

# SVCS 2018-19 MIDDLE SCHOOL POLICIES

## 1. **Basic Class Rules & Expectations**

Be on time and be prepared.  
Respect all others in the classroom.  
Treat materials respectfully and carefully.  
Be safe and responsible.

## 2. **Technology**

We will be using chromebooks in the classroom in conjunction with Google Classroom. This is a great online tool that will allow students to access important documents, lessons, and announcements. Most work will be done using Google apps and will be available to view online in Google Classroom. Again, we will be sending out communication to find out what type of access scholars have to technology during out-of-school hours.

## 3. **Dress Code**

The dress code outlined in the student handbook will be strictly enforced for all middle school students this year. Please read over the dress code and ensure that your scholar has all necessary items including proper shoes (black shoes suitable for PE every day). If you need assistance with getting any of the items, please visit the school office. Students who do not dress according to the dress policy outlined in the handbook will receive a citation (see below).

## 4. **Cell Phones**

During school hours (8:30am – 3:00pm) student cell phones should be turned off and placed in their backpacks. If a student's cell phone is visible during school hours (regardless of whether it is being used), the cell phone will be confiscated and turned into the school office. A parent will be required to pick up the cell phone. The student will also receive a citation.

## 5. **Missing Assignments**

In middle school it is expected that all students complete their assignments in a timely manner. Students who have not completed assignments by Thursday at 3pm will be excused from their Friday elective and will attend study hall to complete the missing assignments. Credit will be given for the missing assignments at the teacher's discretion. Students who must attend study hall 3 or more times during a trimester will receive a citation.

**6. Citations**

A citation is a way for us to document and communicate student behavior. As mentioned above, a citation will be issued for 3 or more study halls. A citation may also be issued for gum chewing, dress code violations or use of cell phone or tablet. If a scholar receives a citation, a notice will be sent home for a parent or guardian to sign and return immediately.

**7. Disciplinary Actions**

Behavioral problems such as lying, cheating, stealing, disrespecting others, or misusing school property are taken very seriously. Disciplinary actions may include a change of seating in class, loss of recess, writing an apology letter, or other disciplinary action. Continued behavioral problems could result in disciplinary referrals to the principal and possible loss of Trimester Reward Day.

**8. Trimester Reward Days!**

One Friday each trimester we will hold a middle school celebration. Students who have received 1 or fewer Citations and have had no serious disciplinary interventions will be invited to celebrate with a fun activity and treat. Reward days this year may include movie day, an ice cream social, and a visit to a water park. Students not participating will attend study hall.

----- ✂ Cut Here ✂ -----

**SVCS Middle School Policies**

We look forward to working with you this year! Please detach this portion, sign and return to indicate you have read and understand the SVCS Middle School Policies.

Student Name: \_\_\_\_\_ (please print)

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_