

Sacramento Valley Charter School
Transactional Report
 September 9 - October 13, 2020

Account	Amount
UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 57,767.00
UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Miscellaneous , School Planners & Yearbook	\$ 220.13
Total	\$ 57,987.13

Total for 8096 - Cash in Lieu of Property Taxes

Total for Miscellaneous

Total

Monday, Oct 12, 2020 11:01:05 AM GMT-7 - Accrual Basis

Sacramento Valley Charter School
Check Detail
September 9 - October 13, 2020

Date	Num	Name	Memo/Description	Amount
09/23/2020	4215	Curriculum Associates	Reading teachers resource book for 4th grade	75.99
09/23/2020	4216	Best Version Media	For Southport Magazine	284.00
09/23/2020	4217	Total Education Solution	For the language and speech \$700.00 For Psych Service \$911.25 For direct service for Ed special & oversight \$2925.00 For Special education	<u><u>4,536.25</u></u>
09/23/2020	4218	Amazon.Com	For printer paper	31.15
09/23/2020	4219	DMV	For pull notice	6.00
09/23/2020	4220	Houghton Mifflin Harcourt	Go Math Student Edition for 6th Grade	457.42
09/23/2020	4221	Wex bank	For Fuel	74.99
09/23/2020	4222	New Horizon Flooring	Sanitizing and custodial service for September	2,000.00
09/29/2020	4223	MetLife	For ADD & LTD	372.75
09/29/2020	4224	Great America Financial	For Copier Lease	659.12
10/02/2020	4225	T-mobile	For Hotspot Service	206.30
10/05/2020	4226	Victoria Dali	Invoice for the month of September	3,622.50
10/05/2020	4227	Washington Unified School District	2019-2020 Unfunded Special Edu/Fiscal Oversight Fee	171,653.67
10/05/2020	4228	Young, Minney & Corr, LLP	Legal fees	98.80
10/05/2020	4229	Wave Broadband	For Phone & Internet	364.34
10/05/2020	4230	Sikh Temple - Rent Payable	Invoice for the month of October	23,362.00

Monday, Oct 12, 2020 03:41:08 PM GMT-7



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 623 West Stadium Lane
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Sacramento Valley Charter

Current Equipment VS Proposed Equipment

Position	Current	Proposed
Location 1	Ricoh MpC5502 (Leased, Used)	Ricoh IMC6000 (NEW)
	Color-Print, Copy, Scan	Color-Print, Copy, Scan
	4x550 sheet paper Trays & Bypass	4x550 sheet paper Trays & Bypass
	External Booklet Finisher	External Booklet Finisher
Location 2	Savin MpC3502 (Leased, Used)	Ricoh IMC4500 (NEW)
	Color-Print, Copy, Scan	Color-Print, Copy, Scan
	4x550 sheet paper Trays & Bypass	4x550 sheet paper Trays & Bypass
	External Staple Finisher	External Staple Finisher

Current Maintenance Rates VS Proposed Maintenance Rates

Position	Current	Proposed
B&W CPP	\$0.0092	\$0.007
Color CPP	\$0.0674	\$0.055

➤ Maintenance includes all toner, Parts, and Labor to repair. Maintenance excludes paper and staples.

Current Monthly Expense VS Proposed Monthly Expense

Position	Current (60 Month Lease)	Proposed (60 Month lease)
Location 1 Lease PMT	\$608.88	\$730.19
Service for Location 1+2		
Location 2 Lease PMT	\$92.37	
B&W Service	\$121.60	\$92.15
Color Service	\$60.46	\$49.34
Total Expense	\$883.31	\$871.68

** All Expenses exclude any applicable taxes

- Proposed Equipment PMT: 60 Month FMV Lease
- Current and Proposed Lease include **25,000** B&W images and **1,000** Color images per month
- B&W Service is based on monthly Average from 7/28/19 to 2/1/20: **38,217**
- Color Service is based on monthly Average from 7/28/19 to 2/1/20: **1,897**
- Internal Folding Fin +27.38; CPO IMC4500 -32.76
- Estimated Monthly Savings: **\$11.63**

Thanks for the Opportunity!

Sincerely,

Philip Frost



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B&W CPP	\$0.0092	\$0.007
Color CPP	\$0.0674	\$0.055

➤ Maintenance includes all toner, Parts, and Labor to repair. Maintenance excludes paper and staples.

Current Monthly Expense VS Proposed Monthly Expense

Position	Current (60 Month Lease)	Proposed (36 Month lease)
Location 1 Lease PMT	\$608.88	\$972.11
Service for Location 1+2		
Location 2 Lease PMT	\$92.37	
B&W Service	\$121.60	\$92.15
Color Service	\$60.46	\$49.34
Total Expense	\$883.31	\$1,113.60

** All Expenses exclude any applicable taxes

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- Current and Proposed Lease include **25,000** B&W images and **1,000** Color images per month
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Thanks for the Opportunity!

Sincerely,

Philip Frost

**Sacramento Valley Charter School
West Sacramento, CA 95691**

Vice Principal

General Job Description

Vice Principal reports directly to the Principal and assume supervision on behalf of or in the absence of the Principal. Under general supervision of the school principal, assists in the operation of the school in the planning and direction of the instructional program, with all activities involving students and staff, and promotes strong public relations between the school and the community.

Specific Duties

- Meet with the Principal to discuss the implementation of school policies and programs.
- Assist the Principal in supervising and evaluating all tenure and non-tenure staff.
- Assist the Principal in assigning teachers to special duties, i.e. cafeteria duty, hall duty, etc.
- Assist the Principal in organizing the promotion ceremony.
- Administer the setup of homerooms.
- Assume responsibility of attendance and discipline.
- Assist in the supervision of pupil activities (dances, games, plays) which may occur in the evening or weekends.
- Prepare pupil census for local, state, and federal reports.
- Arrange and conduct State and Local Assessment tests.
- Complete reports for State and Local Assessment tests.
- Assume responsibility for the documentation needed for mandated programs.
- Arrange for class coverage in case of teacher absence.
- Assume the responsibility of student scheduling at the direction of the Principal.
- Assist the Principal in interpreting school programs to the community.
- Work with special service personnel and non-school agencies on pupil personnel problems.
- Meet with teachers, pupils, parents/guardians as needed.
- Assist the Principal in conducting orientation for incoming students.
- Assume responsibility for coordinating student/teacher and student/observer assignments.
- Assist the Principal in identifying areas related to the functioning of the school which can be computerized.
- Attend monthly Board of Education meeting when requested.
- Assist the Principal in reviewing new textbooks.
- Arrange personal time schedule to meet the requirements of the position of Vice Principal.
- Assist the Administrative Assistant in supervising the staff on cafeteria duty.
- Be knowledgeable of district and school goals and programs.
- Maintain an effective, positive working relationship with staff.

- Assist the Principal in arranging in-service workshops.
- Prepare and submit all reports, as requested by Principal, in proper writing and/or oral style and structure.
- Portray an effective role model for staff, students, parents/guardians, community members.
- Be knowledgeable of new educational trends.
- Assist the Principal in writing Professional Growth Plans.
- Complete additional assignments as directed by the Principal.
- Demonstrate global planning skills.
- Be visible in the halls and other parts of the building.
- Prepare and complete paperwork after school hours.
- Confer with Principal and Administrative Assistant on decisions concerning attendance and discipline problems.
- Performs other duties which may be assigned by the principal
- Demonstrated skill in handling IT related issues
- Be knowledgeable or qualified to administer special education testing and managing IEP

Qualifications

Must have a Master's Degree and Teaching credential and Administrative Service certification to be in compliance with California Department of Education Certification regulations.

Must have completed five (5) years of successful teaching in grades K-12.

Demonstrate ability to relate to the students, professional staff, parents/guardians, and members of the community. Preference will be given to a candidate who has teaching experience relating to Special Education and/or Information Technology.

Administrative Salary Schedule

Duty Days/Year	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Principal (Administrative Credential Intern/Preliminary) 220	80,000.00	82,400.00	84,900.00 (Cap at year 3; must make credential progress to advance)			
Principal (Administrative Credential - Clear) with Asst Principal 220 (Cap years 6-9, then 3% increase at year 10 for longevity)	95,300.00	98,200.00	101,100.00	104,100.00	107,200.00	110,400.00
Principal (Administrative Credential - Clear) without Asst Principal 220 (Cap years 6-9, then 3% increase at year 10 for longevity)	107,600.00	110,800.00	114,100.00	117,500.00	121,000.00	124,600.00
Vice Principal 215 (Cap years 6-9, then 3% increase at year 10 for longevity)	70,000.00	72,100.00	74,250.00	76,500.00	78,800.00	81,200.00
Stipend for PhD (not Masters)	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00

NOTE: When an Assistant Principal is hired, the existing Principal's salary will be frozen/capped (not cut, unless acted on by the Board).

Sacramento Valley Charter School
2020-21 Budget Narrative – 1st Int Draft with \$150k+ Cuts
October 14, 2020

The following narrative is provided to highlight and explain significant components and assumptions that have changed since the 2020-21 45-Day Revised Budget was approved on September 9, 2020.

Revenue:

LCFF: No change.

Federal Revenue: Reclassified \$175,191 from State LLMF to federal revenue per CDE letters.

Other State Revenue: Reclassified \$175,191 from State LLMF to federal revenue per CDE letters.

Local Revenue: Since it is unlikely that site-based instruction will resume before December, local revenue was reduced for transportation and after school program funds.

Expenses:

Certificated: Corrected errors in teacher salaries from adopted to 45-day budget. Vacant position for VP reduced for 2020-21 and restored in 2021-22. Increased substitute costs based on two new teaching positions (EL and Spec Ed). A net \$56,494 decreased expense.

Classified: With distance learning, certain positions are not currently scheduled and others have had duties/pay rates modified for the duration of distance learning. One fewer bus driver for the year. A net \$110,247 decreased expense.

Benefits: Adjusted benefits on salary changes and for actual H&W benefit enrollment. A net \$24,945 decreased expense.

Books and Supplies: Revised to reduce textbooks, instructional and office supplies, gasoline, food and after school program snacks based on actual needs to date and distance learning. A net \$51,200 decreased expense.

Services and Operating Expenses: Revised utilities, contracted student transportation, shopping/delivery services, and professional development based on actual needs as impacted by staffing and distance learning. Also, reduced special education, learning loss mitigation and Title III placeholder budgets as actual expenses have been added in the respective budget categories. A net \$104,395 decreased expense.

Other Outgo/Financing Uses: No change.

Summary:

With the cumulative budget revision of \$310,282 decreased expenses, SVCS is in a better position to serve our scholars for 2020-21 and future years. As the implications of the COVID-19 pandemic continue to emerge, all significant budget impacts will incorporate into the SVCS budget and shared with the Board at future Board meetings.

Sacramento Valley Charter School

Fiscal Year Budget Cycle

Adopted Budget 6/24/2020	45-Day Revise 9/9/2020	Difference	Draft 1st Interim 10/14/2020
2020-21	2020-21		2020-21

Key Budget and Financial Variables

Enrollment	280.00	276.00	-	276.00
Estimated School P2 ADA	267.00	262.42	-	262.42
Unduplicated Count - EL/FRLE	200.00	200.00	-	200.00

A. Revenues:

- State (using FCMAT LCFF Calculator)
- Base Grade Span (includes CIL & EPA)
- Supplemental and Concentration
- PY Adj to Cil, EPA, State Aid
- Subtotal - State Revenue
- Federal (Spec Ed, ConApp Title I and III, LLMF)
- Other State (Lottery, MBG, SB740 CSFGP, Spec Ed, LLMF)
- Local (bus, fund raising, donations, after school)

Total Revenue

\$ 2,010,617	\$ 2,146,317	\$ -	\$ 2,146,317
428,382	457,295	-	457,295
\$ 2,438,999	\$ 2,603,612	\$ -	\$ 2,603,612
60,950	71,360	175,191	246,551
371,499	590,538	(175,191)	415,347
74,000	74,000	(37,000)	37,000
\$ 2,945,448	\$ 3,339,510	\$ (37,000)	\$ 3,302,510

B. Expenditures:

- 1000-1999 Certificated Personnel Salaries**
- 1100 Teachers (all)
- 1100 3 P.D. days, 19 teachers @ \$160/day + 50 hours@\$25/hr
- 1100.01 Substitutes (absence coverage)
- 1100.03 Substitutes for PD release time
- 1100 Teacher-in-Charge Stipend
- 1100 Hard-to-Fill Position (Math+Science) Stipends
- 1300 Asst Principal @ 210 days/yr
- 1300 Principal @ 220 days/yr
- 2000-2999 Classified Personnel Salaries**
- 2100 Instructional Aides/EL, hourly (rates/hours vary, 180 days)
- 2200 Non-Certificated Support (drivers, food svcs, tech)
- 2400 School Office/Clerical (all)
- 2900 Other Classified (RM, After School)
- 3000-3999 Employee Benefits**
- 3300 OASDI and Medicare
- 3400 Health & Welfare
- 3500 State Unemployment
- 3600 Worker's Compensation

\$ 1,090,320	\$ 1,121,200	\$ (56,494)	\$ 1,064,706
869,650	897,650	11,106	908,756
7,010	9,890	480	10,370
17,280	17,280	1,920	19,200
2,880	2,880	-	2,880
2,000	2,000	-	2,000
2,000	2,000	-	2,000
70,000	70,000	(70,000)	-
119,500	119,500	-	119,500
\$ 442,175	\$ 553,572	\$ (110,247)	\$ 443,325
128,141	142,815	(14,674)	128,141
167,831	251,685	(82,704)	168,981
102,400	103,320	(920)	102,400
43,802	55,752	(11,950)	43,802
\$ 291,219	\$ 304,174	\$ (24,945)	\$ 279,229
120,301	131,470	(13,089)	118,380
130,411	130,411	(10,630)	119,781
21,266	21,266	868	22,134
19,240	21,027	(2,093)	18,933

Sacramento Valley Charter School

Fiscal Year Budget Cycle

4000-4999 Books and Supplies

4100 Textbooks	41,725	61,725	41,725		
4200 Other Books/Library	2,500	2,500	2,500	(20,000)	
4300 Materials and Supplies	50,700	70,700	70,700	(10,700)	
4300 Transportation - Gasoline	40,000	40,000	40,000	(10,000)	
4400 Non-capitalized Furn/Equip (>\$500, <\$5,000)	2,500	2,500	2,500	-	
4700 Food	40,000	40,000	40,000	(10,000)	
4700 After School Program Snacks	2,000	2,000	2,000	(500)	

5000-5999 Services and Other Operating Expenditures

5200 Travel & Conferences	3,000	3,000	3,000	-	
5300 Dues & Memberships	4,000	4,000	4,000	-	
5400 Insurance	48,937	48,937	48,937	-	
5501 Operations & Housekeeping	33,330	26,665	26,665	-	
5530 Utilities	15,000	15,000	15,000	(5,000)	
5610 Facility Rent/Lease	280,344	280,344	280,344	-	
5600 Facility Maintenance and Safety Improvements	7,500	7,500	7,500	-	
5630 Copier Leases	9,660	9,660	9,660	-	
5600 Transportation - Bus/Van Maint	35,000	35,000	35,000	-	
5625 Van Rental for Student Transportation	-	-	-	-	
5625 Contracted Student Transportation (Three Drivers)	29,500	29,500	29,500	(10,000)	
5640 Food Service Shopping & Delivery	4,725	4,725	4,725	(1,250)	
5800 District Admin Oversight (1% State Aid)	24,390	26,036	26,036	-	
5800 Nursing Services (screenings) est.	1,500	1,500	1,500	-	
5800 Accounting Services	33,130	33,130	33,130	-	
5820 Audit Services	11,025	11,025	11,025	-	
5800 Fieldtrips	7,500	7,500	7,500	-	
5810 Special Education Placeholder	140,000	161,600	161,600	(22,944)	
5820 Learning Loss Mitigation Placeholder	-	134,303	134,303	(50,791)	
5820 Title III Placeholder	-	10,410	10,410	(10,410)	
5830 Legal Services	8,000	8,000	8,000	-	
5800 Marketing/Recruiting	6,000	6,000	6,000	-	
5800 Technology Upgrade	5,000	5,000	5,000	-	
5800 Technology Support	15,000	15,000	15,000	-	
5800 Other Contracted Srvc (ADP, banking, tech, licenses, driver training)	40,000	40,000	40,000	-	
5800 Prop 39 Expenses	-	-	-	-	
5800 Professional Development	28,775	28,775	28,775	(4,000)	
5900 Postage and Communications	9,000	9,000	9,000	-	

6000-6999 Capital Outlay

6400 Furniture and Equipment (>\$5,000)	-	-	-	-	
	\$ 117,533	\$ 117,533	\$ 117,533	\$ (104,395)	\$ 857,215

	Adopted Budget 6/24/2020	45-Day Revise 9/9/2020	Draft 1st Interim 10/14/2020
	2020-21	2020-21	2020-21
	\$ 179,425	\$ 219,425	\$ 168,225
		\$ (51,200)	
			\$ 857,215

Sacramento Valley Charter School

Fiscal Year Budget Cycle

6500 FF&E Replacement (>\$5,000)
 6900 Depreciation Expense (non-cash)
Total Expenditures

Net Annual Operations

7000-7999 Other Outgo/Other Financing (Sources)Uses

7141 Special Ed. Pro-Rata Share of Unfunded Costs
 7438 Debt Service (bus loan interest 1 bus)
 7438 Debt Service (bus loan interest 3 buses)
 Other (Sources)/Uses (balance of PPP proceeds used in 2020-21)
Total Other Outgo

Net increase (decrease):

Beginning Balance
Ending Balance*

Bank cash balance at 6/30/2019:
 Book cash balance at 6/30/2019:
 Bank balance 06/30/2020[^]
 Est cash balance at 6/30/2021:

\$272,076
 \$269,619
 \$1,015,037
 \$371,358

[^] The bank balance at 6/30/2020 includes 1) \$178,300 CSC Advance that will be offset in late Sept when the State releases the Sept apportionment and 2) \$287,312 PPP loan proceeds.

* Revised from 2nd Interim and Draft Budget since June State Aid will be deferred and expect EPA will be late so \$283,737 reduce cash balance plus \$178,300 CSC advance of LCFF State Aid and CiL Sept 2020 plus \$287,312 PPP less est \$70,000 used for 6/17/2020 final payroll of 2019-20 less \$5,840.50 25% June rent.

	Adopted Budget 6/24/2020 2020-21	45-Day Revise 9/9/2020 2020-21	Difference	Draft 1st Interim 10/14/2020 2020-21
	\$ 117,533	117,533	-	117,533
	\$ 2,920,987	\$ 3,277,514	\$ (347,282)	\$ 2,930,232
Net Annual Operations	\$ 24,461	\$ 61,996	\$ 310,282	\$ 372,278
7000-7999 Other Outgo/Other Financing (Sources)Uses	\$ -	\$ -	\$ -	\$ -
7141 Special Ed. Pro-Rata Share of Unfunded Costs	7,122	7,122	-	7,122
7438 Debt Service (bus loan interest 1 bus)	15,569	15,569	-	15,569
7438 Debt Service (bus loan interest 3 buses)	(211,472)	(211,472)	-	(211,472)
Other (Sources)/Uses (balance of PPP proceeds used in 2020-21)	(188,781)	(188,781)	-	(188,781)
Total Other Outgo	\$ 213,242	\$ 250,777	\$ 310,282	\$ 561,059
Net increase (decrease):	\$ 1,177,204	\$ 1,660,038	\$ -	\$ 1,660,038
Beginning Balance	\$ 1,390,445	\$ 1,910,815	\$ 310,282	\$ 2,221,097
Ending Balance*				

2020-21 for Adoption

Beg. Bal. (Ref. Only)		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	EST ACCRLS @ 6/30/21	TOTAL	BUDGET (Ck Fig)
A. BEGINNING CASH		1,015,037	920,951	887,798	1,101,215	1,077,086	1,083,294	1,126,751	1,117,982	893,675	813,621	578,461	406,239			
B. RECEIPTS																
Revenue Limit:																
State Aid, incl. EPA		83,303	83,303	149,946	273,294	149,946	273,294	149,946	0	123,349	0	0	123,349	749,729	2,159,458	2,159,458
Other		0	26,649	53,298	35,532	35,532	35,532	35,532	35,532	74,618	37,309	37,309	37,309	0	444,154	444,154
Cash In Lieu of Prop Tax			170,131											76,420	246,551	246,551
Federal Revenues				22,248		94,616	4,417		11,463		11,463	47,308	11,463	212,369	415,347	415,347
Other State Revenues			500	3,000	3,000	3,000	3,000	5,500	5,500	5,500	5,500	2,000	500		37,000	37,000
Other Local Revenues																
Interfund Transfers In																
All Other Financing Sources																
TOTAL RECEIPTS		83,303	110,452	398,623	311,827	283,094	316,244	190,978	52,495	203,466	54,272	86,617	172,620	1,038,518	3,302,510	3,302,510
C. DISBURSEMENTS																
Certificated Salaries		63,998	63,998	97,292	99,715	98,725	139,493	61,487	110,230	105,089	105,089	105,089	78,498		1,064,706	1,064,706
Classified Salaries		18,409	18,409	44,292	44,632	44,405	44,166	22,722	47,056	47,700	47,600	47,600	34,743		443,325	443,325
Employee Benefits		8,974	24,563	24,227	25,689	24,351	24,547	23,808	25,000	25,000	25,000	25,000	23,070		279,229	279,229
Books and Supplies		28,300	42,321	21,371	24,502	11,430	9,478	5,000	5,000	5,000	5,000	5,000	5,000	822	168,225	168,225
Services		28,290	45,513	86,250	46,341	86,250	43,402	75,030	77,816	89,056	95,068	65,000	65,000	54,200	857,215	857,215
Capital Outlay																
Other Outgo - SPED																
Interfund Transfers Out																
All Other Financing Uses - Bus Loans		2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	1,500	1,191		22,691	22,691
TOTAL DISBURSEMENTS		67,564	196,804	275,432	242,879	267,161	263,086	190,047	267,102	273,845	279,757	249,189	207,502	55,022	2,835,390	2,835,390
D. BALANCE SHEET TRANSACTIONS																
Prepaid Expenditures																
Accounts Receivable		100,000	100,000	100,000	87,559											
Fixed Asset Addition																
Accounts Payable		200,000	37,000													
Repayment of CSC Funding Advance					(170,885)											
Principal Reduction on Buses					(9,775)	(9,750)	(9,700)	(9,700)	(9,700)	(9,675)	(9,675)	(9,650)				
Adjustment to Reconcile																
TOTAL BALANCE SHEET TRANSACTIONS		(109,825)	53,200	90,225	77,809	(9,725)	(9,700)	(9,700)	(9,700)	(9,675)	(9,675)	(9,650)	0	0	0	0
E. NET INCREASE/DECREASE		(94,085)	(33,152)	213,416	(24,129)	6,208	43,458	(8,769)	(224,307)	(80,054)	(235,160)	(172,222)	(34,882)	983,496	467,120	467,120
F. ENDING CASH		920,951	887,798	1,101,215	1,077,086	1,083,294	1,126,751	1,117,982	893,675	813,621	578,461	406,239	371,356			

NOTE: The reconciling item from the budget to cash flow is for the PPP cash already included in the beginning balance above net the estimated June payroll, benefits, utilities and 25% of rent. The PPP balance will be used for payroll, benefits, utilities and an estimated 35% of rent until the funds are used up or 24 weeks, whichever occurs first.

Principal Report October 14, 2020

6 LIVE - Fall 1 - Reporting and Certification:

Wednesday, September 16, 2020. The three-hour webinar introduced the staff about reporting data to CALPAD and the Certification process. New changes have been introduced and it is very important to understand the process for correctly reporting to the database.

DLU 1 SEIS District Level User Foundations:

Tuesday, September 22, 2020. Lizvet and Amrit attend this technical webinar. SEIS Representatives explained how district level users need to create transactions for all incoming IEPs, including those transferring from other SELPAs but in the same school. They showed how to transfer in and transfer out students from SEIS. How to submit CALPADS reports.

English Learner Advisory Committee:

Thursday, September 24, 2020. Dr. Singh, EL Support Ms. Ibrahim and Lizvet along with 8 SVCS families participated in the First ELAC meeting. In this meeting it was discussed the current EL Plan, the available resources for English Learners, such as reading and visuals, and the possibility of extended school hours for the low achieving EL students. The floor was open for discussion and parent concern or question on their students current English Proficiency. It was also encouraged for parents to be engaged in their students' education by volunteering for the available ELAC member positions.

SVCS and CSC Deferral Funding Solution Discussion:

Friday, September 25, 2020. Charter School Capital offered a deferral funding solution for SVCS. Vicky Dali and Dr. Singh attended the meeting to discuss future funding and challenges.

September Awards Assembly

Wednesday, October 7, 2020. The first awards assembly was held virtually. Amrit prepared Zoom links for each group of grades, and Lizvet distributed the Zoom information to teachers, students, and parents. Awards certificates were delivered from Friday October 2- Tuesday October 6, 2020. Parents were asked to submit photos of their students with their certificates. Teachers mentioned the reasons why they gave those certificates and students showed their certificates through the chromebook camera.

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Yolo County Task Force Meeting

Thursday, September 10, 2020 at 10a.m. Dr. Singh and Lizvet attend this meeting. In the 2nd part of the Yolo County Task Force Meeting, it was recommended that schools create and implement a questionnaire for all visitors. This questionnaire would help the school identify potential COVID-19 infected people in case of an outbreak. The Yolo County Schools Roadmap to Recovery Task Force Planning Recommendations for 2020-2021 School Year was discussed and amended to suit the needs of Yolo county schools. It was also clarified that Cohorts can be made at schools without a waiver from the State.

6th-8th Grade Staff Meeting

Friday, October 2 · 3:00 – 4:00pm. Introduction of Ready Naturally Live in replacement of English in a Flash, specifically targeting EL students. Discussion on the students who refuse to attend classes or refuse to participate in all subjects. Teachers brought up their concern on students with poor internet connection, calls for hotspots were made for students who have unreliable internet access. Exact Path issues were being resolved, therefore the deadline for administering the assessments was set to the 16th of October. Amrit will be ordering and designing Staff ID, Middle School teachers were asked to send a headshot or stop by the office to take a photograph of them.

SELPA El Dorado Meeting

Wednesday, October 7: EL Dorado SELPA webinar reviewed deadlines, IEP amendments, and solutions to overdue triennial IEP meetings. The issues like a timeline for mental health determination and unduplicated count were elaborated and discussed. Guidelines were provided for Special Education, EL, emotionally disturbed and other groups to be served as small cohorts at the school site.

Read Live Demo - Sacramento Valley Charter School

Wednesday, October 7, 2020 from 3:30 – 4:30pm. The representative of Read Live discussed the program's interface and showed teachers how to assess students and set reading/comprehension goals. She explained how teachers can use Word Warm-ups Live for EL students.

Amended IEPs:

A total of ten IEP meetings have been held as part of their Annual, 30-day interim and IEP amendments. Nancy and Kristin continue to hold evaluations for other qualifying students.

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ELD Teacher:

Anwyn Tompkin was selected for the position of ELD teacher. Ms. Tompkin holds California Teaching Credential in English. Earlier, Shamina Qureshi was offered the position, but on her declining the offer, more interviews were conducted. Anwyn was interviewed on Thursday, October 8 · 12:00 – 1:00pm. She is getting Fingerprinted and has submitted the official application and employment requirements. She will start on October 20th.

K-5th Grade Staff Meeting

Friday, October 9 · 3:00 – 4:00pm. In this Staff meeting it was discussed the plans SVCS has to support EL students, including additional Professional Development. In addition an ELD teacher has been hired to help with the number of EL students because of COVID-19 cancellation of Summative ELPAC. It was drafted a tentative date for CAASPP review after the winter break. Additional Classroom instructional aids are in the process of being hired to support 5th and 4th grade. All teachers who currently have an aid were asked to send their aid's schedule for revision. Amrit will be ordering and designing Staff IDs, Elementary Grade teachers were asked to send a headshot or stop by the office to take a photograph of them.

Entrance conference - Sacramento Valley Charter School FY 2020

Audit:

Friday, October 9 · 11:00am – 12:00pm. The introduction Meeting for the Fiscal Year ending on June 30, 2020, was hosted by Garima from Harshwal & Company LLP. In the meeting Vicky, Dr. Singh, Jadeep, Lizvet, Samson and Sawar, and Garima were participants. It was discussed the method used to submit the required documents. The Audit timeline was explained and shared with everyone in order to meet the deadline with CDE.

October CIM

Tuesday, October 13 · 9:00am – 12:30pm. The CALPADS Information Meeting (CIM) discussed the changes in Fall 1 and Fall 2 due to COVID-19 and upgrades in TOMS. All Charter Schools Teachers need to have SEIDs. LEAs cannot add or delete EL and IFEP Records but can make changes to language acquisition using a correction code. All LIP programs records were moved from Fall 2 file submissions to Fall 1 file submissions. Effective July 1st, 2021 student test settings for 504 and IEPs will be submitted through CALPADS instead of TOMS.

Onsite and Remote Teacher Virtual Setup for Hybrid Model

Proposal for Onsite and Distance Learning classroom set-up. Phase 2 of the Reopening plan is the hybrid model. In order for teachers to teach in this model, classrooms will be divided into two groups one

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attending school onsite and the other from home. Distance learning students will be able to watch instruction and lessons live broadcast as if they were in class. New equipment would be installed in each classroom. The proposal is attached herewith.

Buckmaster Meetings

Proposal from Phillip from Buckmaster on the new lease and replacement of both copiers in the upstairs and downstairs staff rooms. The proposal includes the description of each machine and current and proposed rates and total expense.

Staff Update : Instructional Assistants: Prabhjot Singh and Sarbjot Kaur, Two more Aids needed for the mitigation learning..

ELD Teacher: Anwyn Tompkins

Resource Specialist Teacher: Nancy Erikson

Meeting with TES, Wednesday, October 14, 2020: Regional Director Lorette Shea, **Total Education Solution**, met this morning to give an update on service being provided. She informed us that the school counsellor's services are available for students facing emotional and mental issues. The SEIS feature of tracking service hours for School psychologist and speech pathologist was also discussed.