MINUTES

**REGULAR MEETING**

BOARD OF DIRECTORS

SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

December 12, 2018

6:00 p.m.

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| **INSTRUCTIONS FOR PRESENTATIONS TO****THE BOARD BY PARENTS AND CITIZENS**The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided: 1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.
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1. **PRELIMINARY**
	1. **CALL TO ORDER**

Meeting was called to order by the acting Board Chair at 8:00 PM.

* 1. **ROLL CALL**

Present Absent

Chamkaur Dhatt \_\_\_\_\_\_ \_\_\_X\_\_

Narinder Thandi \_\_\_X\_\_ \_\_\_\_\_\_

Darshan Mundy \_\_\_X\_\_ \_\_\_\_\_\_

Surjit S. Dhillon \_\_\_X\_\_ \_\_\_\_\_\_

Bhajan S. Bhinder \_\_\_\_\_\_ \_\_\_X\_\_

* 1. **APPROVED MINUTES OF: November 7, 2018 Regular Board Meeting**

Motioned by Narinder Thandi; Seconded by Surjit Dhillon; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. **PUBLIC SESSION**
2. **COMMUNICATIONS**
	1. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring and interpreter shall receive a maximum of six (6) minutes.
	2. For Information: Board/Staff Discussions: Board and staff discuss items of mutual interest.
3. **CONSENT AGENDA ITEMS:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal recommends approval of all consent agenda items.
	1. Approval of Meeting Agenda

Motion to approve the consent agenda by Surjit Dhillon; Seconded by Darshan Mundy; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. **ITEMS SCHEDULED FOR ACTION**
	1. **BUSINESS** (30 minutes)
2. Approved Revenue and Expense Reports

Motioned by Surjit Dhillon; Seconded by Narinder Thandi; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. Approved the First Interim Report including budget transfers and revisions.

Motioned by Surjit Dhillon; Seconded by Narinder Thandi; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. Approve the Allowance of Attendance Due to Emergency Conditions, Form J-13A for days of materially lower attendance and school closure resulting from smoke and poor air quality from the Camp Fire, sign the Section E: Affidavit and authorize the Principal to submit the Form J-13A to WUSD, YCOE and CDE.

Motioned by Narinder Thandi; Seconded by Darshan Mundy; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. Received the Audit Report for fiscal year ended June 30, 2018 and authorized the report to be filed with WUSD, YCOE, SCO and CDE.

Motioned by Darshan Mundy; Seconded by Narinder Thandi; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. Selected and appointed Surjit Dhillon as Secretary of the Board for the remainder of his Board term.

Motioned by Darshan Mundy; Seconded by Narinder Thandi; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

1. Approved the revised Bylaws.

Motioned by Darshan Mundy; Seconded by Narinder Thandi; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.

* 1. **CURRICULUM AND INSTRUCTION**
	2. **PERSONNEL**
1. **ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**
	1. **BUSINESS** (60 minutes)
		1. Charter Renewal Petition Update
			1. Meeting with WUSD 11-30-18
			2. Discussion(s) with YMC
			3. Updated timeline for submission and action
				1. WUSD preliminary hearing on January 24
				2. WUSD action on February 28
	2. **CURRICULUM AND INSTRUCTION** (20 minutes)
		1. Principal’s Report: The Principal presented information which has occurred since the previous Board meeting. This included ongoing efforts for student performance and an enrollment update.
	3. **PERSONNEL**
	4. **PUPIL SERVICES** (10 minutes)
		1. Update on Transportation Services
			1. Status of new bus – delivery date on or about January 10, 2019
			2. Update is $600 to $700 per bus for purchase and installation of cameras but this will be delayed until SVCS’ cash flow catches up
2. **ITEMS FROM THE BOARD**
3. **CLOSED SESSION**
4. **ADJOURNMENT**

The meeting was adjourned at 9:44 PM as Motioned by Narinder Thandi; Seconded by Surjit Dhillon; Ayes – Narinder Thandi, Surjit Dhillon and Darshan Mundy, Noes – 0, Absent – 2.