
Estimated School P2 ADA	267.00	262.42	5.58	268
Unduplicated Count - EL/FRLE	200.00	239.00	(39.00)	200

**A. Revenues:**

State (using FCMAT LCFF Calculator)	\$ 2,010,617	\$ 2,146,317	\$ 154,319	\$ 2,300,636
Base Grade Span (includes CIL & EPA)	428,382	478,843	25,136	503,979
Supplemental and Concentration	-	-	-	-
PY Adj to Cil, EPA, State Aid	-	-	-	-
<b>Subtotal - State Revenue</b>	<b>\$ 2,438,999</b>	<b>\$ 2,625,160</b>	<b>\$ 179,455</b>	<b>\$ 2,804,615</b>
	60,950	174,322	(89,322)	85,000
Federal (ConApp Title I - IVe)	371,499	415,673	(9,996)	405,677
Other State (Lottery, MBG, SB740 CSFGP, Spec Ed)	74,000	39,000	26,000	65,000
Local (bus, fund raising, donations, after school)	\$ 2,945,448	\$ 3,254,155	\$ 106,137	\$ 3,360,292
<b>Total Revenue</b>				

**B. Expenditures:**

<b>1000-1999 Certificated Personnel Salaries</b>	<b>\$ 1,090,320</b>	<b>\$ 1,056,404</b>	<b>\$ 138,942</b>	<b>\$ 1,195,346</b>
1100 Waived Ins (Other Coverage)	3,150	3,150	-	3,150
1100 Teachers (all)	869,650	900,454	67,742	968,196
1100 3 P.D. days, 19 teachers @ \$160/day + 50 hours@\$25/hr	7,010	10,370	-	10,370
1100.01 Substitutes (absence coverage)	17,280	19,200	-	19,200
1100.03 Substitutes for PD release time	2,880	2,880	-	2,880
1100 Teacher-in-Charge Stipend	2,000	2,000	-	2,000
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	2,000	-	2,000
1300 Asst Principal @ 210 days/yr	70,000	-	70,000	70,000
1100 Waived Ins (Other Coverage)	-	-	1,200	1,200
1300 Principal @ 220 days/yr	119,500	119,500	-	119,500
<b>2000-2999 Classified Personnel Salaries</b>	<b>\$ 564,637</b>	<b>\$ 450,261</b>	<b>\$ 122,556</b>	<b>\$ 572,817</b>
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	134,417	148,542	(15,175)	133,367
2200 Non-Certificated Support (drivers, food srvc, tech)	254,176	163,981	99,425	263,406
2200 Food Services Staff, hourly (3 @ 26hrs/wk)	53,692	53,692	3,008	56,700
2200 Bus Drivers, hourly	141,096	141,096	1,310	142,406
2200 Tech Coordinator	2,100	2,100	2,200	4,300
2200 Waived Ins (Other Coverage)	91,640	98,936	(7,296)	91,640
2400 School Office/Clerical (all)	30,040	30,040	1,880	31,920
2400 School Fiscal Clerk (8 hrs day/210 days)	28,944	28,944	(14,664)	14,280
2400 Office Clerk (4 hrs day, 210 days)	30,520	30,520	13,480	44,000
2400 School Secretary (8hrs/day, 210 days)	1,100	1,100	(1,100)	-
2400 Waived Ins (Other Coverage)	1,440	1,440	-	1,440
2400 Office clerical, summer hours (\$18hr, 4hrs/day, 20 days)	84,404	38,802	45,602	84,404
2900 Other Classified (RM, After School)	30,032	30,032	18,872	48,904
2900 Recess Monitors, hourly (3 @ 29hrs/wk)	24,400	24,400	11,100	35,500
2950 After School Program (rates/hours vary)	24,400	24,400	34,350	312,297
<b>3000-3999 Employee Benefits</b>	<b>\$ 302,369</b>	<b>\$ 277,947</b>	<b>\$ 34,350</b>	<b>\$ 312,297</b>
3300 OASDI and Medicare	129,914	118,273	16,991	135,264
3400 Health & Welfare	130,411	118,624	17,803	136,426.54
3500 State Unemployment	21,266	22,134	(3,478)	18656
3600 Worker's Compensation	20,778	18,916	3,034	21,950
<b>4000-4999 Books and Supplies</b>	<b>\$ 179,425</b>	<b>\$ 166,200</b>	<b>\$ 48,400</b>	<b>\$ 214,600</b>
4100 Textbooks	41,725	41,725	18,275	60,000
4200 Other Books/Library	2,500	2,500	100	2,600
4300 Materials and Supplies	50,700	95,000	(40,000)	55,000
4300 Transportation - Gasoline	40,000	10,000	40,000	50,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	2,500	6,475	(2,475)	4,000
4700 Food	40,000	10,000	30,000	40,000
4700 After School Program Snacks	2,000	500	2,500	3,000
<b>5000-5999 Services and Other Operating Expenditures</b>	<b>\$ 800,316</b>	<b>\$ 769,466</b>	<b>\$ 28,488</b>	<b>\$ 797,954</b>
5200 Travel & Conferences	3,000	3,000	500	3,500
5300 Dues & Memberships	4,000	4,000	-	4,000
5400 Insurance	48,937	48,937	(98)	48,839
5501 Operations & Housekeeping	33,330	26,665	8,335	35,000
5530 Utilities	15,000	20,000	(5,000)	15,000
5610 Facility Rent/Lease	280,344	280,344	14,213	294,557

**Sacramento Valley Charter School**

Fiscal Year Budget Cycle	Adopted	2nd Interim	Difference	Budget
	Budget	1/31/2021		for Adoption
	6/24/2020	1/31/2021		6/23/2021
	<u>2020-21</u>	<u>2020-21</u>		<u>2021-22</u>
5600 Facility Maintenance and Safety Improvements	7,500	7,500	-	7,500
5630 Copier Leases	9,660	9,660	340	10,000
5600 Transportation - Bus/Van Maint	35,000	35,000	-	35,000
5625 Van Rental for Student Transportation	-	-	-	-
5625 Contracted Student Transportation (Three Drivers)	29,500	5,000	24,500	29,500
5640 Food Service Shopping & Delivery	4,725	1,000	4,000	5,000
5800 District Admin Oversight (1% State Aid)	24,390	26,252	1,795	28,046
5800 Nursing Services (screenings) est.	1,500	1,500	-	1,500
5800 Accounting Services	33,130	33,130	1,530	34,660
5820 Audit Services	11,025	11,025	551	11,576
5800 Fieldtrips	7,500	2,500	5,000	7,500
5810 Special Education Contract Services	140,000	100,000	-	100,000
5820 Learning Loss Mitigation Expenses	-	10,823	(10,823)	-
5820 Title III Placeholder	-	-	-	-
5830 Legal Services	8,000	8,000	2,000	10,000
5800 Marketing/Recruiting	6,000	6,000	4,000	10,000
5800 Technology Upgrade	5,000	33,209	(23,209)	10,000
5800 Technology Support	15,000	15,000	5,000	20,000
5800 Other Contracted Srvc	40,000	41,146	(1,146)	40,000
5800 Prop 39 Expenses	-	-	-	-
5800 Professional Development	28,775	24,775	-	24,775
5900 Postage and Communications	9,000	15,000	(3,000)	12,000
<b>6000-6999 Capital Outlay</b>	<b>\$ 117,533</b>	<b>\$ 117,533</b>	<b>\$ (1,370)</b>	<b>\$ 116,163</b>
6400 Furniture and Equipment (>\$5,000)	-	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-	-
6900 Depreciation Expense (non-cash)	117,533	117,533	(1,370)	116,163
<b>Total Expenditures</b>	<b>\$ 3,054,600</b>	<b>\$ 2,837,811</b>	<b>\$ 371,366</b>	<b>\$ 3,209,176</b>
Net Annual Operations	\$ (109,152)	\$ 416,344	\$ (265,229)	\$ 151,116
<b>7000-7999 Other Outgo/Other Financing (Sources)Uses</b>				
7141 Special Ed. Pro-Rata Share of Unfunded Costs	\$ -	\$ -	\$ -	\$ -
7438 Debt Service (bus loan interest 1 bus)	7,122	7,122	(2,014)	5,108
7438 Debt Service (bus loan interest 3 buses)	15,569	18,478	(6,707)	11,771
Other (Sources)/Uses (balance of PPP proceeds used in 2020-21)	(211,472)	-	-	-
<b>Total Other Outgo</b>	<b>\$ (188,781)</b>	<b>\$ 25,600</b>	<b>\$ (8,721)</b>	<b>\$ 16,879</b>
Net increase (decrease):	\$ 79,629	\$ 390,744	\$ (256,508)	\$ 134,237
Beginning Balance	\$ 1,177,204	\$ 1,279,002	423,300	\$ 1,702,302
Ending Balance*	<u>\$ 1,256,832</u>	<u>\$ 1,669,746</u>	<u>\$ 166,792</u>	<u>\$ 1,836,539</u>

With IPI, ELO, & ESSER II carryover

Book cash balance at 6/30/2020:	\$ 992,870
Bank balance 06/30/2020^	\$ 1,015,037
Bank Balance at 6/22/2021	\$ 925,096
Est cash balance at 6/30/2022:	\$ 1,866,651

^ The bank balance at 6/30/2020 included 1) \$178,300 CSC Advance that was offset in late Sept when the State released the Sept apportionment and 2) \$287,312 PPP loan proceeds that will be used over a 17-week covered period for allowable expenses only.

**Sacramento Valley Charter School**

Fiscal Year Budget Cycle	Draft Budget	MYP	MYP
	2021-22	2022-23	2023-24
<b>Key Budget and Financial Variables</b>			
Enrollment	280.00	280.00	280.00
Estimated School P2 ADA	268.00	268.00	268.00
Unduplicated Count - EL/FRLE	200.00	200.00	200.00
<b>A. Revenues:</b>			
State (using FCMAT LCFF Calculator)			
Base Grade Span (includes CiL & EPA)	2,300,636	\$ 2,357,662	\$ 2,431,058
Supplemental and Concentration	503,979	508,642	499,243
PY Adj to Cil, EPA, State Aid	-	-	-
Subtotal - State Revenue	<u>\$2,804,615</u>	<u>\$2,866,304</u>	<u>\$2,930,301</u>
Federal (Spec Ed, ConApp, OTO)	85,000	85,000	85,000
Other State (Lottery, MBG, SB740 CSFGP)	405,677	406,677	406,677
Local (bus, fund raising, donations, after school)	65,000	70,000	70,000
<b>Total Revenue</b>	<u>\$ 3,360,292</u>	<u>\$ 3,427,981</u>	<u>\$ 3,491,978</u>
<b>B. Expenditures:</b>			
<b>1000-1999 Certificated Personnel Salaries</b>	<b>\$1,194,146</b>	<b>\$1,218,096</b>	<b>\$1,240,246</b>
1100 Teachers (all)	968,196	988,196	1,008,196
1100 3 P.D. days, 20 teachers @ \$160/day + 50 hours@\$20/hr	10,370	10,600	10,600
1100.01 Substitutes	19,200	19,200	19,200
1100.02 LT Subs at \$199/day	-	-	-
1100.03 Substitutes for PD	2,880	3,000	3,000
1100 Teacher-in-Charge Stipend	2,000	2,500	2,500
1100 Hard-to-Fill Position (Math+Science) Stipends	2,000	3,000	3,000
1300 Asst Principal @ 210 days/yr	70,000	72,100	74,250
1300 Principal @ 210 days/yr	119,500	119,500	119,500
<b>2000-2999 Classified Personnel Salaries</b>	<b>\$572,817</b>	<b>\$572,817</b>	<b>\$582,585</b>
2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)	133,367	133,367	136,034
2200 Non-Certificated Support (drivers, food srvc, tech)	263,406	263,406	268,674
2400 School Office/Clerical (all)	91,640	91,640	93,473
2900 Other Classified (RM, After School)	84,404	84,404	84,404
<b>3000-3999 Employee Benefits</b>	<b>\$312,297</b>	<b>\$326,668</b>	<b>\$338,605</b>
3300 OASDI and Medicare	135,264	140,587	143,092
3400 Health & Welfare	136,427	144,612	153,289
3500 State Unemployment	18,656	18,656	18,656
3600 Worker's Compensation	21,950	22,813	23,568
<b>4000-4999 Books and Supplies</b>	<b>\$214,600</b>	<b>\$217,600</b>	<b>\$220,400</b>
4100 Textbooks	60,000	60,000	60,000
4200 Other Books/Library	2,600	2,600	2,600
4300 Materials and Supplies (incl. after school)	55,000	55,000	55,000
4300 Transportation - Fuel	50,000	52,000	54,000
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	4,000	5,000	5,000
4700 Food	40,000	40,000	40,800
4700 After School Program Snacks	3,000	3,000	3,000
<b>5000-5999 Services and Other Operating Expenditures</b>	<b>\$797,954</b>	<b>\$816,085</b>	<b>\$831,518</b>
5200 Travel & Conferences	3,500	3,000	3,000
5300 Dues & Memberships	4,000	4,000	4,000
5400 Insurance	48,839	50,060	51,311
5501 Operations & Housekeeping	35,000	35,875	36,772
5530 Utilities	15,000	15,000	15,000
5610 Facility Rent/Lease	294,557	301,862	311,250
5600 Facility Maintenance	7,500	8,000	8,200

**Sacramento Valley Charter School**

Fiscal Year Budget Cycle	Draft Budget	MYP	MYP
	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
5630 Copier Leases	10,000	10,000	10,000
5600 Transportation - Bus/Van Maint	35,000	40,000	45,000
5625 Van Rental for Student Transportation	-	-	-
5625 Contracted Student Transportation (Three Drivers)	29,500	30,090	30,692
5640 Food Service Shopping & Delivery	5,000	5,000	5,000
5800 District Admin Oversight (1% State Aid)	28,046	28,663	29,303
5800 Nursing Services (screenings) est.	1,500	1,575	1,654
5800 Accounting Services	34,660	34,660	36,235
5820 Audit Services	11,576	12,025	12,025
5800 Fieldtrips	7,500	9,500	9,500
5810 Special Education Contract Services	100,000	100,000	100,000
5830 Legal Services	10,000	10,000	10,000
5800 Marketing/Recruiting	10,000	10,000	10,000
5800 Technology Upgrade	10,000	10,000	10,000
5800 Technology Support	20,000	20,000	15,000
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver train	40,000	40,000	40,800
5800 Professional Development	24,775	24,775	24,775
5900 Postage and Communications	12,000	12,000	12,000
<b>6000-6999 Capital Outlay</b>	<b>\$116,163</b>	<b>\$93,926</b>	<b>\$91,694</b>
6400 Furniture and Equipment (>\$5,000)	-	-	-
6500 FF&E Replacement (>\$5,000)	-	-	-
6900 Depreciation Expense (non-cash)	116,163	93,926	91,694
<b>Total Expenditures</b>	<b><u>\$3,207,976</u></b>	<b><u>\$3,245,192</u></b>	<b><u>\$3,305,048</u></b>
Net Annual Operations	\$152,316	\$182,789	\$186,930
<b>7000-7999 Other Outgo/Other Financing Uses</b>			
7141 Special Ed. Pro-Rata Share of Unfunded Costs	\$ -	\$ -	\$ -
7438 Debt Service (bus loan interest 1 bus)	5,108	2,965	735
7438 Debt Service (bus loan interest 3 buses)	11,771	10,052	4,855
Other (Sources)/Uses	-	-	-
<b>Total Other Outgo</b>	<b><u>\$ 16,879</u></b>	<b><u>\$13,017</u></b>	<b><u>\$5,590</u></b>
Net increase (decrease):	135,437	169,772	181,340
Beginning Balance	1,279,002	1,414,439	1,584,211
Ending Balance	<b><u>\$ 1,414,439</u></b>	<b><u>\$ 1,584,211</u></b>	<b><u>\$ 1,765,551</u></b>

2021-22 Draft Budget

Beg. Bal.  
(Ref. Only)

JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER JANUARY FEBRUARY MARCH APRIL MAY JUNE EST ACCRLS TOTAL BUDGET  
@ 6/30/22 (Ck Fig)

		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	EST ACCRLS	TOTAL	BUDGET
A. BEGINNING CASH		875,000	1,075,794	1,158,131	1,413,362	1,526,838	1,578,375	1,676,092	1,567,325	1,639,943	1,863,039	1,789,942	1,761,414			
B. RECEIPTS																
Revenue Limit:																
State Aid, incl. EPA		89,167	89,167	290,686	160,500	160,500	290,686	160,500	130,186	451,186	160,500	160,500	290,686	0	2,434,266	2,304,079
Other																
Cash in Lieu of Prop Tax		30,032	30,032	60,064	40,043	40,043	40,043	40,043	40,043	84,080	42,045	42,045	42,045	5,000	500,536	500,536
Federal Revenues		7,820	7,820	14,076	25,291	18,493	14,076	25,291	114,076	14,076	14,076	64,076	25,291	81,215	85,000	85,000
Other State Revenues		1,000	10,000	5,000	5,000	5,000	5,000	2,500	2,000	1,500	1,500	1,000	25,500	65,000	65,000	65,000
Other Local Revenues																
Interfund Transfers In																
All Other Financing Sources																
TOTAL RECEIPTS		97,987	137,019	374,826	238,334	231,536	357,305	235,834	293,804	558,352	228,121	277,621	393,522	66,215	3,480,478	3,360,292
C. DISBURSEMENTS																
1000-1999		6,430	80,000	102,744	112,000	112,000	112,000	112,000	112,000	112,000	112,000	112,000	112,000	110,172	1,195,346	1,195,346
2000-2999		5,793	42,024	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	52,500	572,817	572,817
3000-3999		16,378	16,288	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	29,000	18,631	312,297	312,297
4000-4999		11,128	13,427	26,120	26,660	12,447	31,269	7,524	6,444	19,500	19,500	19,500	19,500	1,561	214,900	214,900
5000-5999		44,109	39,143	45,631	41,078	28,552	52,788	132,177	19,043	91,056	97,068	82,000	77,000	46,649	796,294	797,954
6000-6999																
7000-7499																
7600-7629		1,800	1,800	1,600	1,600	1,500	1,400	1,400	1,200	1,200	1,150	1,150	1,079	16,879	16,879	16,879
7630-7699		85,638	192,682	257,595	262,856	235,999	279,957	334,601	220,187	305,256	311,218	296,150	278,982	48,210	3,108,232	3,109,891
TOTAL DISBURSEMENTS		158,776	471,842	628,563	633,634	643,556	737,683	843,125	737,683	872,014	883,432	868,150	868,150	314,302	10,195,346	10,195,346
D. BALANCE SHEET TRANSACTIONS																
Prepaid Expenditures		58,446														
Accounts Receivable		724,351	150,000	150,000	150,000	68,000	31,351									
Fixed Asset Addition																
Accounts Payable		44,982	2,000	2,000	2,000	2,000	1,982									
Repayment of CSC Funding Advance																
Principal Reduction on Buses		(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(1,000)	(10,000)	(10,000)	(10,000)	(9,403)			
Audit Adj		110,403														
TOTAL BALANCE SHEET TRANSACTIONS		524,779	132,000	132,000	132,000	70,000	31,351									
E. NET INCREASE/DECREASE		200,795	82,337	255,231	113,476	51,537	97,717	(108,767)	72,617	243,096	(93,097)	(28,529)	105,237	18,005	362,246	250,407
F. ENDING CASH		1,075,794	1,158,131	1,413,362	1,526,838	1,578,375	1,676,092	1,567,325	1,639,943	1,863,039	1,789,942	1,761,414	1,866,651			

NOTE: The reconciling item from the budget to cash flow is for the PPP cash already included in the beginning balance above net the estimated June payroll, benefits, utilities and 25% of rent. The PPP balance will be used for payroll, benefits, utilities and an estimated 35% of rent until the funds are used up or 24 weeks, whichever occurs first.

## SVCS Board Meeting Calendar 2021-22

Meeting Location: 2399 Sellers Way, West Sacramento, CA 95691\*  
(\*also via Zoom until the Governor rescinds the online meeting option)

NOTE: SVCS' Regular Board Meetings are scheduled for the second Wednesday of each month at 5:00 PM unless otherwise noted or agendized.

Wednesday, July 14, 2021

Wednesday, August 11, 2021

Wednesday, September 8, 2021

Wednesday, October 13, 2021

Wednesday, November 10, 2021

Wednesday, December 8, 2021

Wednesday, January 12, 2022

Wednesday, February 9, 2022

Wednesday, March 9, 2022

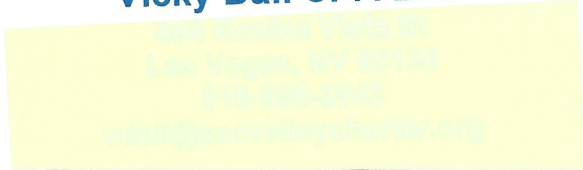
Wednesday, April 13, 2022

Wednesday, May 11, 2022

Wednesday, June 8, 2022

\* July 22, 2021 is the due date for CARS/ConApp that must be approved by the Board on or before 8/31/21. Reference to the future meeting date is allowed.

## Vicky Dali CPA LLC



### **BUSINESS AND FISCAL SERVICES MANAGEMENT AGREEMENT**

This agreement is by and between Vicky Dali CPA LLC (S Corp) and Sacramento Valley Charter School (Client). In consideration of the covenants herein, S Corp and Client hereby agree to the following:

The purpose of this agreement is to appoint S Corp as the Fiscal Services Consultant for the Client. The services to be rendered may include:

- Prepare the Annual Budget (based on management and Board assumptions) and present to the Board for approval as required by the CDE (public hearing and approval, in two separate meetings).
- Prepare the financial components of the LCAP and present to the Board for approval as required by State regulations (public hearing and approval, in two separate meetings).
- Prepare the 45-day budget revision and present to the Board for approval (if there are material changes since the budget adoption).
- Prepare First Interim, Second Interim and Unaudited Actual Reports and present the reports to the Board for approval as required by the CDE.
- Assist with Special Education reporting to El Dorado Charter SELPA.
- Assist with ConApp preparation and on-going compliance and reporting for federal funding, including federal COVID-19 funding.
- Assist the Principal with Charter Renewal/MOU annual compliance reporting and annual presentation to the authorizer's Board.
- Prepare audit schedules and tax information returns supporting documentation as requested by the auditors and tax return preparer.
- Provide support to the audit team during interim and year-end procedures, as applicable.
- Provide guidance and supervision to accounting/office staff consistent with the duties of a part-time Fiscal Services Advisor.
- Provide training, technical assistance and review of office staff business-related and accounting transactions in QuickBooks and ADP (i.e. coding, entries, reconciliations, chart of accounts maintenance).
- Assist with benefits analysis, implementation and maintenance, as needed (dental, vision, life, 403(b) and medical benefits).
- Assist staff with developing, documenting and updating internal controls for business office procedures such as receipts and deposits; payables including vendor set up with W-9, sales & use tax, 1099; hiring and termination process; payroll and benefits set up, changes and terminations, etc.
- Perform Grant and One-Time Funds accounting and reporting, as applicable.
- Advise Management and the Board about funding streams (i.e. Local Control Funding Formula, Education Protection Account, One-Time Funding, SB 740, Prop 39 Energy, COVID-19 Funds, etc.)
- Provide requested documents to First Northern Bank, Charter School Capital or other institutions (for Line of Credit, Loans, etc.).
- Prepare and submit the State deferral exemption application, if needed and available.
- Agendize the timing for annual completion and retention of Form 700s Statement of Economic Interests.
- Serve as a designated liaison with YCOE BMAS, WUSD Business Services, El Dorado Charter SELPA and CDE, as needed.



1. **APPOINTMENT:** This appointment shall begin on July 1, 2021 and end on June 30, 2022. This agreement may be extended by a duly-executed Addendum that shall document the terms of the extension. This agreement may be terminated by either party, with or without cause, by giving sixty (60) days written notice. Client agrees to pay S Corp at the rate of \$110 per hour, billed monthly, based on the following schedule: July 2021 – June 2022 not to exceed 25.5 hours per month.

If the estimated hours are insufficient to perform the necessary and appropriate tasks, S Corp shall explain and receive approval from the SVCS President or SVCS Principal, by email or in writing, prior to incurring any further cost to Client. If the requested additional time is not approved, Client understands and accepts that work will cease until time becomes available in the subsequent month. It is understood that S Corp will cease services on the 15<sup>th</sup> day of the month if the fees have not been received by S Corp on or before the 14<sup>th</sup> day of the month. The S Corp will only invoice for hours worked; if actual hours worked are less than the estimated hours listed above, the invoice will reflect the lesser amount.

In addition, S Corp shall provide services as administrative coordinator to the Board to include preparing draft meeting minutes at the rate of .50 hours per Board meeting included above at the rate of one board meeting per month.

2. **LOCATION OF WORK TO BE PERFORMED:** It is understood that most of these services can and will be performed off-site. This agreement does not create or establish a requirement for on-site office hours or work days. When Client requests work to be performed on site, reasonable attempts will be made to meet Client's requests and may result in reimbursement to S Corp for necessary travel and accommodation costs.
3. **ACCURACY OF FINANCIAL INFORMATION:** It is understood that the accuracy of financial information supplied to S Corp is the sole responsibility of the Client. S Corp shall not be held responsible for the production of inaccurate financial statements or any other financial reports if the financial data submitted by the Client is inaccurate. In addition, the Client agrees to be responsible for all costs, expenses, and attorneys' fees incurred in an independent financial review for the purpose of correcting financial data of the Client.
4. **INDEMNIFICATION:** S Corp shall have no obligation under this section with respect to any loss or damage arising from, in connection with or caused, directly or indirectly, by any act, omission, active negligence or willful misconduct of Client and its board members, officers, employees, authorized volunteers and agents and is not contributed to by any act or omission by S Corp. S Corp shall indemnify and hold harmless the Client and its board members, officers, employees, authorized volunteers and agents with respect to any loss or damage arising from, in connection with or caused, directly or indirectly, by any act, omission, active negligence or willful misconduct of S Corp and is not contributed to by any act or omission of Client and its board members, officers, employees, authorized volunteers and agents.
5. **WORKERS COMPENSATION INSURANCE:** S Corp is aware of the provisions of the California Labor Code which require employers to be insured or self-insured against liability for workers' compensation. S Corp's employees are not eligible to participate in Client's Workers' Compensation insurance.
6. **ENTIRE AGREEMENT:** It is specifically agreed by both parties to this agreement that the entire agreement of the parties is contained in this written agreement and this agreement supersedes all other previous agreements, written, oral or otherwise. This agreement shall only be modified and/or amended in writing signed by the parties hereto.
7. **EFFECTIVE DATE OF AGREEMENT:** Even though the date this agreement is signed by each party may be different, the parties hereto agree that this agreement shall be effective as of July 1, 2021.

8. **APPLICABLE LAW AND PARTIAL INVALIDITY:** The execution, interpretation and performance of this agreement shall in all respects be controlled and governed by the laws of the State of California. If any part of this agreement shall be deemed invalid or unenforceable, the remainder of this agreement shall continue in full force and effect.

In witness whereof, this agreement has been executed in the county of Yolo, State of California, as of the date herein:

\_\_\_\_\_  
Vicky Dali, CPA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Narinder Thandi, President  
Sacramento Valley Charter School

\_\_\_\_\_  
Date



Sacramento Valley Charter School  
2399 Sellers Way  
West Sacramento, CA 95691  
916.596.6422/916.596.6434  
916.617.2707 (fax)



*Dr. Amrik Singh, Principal*

*Lauren Graffigna, Secretary*

---

June 23,  
**Principal Report: May 26, 2021**

**Summer Boost program:** Our Summer Boost program specifically targets students who had a significant loss of learning during the 2020-2021 school year due to Covid-19. Students who were deemed at risk of retention based on their teacher's recommendations have an opportunity to attend an extension of the school year in order to receive personalized instruction for their specific needs. The focus of this program is improving ELA and Math skills so that the student is confident going into the next grade level. We are also teaching Punjabi World Language daily for all students and offering Robotics to all Middle School students.. We are serving 58 students during Summer Boost this year. This program runs from June 21st- July 9th. Summer Boost begins at 8:30am M-F and ends at 3pm. We are providing free transportation to all students who expressed need during Summer Boost. Free vegetarian lunch is provided daily, you can visit our school website to see the updated lunch menu.

**Stipulated Expulsion:** A student involved with the school network disruption was expelled following due process for stipulated expulsion. The process was guided by the school attorney. Contact was established with Yolo County and Washington Unified School District and a plan for appropriate alternative education was created. Parents of the expelled student expressed their satisfaction and thanked SVCS for finding an alternative placement in Washington Unified School District.

**School Site Council Meeting:** A meeting of the school site council was held on June 14, 5:30pm. Information about the ESSER funds for reopening and continuity of education was presented by Sukhdeep Kaur, a member of the site council. Principal informed that 99% of eligible students, grade 3-8, participated in the CAASPP summative assessments and 100% of ELs were administered summative tests. LCAP information was shared with the members and it was informed that the LCAP would be adopted in the following SVCS Board meeting. The School Plan for Student Achievement was discussed in detail and comments were invited to develop the plan with the participation of all stakeholders.

**Transportation Update:** All buses are certified by the CHP before any kind of operation. Thanks to you Mr. N.S. Thandi for getting all buses certified for the Summer Boost program and the new school year. Buses are frequently cleaned during the operation. At the end of the day, janitor fogs all buses and vans to decontaminate the interiors.

**Achievement Award Assembly:** On May 27th, we hosted a high achievers breakfast with Dr. Singh where 59 Scholars were recognized. 30 students qualified for the Principal's Honor Roll, 19 students qualified for Honor Roll. Scholars also received awards for their perfect attendance, were recognized for their scholar of the month awards, and distinguished themselves Teacher's Choice Citizenship awardees.

**Kindergarten graduation:** On June 1st, SVCS held 2 Kindergarten graduation ceremonies for Mrs. Kang and Ms. Olson's classes. 39 Kindergartners total promoted to 1st grade. The children and their parents were very excited to celebrate; for some it was their first time on campus. Snacks were served and social distancing and mask wearing were maintained.

**8th grade graduation:** 26 scholars graduated from 8th grade here at SVCS this year. The graduation ceremony on June 2nd was successful, celebratory, and safe. Mr. N.S Thandi congratulated the scholars and presented the Honor Roll awards to high achievers. Mr. Chamkaur Dhatt was in attendance as well. We wish our 8th grade graduates luck in High School.

**Staff Updates:** The teachers who will not be returning next school year are Madisen Lester (1st grade,) Miranda Wyatt (5th grade,) and Kristine Koven (5th grade.) We have a new School Secretary, her name is Lauren Graffigna. We also have two new teachers: Sarah Henighan (4th grade,) and Carra Ramos (1st grade.) Our current 4th grade teachers will move up to 5th grade next year. We are still looking to hire a 2nd grade teacher, a P.E. teacher, a Vice Principal, Bus Drivers, and an ELD assistant.

# Annual Update for Developing the 2021-22 Local Control and Accountability Plan

## Annual Update for the 2019-20 Local Control and Accountability Plan Year

LEA Name	Contact Name and Title	Email and Phone
Sacramento Valley Charter School	Amrik Singh Principal	asingh@sacvalleycharter.org 916.596.6422

The following is the local educational agency's (LEA's) analysis of its goals, measurable outcomes and actions and services from the 2019-20 Local Control and Accountability Plan (LCAP).

# Goal 1

With appropriately-assigned, credentialed teachers, all SVCS students will meet or exceed State academic standards that will help prepare them to compete in the global society.

State and/or Local Priorities addressed by this goal:

State Priorities:

- Priority 1: Basic (Conditions of Learning)
- Priority 2: State Standards (Conditions of Learning)
- Priority 3: Parental Involvement (Engagement)
- Priority 4: Pupil Achievement (Pupil Outcomes)
- Priority 5: Pupil Engagement (Engagement)
- Priority 7: Course Access (Conditions of Learning)

Local Priorities:

## Annual Measurable Outcomes

	Expected	Actual
<p><b>Metric/Indicator</b> All teachers, administrators and classroom support staff participate in Professional Development (PD)</p> <p><b>19-20</b> Confirm attendance at Professional Development (PD)</p> <p><b>Baseline</b> 2016-17 Achieved</p>		<p>From attendance records, all teachers, administrators and classroom support staff participated in PD in 2019-20.</p>
<p><b>Metric/Indicator</b> All teachers have access to CCSS- aligned pacing guides</p> <p><b>19-20</b> Provide access, confirm use</p> <p><b>Baseline</b> 2016-17 Achieved</p>		<p>Based on review of pacing guides, all teachers had access to the CCSS-aligned guides in 2019-20.</p>
<p><b>Metric/Indicator</b> Teachers will use on- line curriculum and assessment tools to aid re-teaching and differentiated instruction</p>		<p>In 2019-20, teachers used on-line curriculum and assessment tools to aid re-teaching and differentiated instruction.</p>

Expected	Actual
<p><b>19-20</b> Provide training and access, confirm use and effectiveness through observation and results</p> <p><b>Baseline</b> 2016-17 Achieved</p>	
<p><b>Metric/Indicator</b> Meet or exceed CDE target for SBA scores in ELA and Math (schoolwide and subgroups)</p> <p><b>19-20</b> 3% improvement in scores each year until 65% or more are meet or exceed</p> <p><b>Baseline</b> 2016-17 scores become the SVCS baseline</p>	<p>Standardized testing was suspended by CDE and US Dept of Education for 2019-20 due to COVID-19. The results of resumed testing in May 2021 have not been released as of the preparation of this update.</p>
<p><b>Metric/Indicator</b> Establish individual learning plans for students performing below expectations.</p> <p><b>19-20</b> Continued focus on students performing below expectations.</p> <p><b>Baseline</b> 2016-17 started with students performing below expectations</p>	<p>Partially implemented, delayed because of Covid-19</p>
<p><b>Metric/Indicator</b> Teachers will be properly assigned and credentialed. Interns/ PIP will be used only when a fully-credentialed teacher is not available.</p> <p><b>19-20</b> Maintain compliance</p> <p><b>Baseline</b> 2016-17 all teachers were credentialed and properly assigned.</p>	<p>All teachers were fully-credentialed and properly assigned in 2019-20.</p>

## Actions / Services

Planned Actions/Services	Budgeted Expenditures	Actual Expenditures
Hire and properly assign credentialed teachers.	Accounts: 1000's and 3000's; Classes: 0000 and 1400 1000-1999: Certificated Personnel Salaries LCFF \$891,000	Accounts: 1000's and 3000's; Classes: 0000 and 1400 1000-1999: Certificated Personnel Salaries LCFF 1,002,458
Continue professional development in delivering CCSS-aligned curriculum, differentiated instruction, use of technology in the classroom, and STEM programs to assist students in meeting and exceeding standards. New teachers with preliminary credentials will be scheduled for two years of BTSA as funding allows.	Class 0000, Supp/Concentration/LPSGB when applicable 5000-5999: Services And Other Operating Expenditures LCFF Base \$35,075	Class 0000, Supp/Concentration/LPSGB when applicable 5000-5999: Services And Other Operating Expenditures LCFF Supplemental and Concentration 27,226
Purchase curriculum aligned with CCSS and NGSS through printed and/or digital instructional materials	Class 6300/1100 4000-4999: Books And Supplies Lottery 31,500 Class 0000 4000-4999: Books And Supplies LCFF \$40,000	Class 6300/1100 4000-4999: Books And Supplies Lottery 37195 Class 0000 4000-4999: Books And Supplies LCFF 37,875 COVID-19 funds - State and/or Federal 5000-5999: Services And Other Operating Expenditures Other 2,350
Provide intervention and assistance in classrooms, small groups, and individually to unduplicated populations to meet grade-level expectations and enhance English learner reclassification rates. A .20 FTE teacher, a full-time EL specialist, a part-time math specialist and several part-time instructional aides serve these students.	1000s, 2000s, 3000s 2000-2999: Classified Personnel Salaries LCFF Supplemental and Concentration \$110,000	1000s, 2000s, 3000s 2000-2999: Classified Personnel Salaries LCFF Supplemental and Concentration 87,638
Maintain, repair, replace and improve existing technology in the classrooms. Increase the number of Chromebooks and related technology as enrollment increases. Replace devices no longer supported.	1100 4000-4999: Books And Supplies Lottery \$12,500	1100 5000-5999: Services And Other Operating Expenditures Lottery 1,800 0000 4000-4999: Books And Supplies LCFF 11,386 0000 5000-5999: Services And Other Operating Expenditures LCFF 5,487



Planned Actions/Services	Budgeted Expenditures	Actual Expenditures
Provide instructional services, materials and supports to eligible students under the Low-Performing Student Block Grant. Funds must be spent/encumbered by end of 2020-21.	Class: 7510, Accounts: 1000-5000's as applicable 2000-2999: Classified Personnel Salaries Other \$29,640	Class: 7510, Accounts: 1000-5000's as applicable 2000-2999: Classified Personnel Salaries Other 0
Purchase and implement additional ELD curriculum/resources	4000-4999: Books And Supplies LCFF Supplemental and Concentration \$10,000	LCFF Supp and Concentration 4000-4999: Books And Supplies Lottery 2,572
Purchase and implement a Reading/ELA Program	4000-4999: Books And Supplies LCFF \$20,000	4000-4999: Books And Supplies LCFF Supplemental and Concentration 2,331

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Low Performing Student Block Grant funds carry forward into 2020-21 since no qualifying students were identified in 2019-20. All other funds continued to be used for the intended purposes.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

Overall, successful despite impact of COVID-19 beginning in March 2020.

## Goal 2

Continue the development of the physical education (PE) program; continue the integration of visual and performing arts (VAPA) through classroom-based and school-wide opportunities; and, enhance the World Language Punjabi curriculum with new instructional materials.

State and/or Local Priorities addressed by this goal:

- State Priorities:
- Priority 3: Parental Involvement (Engagement)
  - Priority 4: Pupil Achievement (Pupil Outcomes)
  - Priority 5: Pupil Engagement (Engagement)
  - Priority 6: School Climate (Engagement)
  - Priority 7: Course Access (Conditions of Learning)
- Local Priorities:

### Annual Measurable Outcomes

Expected	Actual
<p><b>Metric/Indicator</b> Student scores on 5th and 7th Grade CA Physical Fitness Test</p> <p><b>19-20</b> 75% or better in Health Fitness Zone for all 6 fitness areas</p> <p><b>Baseline</b> 2015-16: 5th grade achieved 75%+ in 4 of 6 fitness areas; 7th grade achieved 75% in 4 of 6 fitness areas</p> <p><b>Metric/Indicator</b> Frequency of offerings and level of participation in VAPA</p> <p><b>19-20</b> Add at least one more opportunity for student participation over 2016-17</p> <p><b>Baseline</b> 2016-17 included Friday dance elective, one class play, two field trips to movies, one presentation on Ben Franklin</p> <p><b>Metric/Indicator</b> Existing Punjabi curriculum</p>	<p>Due to COVID-19, CA Physical Fitness Testing was suspended. We will resume our student's physical fitness education and activity when in-person instruction is fully restored in 2021-22</p> <p>SVCS hired a part time art teacher who has been providing art instruction. Scheduled VAPA opportunities were cancelled beginning in March 2020 due to the mandatory stay-at-home order in response to COVID-19.</p> <p>SVCS will continue to explore options for Punjabi curriculum expansion. While COVID-19 has been impacting the world and</p>

Expected	Actual
<p><b>19-20</b> \$2,000 new materials <b>Baseline</b> 2016-17 existing materials</p>	<p>especially India, the opportunity to purchase and ship materials has been completely disrupted since March 2020.</p>

**Actions / Services**

Planned Actions/Services	Budgeted Expenditures	Actual Expenditures
<p>Continue lesson plans that ensure 200 minutes of PE every 10 days. Contract with the SWEAT Team for fitness assistance. Identify and practice the fitness areas in the CA Physical Fitness Test to help students improve their readiness for the fitness testing.</p>	<p>0000 5800: Professional/Consulting Services And Operating Expenditures Base \$18,000  4000-4999: Books And Supplies Base \$1,000</p>	<p>0000 5800: Professional/Consulting Services And Operating Expenditures LCFF Base 17,820  Bus fuel RT to park, PE supplies 4000-4999: Books And Supplies LCFF Base 1,000  Bus Driver wages, benefits RT to park 2000-2999: Classified Personnel Salaries LCFF Base 1,000</p>
<p>Continue the music/fine arts integration into the classrooms and school wide. Continue performances at the school and/or as field trips. Extend and expand elective and extra-curricular dance instructor agreement for full school year (est. \$12,000).</p>	<p>class: 1100/0000 accounts: 4000's-5000's 5000-5999: Services And Other Operating Expenditures Lottery \$3,300  Class 0000 5800: Professional/Consulting Services And Operating Expenditures LCFF Base \$10,000</p>	<p>class: 1100/0000 accounts: 4000's-5000's 5000-5999: Services And Other Operating Expenditures Lottery 0  Class 0000 5800: Professional/Consulting Services And Operating Expenditures LCFF Base 22,520</p>
<p>Enhance students' experience learning World Language Punjabi with the addition of new and/or co-curricular instructional materials.</p>	<p>1100 4000-4999: Books And Supplies Lottery \$2,000</p>	<p>1100 4000-4999: Books And Supplies Lottery 0</p>

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Punjab materials were not purchased as international shipping costs were too expensive and then the pandemic interrupted all international supply chains. Funds were still used to support students, families, teachers and staff. In fact, the part time art teaching position began in September 2019 and continued through the year.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

The successes have been measured in the continued enrollment growth, low student absence rates and high parent involvement in the in-person and on-line programs/awards ceremonies/talent show etc. The biggest challenge was the disruption in all aspects of students' lives due to the pandemic. SVCS' proactive approach meant that the transaction timeline was almost immediate from in-person instruction to on-line, remote learning. SVCS arranged for iPads, printed materials, hot spots, etc. to meet the instructional needs of staff and delivery methods for teachers. New online platforms were used, training of staff occurred. The biggest challenge was that PE could not be delivered readily as distance learning since students did not always have living environments that allowed for indoor physical activity.

## Goal 3

Adopt and implement a course of study that includes all the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable "Broad course of STEM focus of study" includes the following, as applicable: Grades K-8: English, mathematics, social sciences, science, visual and performing arts, health, and physical education and World Language Punjabi K-8. E.C. §51210

State and/or Local Priorities addressed by this goal:

- State Priorities:
- Priority 1: Basic (Conditions of Learning)
  - Priority 2: State Standards (Conditions of Learning)
  - Priority 3: Parental Involvement (Engagement)
  - Priority 4: Pupil Achievement (Pupil Outcomes)
  - Priority 7: Course Access (Conditions of Learning)
  - Priority 8: Other Pupil Outcomes (Pupil Outcomes)

Local Priorities:

### Annual Measurable Outcomes

Expected	Actual
<p><b>Metric/Indicator</b> All courses will provide rigor in curriculum and assignments</p> <p><b>19-20</b> 50% or more will achieve a 3.0 GPA or higher</p>	<p>Even with the March 2020 change to remote/on-line/distance learning due to COVID-19, rigorous curriculum and assignments continued. Students remained challenged and engaged even through the disruptions of learning outside of the classroom. Staff worked collaboratively through Zoom and other online meeting platforms to interact and develop assignments and school-wide activities held on-line.</p>
<p><b>Baseline</b> 2016-17: 45% of students achieved 3.0 GPA or better</p>	
<p><b>Metric/Indicator</b> College/University campus tour(s)</p> <p><b>19-20</b> Maintain two campus tours</p>	<p>Due to the stay-at-home order issued in March 2020, college campus tours for 2019-20 were cancelled.</p>
<p><b>Baseline</b> 2016-17 one tour of UC Davis</p>	
<p><b>Metric/Indicator</b></p>	<p>CCSS testing was suspended for 2019-20 due to COVID-19.</p>



Planned Actions/Services	Budgeted Expenditures	Actual Expenditures
Continue to offer a parent-supported after school program for additional reading, writing, math and homework support as well as co-curricular activities. The program does not encroach on the school's LCFF or other State resources.	2000s, 3000s, 4000s 2000-2999: Classified Personnel Salaries Locally Defined \$25,000	2000s, 3000s, 4000s 2000-2999: Classified Personnel Salaries Locally Defined 11,104

## Goal Analysis

A description of how funds budgeted for Actions/Services that were not implemented were used to support students, families, teachers, and staff.

Funds were expended to follow the Governor's Executive Orders to keep employees and vendors paid and off of unemployment during the beginning stages of the "shelter-in-place" order. Any unspent funds for activities and programs that could not be held due to the school closure have been carried forward to use when in-person instruction resumes. College/university tours will be scheduled for 2021-22 and may include on-line tours to provide even more opportunities for students to experience the options available both locally, state-wide, across the country as well as public and private options.

A description of the successes and challenges in implementing the actions/services to achieve the goal.

COVID-19 provided more challenges than initially expected as the "slow the spread" and "shelter-in-place" orders were extended. ELAC meetings were moved to Zoom platform so there was no added costs for meeting refreshments or printed materials. The after school program ceased and will return in 2021-22 with expanded programming for Extended Learning Opportunities and ESSER I - III funding for learning loss programming.



















































