

MINUTES

**SPECIAL MEETING**

BOARD OF DIRECTORS  
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

March 4, 2020

5:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

**I. PRELIMINARY**

**A. CALLED TO ORDER**

Meeting was called to order at 5:22PM.

**B. ROLL CALL**

	Present	Absent
Chamkaur Dhatt	_____	<u>X</u>
Narinder Thandi	<u>X</u>	_____
Darshan Mundy	<u>X</u>	_____
Surjit S. Dhillon	<u>X</u>	_____
Bhajan S. Bhinder	_____	<u>X</u>

**II. PUBLIC SESSION**

**III. APPROVED THE MEETING AGENDA** Motioned by D. Mundy, Seconded by S. Dhillon and Approved by a vote of 3 Ayes, 2 Absent.

**IV. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring and interpreter shall receive a maximum of six (6) minutes.

**B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS:** Board and staff discuss items of mutual interest.

**V. CONSENT AGENDA ITEMS:**

**VI. ITEMS SCHEDULED FOR ACTION**

**VII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

**A. SCHOOL SAFETY**

The Board received an update from the Principal about the actions taken by the school to notify parents, students, and staff about coronavirus disease (COVID-19), steps to reduce the risk of infection and ways to reduce the potential of spreading contagious diseases. The Board discussed existing and proposed plans and actions related to COVID-19 and contagious diseases.

Most specifically, the Board recognized its responsibility to meet, discuss and provide leadership in matters that have potential to impact the school, students and their families, and staff. They discussed the importance of proper hand washing, not shaking hands, not touching your face and staying home and getting medical attention as key methods of reducing transmission and spread.

Board members inquired about having a Yolo County Health Department representative or a local doctor come to the school to discuss healthy behavior and hygiene with students.

Dr. Singh shared copies of newsletters and communications that had already been sent to families and staff as well as the flier from CDC. The kitchen and dining area for students has been further sectioned off from the public areas. All field trips and library trips have been cancelled. Students returning from foreign trips must see a doctor and be cleared to return to class or remain on independent study for an additional 14-day period of “self-quarantine”. Bus and van drivers are cleaning the vehicles twice a day. Yard duty, lunch staff and custodial service have all been notified of the need for additional disinfection and cleaning. WUSD has requested that we notify them if more than 50 students are absent.

The Board considered the idea of next steps, including the potential for distance learning, if the COVID-19 virus increases its presence in the largest attendance areas of SVCS students (Elk Grove, Natomas, Antelope, and West Sacramento). The Principal will continue to request updates from Yolo County Health Department, the City of West Sacramento and WUSD. Additional Special Meetings will be called as needed.

## **VIII. ITEMS FROM THE BOARD**

### **IX. CLOSED SESSION**

#### **X. ADJOURNMENT**

The meeting was adjourned at 6:20PM as Motioned by N. Thandi, Seconded by S. Dhillon and Approved by a vote of 3 Ayes, 2 Absent.