

AGENDA

REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL**

2301 Evergreen Avenue, West Sacramento, California 95691

October 23, 2019

6:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and viewed online at <https://www.sacvalleycharter.org/board-meetings-2017-19.html>.

I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the Board Chair at _____.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	_____
Narinder Thandi	_____	_____
Darshan Mundy	_____	_____
Surjit S. Dhillon	_____	_____
Bhajan S. Bhinder	_____	_____

II. APPROVAL OF THE MEETING AGENDA

III. APPROVAL OF MEETING MINUTES: Regular Meeting September 11, 2019

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

V. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

VI. PUBLIC HEARINGS

VII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (5 minutes)

1. Approve Revenue and Expense Reports
2. Approve a budget increase for and purchase of 30 Chromebooks, operating system licenses, and a charging cart not to exceed \$11,000.
3. Approve proposal for cloud backup data storage at \$250.00/month.

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Approve MOU with Washington Unified School District for 2019-20 Teacher Induction Program (also known as BTSA)
2. Approve Submitting a Credential Waiver to the Commission on Teacher Credentialing for the Science Teacher for 2019-20

C. PERSONNEL (5 minutes)

1. Approve Bus Driver Hourly Pay Rates

D. PUPIL SERVICES

VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. California Dashboard Data
2. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student performance and enrollment update.

C. PERSONNEL (10 minutes)

1. Staffing Update 2019-20

D. PUPIL SERVICES (5 minutes)

1. Update on Yolo County Library Services
2. Update on Special Education Services
3. Updated on Transportation Services

IX. ITEMS FROM THE BOARD

X. ADJOURNMENT

The meeting was adjourned at _____

Future Meeting Agenda Items:

Fiscal Policies

Board Governance Policies

International Baccalaureate Program

MINUTES

REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

September 11, 2019

6:00 p.m.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

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I. OPEN SESSION

A. CALL TO ORDER

Meeting was called to order by the acting Board Chair at 6:43 PM and a moment of silence was observed in remembrance of 9-11.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	<u> X </u>
Narinder Thandi	<u> X </u>	_____
Darshan Mundy	<u> X </u>	_____
Surjit S. Dhillon	<u> X </u>	_____
Bhajan S. Bhinder	_____	<u> X </u>

II. APPROVED THE MEETING AGENDA as motioned by N. Thandi, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.

III. APPROVED MEETING MINUTES: of the Regular Meeting August 21, 2019 as motioned by S. Dhillon, seconded by N. Thandi and approved by vote of 3 ayes, 2 absent.

IV. COMMUNICATIONS

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VI. PUBLIC HEARINGS

VII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approved Revenue and Expense Reports as motioned by N. Thandi, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.

2. Approved 2018-19 EPA Results as motioned by D. Mundy, seconded by S. Dhillon and approved by vote of 3 ayes, 2 absent.
3. Approved 2018-19 Unaudited Actuals as motioned by D. Mundy, seconded by N. Thandi and approved by vote of 3 ayes, 2 absent.
4. Approved the Substitute Teacher daily rate of \$160.00 and long-term rate of \$210 per day as motioned by S. Dhillon, seconded by D. Mundy and approved by a vote of 3 ayes, 2 absent.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

D. PUPIL SERVICES

VIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting and includes ongoing efforts for student performance and enrollment update.

C. PERSONNEL (15 minutes)

1. Provided a review of Employee Handbook changes since 2018-19 for biometric time reporting and pay dated.
2. Staffing Update 2019-20 consisted of resignation of school secretary with last day 9-27-19 and that the Fiscal Clerk may continue maintaining QuickBooks during the transition training period including the audit dates in October.

D. PUPIL SERVICES (15 minutes)

1. International Baccalaureate (IB) Program will be further investigated for next year at an estimated cost of \$15,000 - \$20,000 as an option to continue providing academic opportunities to SVCS students.
2. Update on Transportation Services including trade in/sale of three existing buses for three new buses with air conditioning. All three new buses should be ready by Sept 21.

IX. ITEMS FROM THE BOARD

- X. ADJOURNMENT** The meeting was adjourned at 8:37 PM as motioned by N. Thandi, seconded by D. Mundy and approved by vote of 3 ayes, 2 absent.

Future Meeting Agenda Items:
Fiscal Policies
Board Governance Policies

Sacramento Valley Charter School Transaction Report

September 8 - October 21, 2019

	Account	Amount
Total for 8096 - Cash in Lieu of Property Taxes	UNRESTRICTED REVENUE:0000 - Unrestricted:8096 - Cash in Lieu of Property Taxes	\$ 84,950.00
Total for After School Program	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:After School Program	\$ 2,290.00
Total for Class Room Supplies	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Class Room Supplies	\$ 340.00
Total for Field Trip - Donation	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Field Trip - Donation-Redwood Field Trip	\$ 1,700.00
Total for Miscellaneous	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Miscellaneous-Bhangra, Sweatshirts, Yearbook, School Planners, Art Donation	\$ 810.00
Total for Transportation	UNRESTRICTED REVENUE:0000 - Unrestricted:8699 - Other Local Income:Transportation	\$ 2,270.00
TOTAL		<u>\$ 92,360.00</u>

Sacramento Valley Charter School Check Detail

September 9 - October 21, 2019

Date	Num	Name	Memo/Description	Amount
09/11/2019	3831	California Choice	health insurance premiums for October	8,719.22
09/11/2019	3832	Heinemann	Reading and writing unit Grade k-2nd & 5th grade	1,626.00
09/11/2019	3833	Victoria Dali	Invoice for August	2,677.50
09/11/2019	3834	Jeremy Turner	reimbursement for expenses related to PLTW conference	282.64
09/11/2019	3835	Courtney Olson	reimbursement for classroom supplies	222.00
09/18/2019	3836	Chill-Chain, Inc.	Milk	143.93
09/18/2019	3837		Voided	0.00
09/18/2019	3838	California Choice Builder	Dental & Vision premiums for October	675.85
09/18/2019	3839	Jeremy Turner	reimbursement for classroom supplies	146.28
09/18/2019	3840	Manmohan Singh	Transport students from Norwood, West Sac & Antelope	1,478.00
09/25/2019	3841	Jeremy Turner	Final Paycheck	1,759.20
09/25/2019	3842	Chill-Chain, Inc.	Milk	76.94
09/25/2019	3843	Great America Financial	Copier lease	696.38
09/25/2019	3844	Schoolplanner Company	School Planners	498.84
09/25/2019	3845		Voided	0.00
09/25/2019	3846		Voided	0.00
09/25/2019	3847	NUSO,LLC	Phone Service	264.09
09/25/2019	3848	The Reading& Writing Project Network	Professional Development-New Reading Program	3,500.00
09/25/2019	3849	Sandip Kang	Reimbursement for Classroom Supplies	131.47
09/25/2019	3850	Chevron	Fuel for Vans and Buses	936.77
09/25/2019	3851	MetLife	Life ,LTD,ADD	350.77
09/26/2019	3852	Teresa Phillips	Reimbursement for classroom supplies	131.12
09/26/2019	3853	Sikh Temple	Transport Students from West Sacramento	1,050.00
10/01/2019	3854	California Choice	Premium for October	1,027.09
10/01/2019	3855	Ranjit Singh - Bus Driver	Reimbursement for bus supplies	26.81
10/01/2019	3856	Preet Cheema	Reimbursement For Class room supplies	22.67
			Sales Tax	-1.20
				21.47
10/01/2019	3857	SWEAT Team	4 Fitness & Well Session	1,980.00
10/01/2019	3858	Victoria Dali	September Invoice	1,785.00

10/03/2019	3859 California Choice	Premium for November	9,364.64
10/03/2019	3860 Chill-Chain, Inc.	Milk	76.94
10/03/2019	3861 Sarbjeet Nijjar	Reimbursement For Classroom supplies	16.19
		Sales Tax	-1.20
			<u>14.99</u>
10/03/2019	3862 Cammi Ruffino	reimbursement for classroom supplies	60.15
		sales & tax	-1.20
			<u>58.95</u>
10/04/2019	3863 Chill-Chain, Inc.	Milk & Butter	220.89
10/04/2019	3864 TIAA Bank	Copier Lease	99.99
10/04/2019	3865 Houghton Mifflin Harcourt	Go Math Book for 1st grade	12.04
10/04/2019	3866 Harpreet Singh	Student transporition from WEST SAC	1,560.00
		Install White Board And Bulletin Board	600.00
			<u>2,160.00</u>
10/04/2019	3867 North Valley Fleet Services, Inc.	Bus S-3 Repairs	468.79
10/04/2019	3868 Wave Broadband	Phone & Internet	321.16
10/04/2019	3869 US Bank	Grocery for lunch program	4,179.15
		After School snacks	64.14
		Microsoft and Adobe , Bio metric care pack	571.88
		Staff Training and lunch	459.20
		Mailing Service	130.00
		white board, cots, Cabinets and other class room supplies	1,997.98
		Pencils for award assembly	37.41
		office supplies	171.46
		Fraud charges	2,880.00
		Facebook advertisement	10.00
		Reading books, Science materials	1,028.18
		Amazon prime membership	193.77
		Supplies for buses	658.68
			<u>12,381.85</u>
10/08/2019	3870 Pearson Education, Inc.	Social study work text	473.27
		new science program 2019-2020 cost	5,944.93
		new science program cost for remaining 7 yrs	19,796.64
			<u>26,214.84</u>
10/08/2019	3871 The UPS Store	Live scans	456.00
		Mailing service	156.16
			<u>612.16</u>
10/08/2019	3872 Madisen Lester	Reimbursement for classroom supplies	58.51
10/08/2019	3873 West Sacramento Truck Stop	Fuel expense for August and September	3,634.38
10/08/2019	3874 Amarjit singh	Reimbursement for grocery	33.37
10/08/2019	3875 Sikh Temple	Invoice for Janitorial service	2,200.00
10/18/2019	3876 Manmohan Singh	Transport student from Antelope and Norwood	650.00
10/18/2019	3877 WageWorks	Cobra service	40.00
10/18/2019	3878 California Choice Builder	Dental Vision Premiums for November	1,181.36

10/18/2019	3879 Chill-Chain, Inc.	Milk	143.88
10/19/2019	3880 Kristine Koven	Reimbursement classroom supplies	49.04
10/18/2019	3881 Manmohan Singh	Transport students from Antelope and Norwood Oct 1st to 15	650.00



Sacramento Valley Charter School

Principal Report

September 12, 2019- October 23, 2019

Smarter Balanced Assessments Score Released

The statewide release of CAASPP Smarter Balanced Score in English Language Arts and Mathematics put SVCS on top of all schools in the Washington Unified School Districts and Natomas Unified School District. This distinction was possible only because of a great teamwork and productive partnership with parents, teachers, staff and administration.

Elementary School (K-6)					
Year	Avg Standard Score	Statewide Rank	Total# Ranked Elementary Schools	CA State Percentile	Rating
2019	79.12	1215 th	5772	79.0	4/5
2018	75.28	1343	5662	76.3	4/5
2017	66.01	1755	5692	69.2	3/5
2016	31.91	3614	5614	35.6	2/5
2015	41.61	2925	5611	47.9	2/5
Middle School 7-8 Statewide Rank					

Year	Avg Standard Score	Statewide Rank	Total # Ranked Middle Schools	CA State Percentile	Rating
2019	87.61	306 th	2623	88.3	4/5
2018	78.79	473	2480	80.9%	4/5
2017	69.38	688	2508	72.6%	4/5
2016	55.58	971	2497	61.1%	3/5
2015	62.96	796	2477	67.9%	3/5

Staff Update: Science Teacher: Middle School Science teacher resigned in the last week of September. The post was advertised. No application of fully qualified science teacher was received. One applicant applied who had completed her M.D. from UC LA and had done her master's in chemistry. She was hired to fill the vacancy temporarily. Allie McKoy, the school secretary, also resigned because she had taken admission in a master's program at a university. Ms. Harpreet Kaur, bus driver applied for leave that was granted, but informed later that she was not returning. Mr. N.S. Thandi helped in finding a new driver. Mr. Manavdeep Gill was hired to join the staff.

Punjabi Workload has increased significantly. Mr. Nijjar was assigned a section of Punjabi 5th grade. Mr. Nijjar has passed CBEST and CSET in Punjabi to qualify for credential in Punjabi. He divides his time in the office and in the classroom.