



Sacramento Valley Charter School (SVCS)
Response to Novel Coronavirus (COVID-19) Pandemic Report

Prepared for
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Chief Business Official
Washington Unified School District

By
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Sacramento Valley Charter School

Introduction

As the news about Novel Coronavirus (COVID-19) started flooding the media, the closure of schools became imminent. To confront the threat of COVID-19, multiple steps were taken to stop the spread in school facilities. Although the Sacramento Valley Charter School (SVCS) site closed to students from March 16, 2020 through April 13, 2020, the administration, teachers and staff collaboratively took action for the safety of all at the beginning of the outbreak. Following is the “Action Plan” that SVCS adopted before and since the school site closure began.

In late January, it was disclosed by health officials that there had been two confirmed cases in Los Angeles and Orange counties. These cases were not directly affecting SVCS and the well-being of its community members, however SVCS began to provide preventive information about COVID-19 to parents, staff and students and began to act in case of an outbreak.

February 2020 Parent Newsletter

The February 2020 parent newsletter was distributed on January 31, 2020. SVCS stated that the Coronavirus had spread to the United States, and that we would follow the recommendations from the Centers for Disease Control and Prevention (CDC). It included the reminder to frequently ‘clean your hands, avoid touching your face, and avoid contact with anyone who shows symptoms of sickness.’ We described the possible symptoms which included but were not limited to fever, cough, and shortness of breath and provided them with a link from the CDC for more information about the COVID-19. SVCS recommended to all parents that if any of their children were sick to contact their physician immediately (see attachment 1).

March 2020 Parent Newsletter

In the March 2020 parent newsletter, which was distributed on February 28, 2020, we reminded them of the precautions that were mentioned in the previous parent newsletter (see attachment 2). Along with the newsletter, we also sent home the SVCS Coronavirus flyer, which was printed in both English and Punjabi (see attachment 3). In the Flyer, we stated that there was no vaccine to prevent the disease. We provided them with information about the symptoms, prevention methods, and a travel warning. In our official website www.sacvalleycharter.org we uploaded the monthly parent newsletters.

SVCS Special Parent Newsletters about COVID-19 leading to the Closure

As a COVID-19 case was confirmed in the Sacramento County area, SVCS immediately started sending special parent newsletters about COVID-19.

March 2, 2020 was the first parent newsletter alert to address the community’s concern over the first confirmed case in Solano County that was being treated in the UC Medical Center. It was mentioned that Yolo County Health Department advised its residents to continue their regular activities and take the same precautions as they would during the flu season (see attachment 4).

A **Special Board Meeting** on **March 4, 2020** was called to address the community concerns about the safety of all students. An update of the steps and measures taken by the Principal, the SVCS Coronavirus flyer, the parent monthly newsletters, and the SVCS Virus Emergency

Communication Plan was provided to the Board. There was deliberation on the steps to reduce the risk of infection and its spread (see attachment 5) and possible developments that could lead to the school campus closure. A **Special Board Meeting** was held on **March 25** to update the Board on the Distance Learning implementation from March 20th (see attachment 6).

March 5, 2020 Special Parent Newsletter: SVCS advised parents to take all necessary precautions and explained that masks were not currently recommended for the general public. SVCS explained the difference between Self-Monitoring, Isolation, and Quarantine. In the letter it was clarified that SVCS had no intention of school closure until a recommendation and information came from the Yolo County Public Health Department (see attachment 7).

COVID-19 SVCS Staff Development March 6- March 13

Office staff members were provided with all necessary items to keep the office infection-free and received training in how to keep the school deep-cleaned. It was decided that students who showed flu-like symptoms would be isolated and parents would be called immediately. Cleaning and disinfecting supplies were purchased to disinfect classrooms, breakrooms, offices, the kitchen and dining areas, buses, and vans.

SVCS Pandemic Virus K-8 School Emergency Communication Plan

On March 3, a **SVCS Pandemic Virus K-8 School Emergency Communication Plan** was developed and drafted in order to cover the steps before a pandemic occurs. It detailed the procedures during a pandemic school closure that included Independent and Online Guided study for SVCS students and the steps to coordinate with Washington Unified and Yolo County Public Health Department (see attachment 8).

Principal Report presented to SVCS Board on March 11, 2020 Regular Meeting

The Principal presented his report from February 13, 2020 through March 11, 2020, which included a summary of staff meetings that were organized to make everyone aware of the COVID-19 epidemic. And the actions taken to inform parents and maintain SVCS disinfected (see attachment 9).

Action Plan to stop the COVID-19 Spread

The **kitchen staff** attended a meeting to inform them of the extra precautions that they needed to take in processing, cooking and distributing food to the students. The student lunch area was further separated from the common area. Students were assigned to a specific area for discarding trash and to wash their hands with soap and water before and after eating.

The **transportation staff** bus and van drivers were trained to deep clean their vehicles on a regular basis before and after their routes. They signed an acknowledgement that they needed to make sure that no sick student was riding the bus or van. If the drivers noticed that a student was sick, they would immediately isolate the student and send the sick student to the office upon arrival at school or before leaving school grounds.

A meeting was held with New Horizon Flooring owner, Cesar Corleto, who oversees the **contracted janitorial service** team. It was instructed that his cleaning team would assure all surfaces and handles were disinfected multiple times per day.

A **Staff Meeting**, March 6, 2020 was held with all Educators and Instructional Assistants to review the steps to maintain safety and to discuss the possibility of distance learning. In the meeting various online resources were discussed including the Virus Emergency Communication Plan. Educators were instructed to send all students who displayed flu-like symptoms to the office immediately and to sanitize their classroom daily.

On **March 7, 2020**, SVCS sent a parent newsletter to address the closure of Elk Grove Unified School District, as many SVCS students commute from that district area. With the closure of this neighboring district the SVCS community was very concerned, SVCS assured them that this situation was being taken very seriously and that we continued to monitor the situation along with the first confirmed case in Yolo County (see attachment 10).

The **March 10, 2020** parent newsletter stated that the safety of all students was a top priority of SVCS. SVCS maintained constant contact with Yolo County Health & Human Services Agency and Washington Unified School District. SVCS continues to monitor the situation and would advise and update parents if there was a necessity to close SVCS (see attachment 11).

On **March 12, 2020**, a parent newsletter was sent to address the concern over Natomas Unified School District's decision to close their schools. SVCS attendance fell drastically as many students commute from the Natomas Unified area. SVCS recommended that the SVCS community follow the recommendation made by Governor Newsom and Yolo County regarding social distancing and the cancellations of large gatherings (see attachment 12).

On **March 13, 2020**, an email alert was sent to all students, staff and parents to announce the campus closure of SVCS from March 16, 2020 through April 13, 2020 (see attachment 13).

Absenteeism: On the week of March 9 through March 13, SVCS reported the number of absences to the Yolo County Office of Education and Washington Unified School District. There was a total average percentage of 12.05% of absences during that week. On Monday the percentage rate of absences is 13.4%, on Tuesday 11.2%, on Wednesday 9.8%, on Thursday 6.2%, and on Friday 19.6%.

Online Remote Learning

On **March 11, 2020**, COVID-19 was characterized as a pandemic by the World Health Organization (WHO). SVCS had already been apprehending for weeks in case the pandemic occurred, remote learning would be implemented.

On **March 12, 2020**, Natomas Unified School District closed its schools for an extended weekend to address the cleaning necessities of their facilities. On **March 13, 2020**, Elk Grove Unified School District, Davis Unified School District, Woodland Unified School District, and Washington Unified School District announced the closure of their schools in order to maintain their students' safety and prevent the rapid spread of COVID-19.

On **March 14, 2020**, the Principal sent the guidelines and his expectations for implementing distance learning, including academic goals. Educators were instructed to work on developing a syllabus and instructional plan that adhered to online distance learning goals. They would all report on **March 19, 2020** to discuss their tentative plans and, collaboratively, make this method of learning as interactive and academically rewarding as possible (see attachment 14).

SVCS held a **special classified staff meeting** on **March 16, 2020** to communicate the new arrangements that were being placed in order to assist New Horizon Flooring Services in the deep cleaning of all classrooms, bathrooms, staff rooms, offices, multipurpose room, and any other surface and/or room that needed to be cleaned.

On **March 17, 2020**, SVCS sent parent communication to update them about online teaching methods and requirements, and provided them with a link to Frequently Asked Questions (FAQ) to troubleshoot simple problems. These communications have been a constant reminder to parents/guardians and students that distance learning is not optional and should be taken seriously as a regular class. They were informed about school rules, behavior expectations and consequences for cyberbullying. Students are expected to complete their daily assignments in order to be accounted as “present” and should attend the Zoom meetings that are scheduled ahead of time (see attachment 15).

On **March 19, 2020**, a Zoom meeting was held with all SVCS Educators and the Principal in order to address any questions before starting **distance learning**. It was scheduled that the first day of distance learning would take place on **March 20, 2020**.

From **March 20, 2020 to date**, SVCS has been engaged in Distance Learning, providing students and teachers with Zoom meetings to instruct as well as to address concerns and questions. The use of Google Classroom and online resources such as Study Island, English in a Flash, Plato, BrainPOP, Pearson, and GoMath are being used to remotely assign work and educate all SVCS students. SVCS loaned Chromebooks to all students who need them and has continuously been troubleshooting any technical problem that educators or students may encounter.

Services and accommodations for students with disabilities and English Learners

Teachers have been advised to differentiate instruction for the benefit of students with special needs and English learners. On **March 23, 2020**, SVCS wrote to the Washington Unified School District in order to start up distance services or socially distanced one-on-one meetings for all special education students and update their IEPs. We are ready to collaborate and await WUSD Special Education Services’ response.

All English Learners are getting extra help from the EL Specialist and Punjabi teachers.

Food Service for Students

On **March 15, 2020**, SVCS sent a parent newsletter to communicate about **Free Pre-ordered Takeout Meals** offered to SVCS students. Parents were also notified that if they live in the greater Sacramento Area they could visit any of the schools listed in the provided link to receive a free takeout meal regardless of whether or not their student attends that school/district (see

attachment 16). No families have requested food service from SVCS; however, we will provide meals to any student whose family requests pre-ordered takeout meals.

Childcare during School Hours

No request was received about childcare; therefore, SVCS did not pursue an application for a childcare license or make any arrangements to provide childcare during school hours.

Conclusion

We continue to monitor the online learning process, and parents are cooperating with teachers. SVCS will observe spring break from April 6 to April 13. The updated plan is to continue with online instruction from April 14, 2020 to May 1, 2020. On April 1, 2020, a parent newsletter was sent to notify all the SVCS community of the updated plan (see attachment 17). The decision to resume on-campus instruction or to continue Distance Learning through end of the academic year will be made in consideration of guidance from the Yolo County Health Department, SVCS Board, WUSD, CDE, and other State and Federal agencies.



February 3, 2020 Vol. 6 Number 7
Dr. Amrik Singh, Principal

Sacramento Valley Charter School Parent Newsletter

Dear Parents,

It is unbelievable that we have already completed 100 days of school. The second trimester will conclude at the end of this month. It is the right time to get fully involved in your scholar's education at SVCS. Check their progress reports and report cards regularly. If you have concerns, don't hesitate to contact us. For better results, your scholars need a quiet place to focus on their studies. Parents' supervision plays a major role in scholar's academic achievements. In April and May of this year, your scholar, grades 3rd-8th, will take the Smarter Balanced Tests in English Language Arts and Math. In addition, grades 5th and 8th will take the California Science Test (CAST). The Physical Fitness Test (PFT) is administered to grades 5th and 7th only. All English Learners (EL's) will take ELPAC Summative in April. Parents, please, plan your vacation wisely. The best time is spring break, April 4-13, for your family. Requesting time off when school is in session can harm your scholar's education. Scholars lose self-confidence when they have to struggle after missing school for so long.

Dr. Amrik Singh, Principal

African American History Month: February is the month to raise awareness of African American's contributions to civilization. Our teachers will highlight U.S. historical achievements made by African Americans.

Outside Food Policy: Food cannot be sent by parents to classrooms as part of a holiday, birthday, and/or celebration. We encourage you to use non-food incentives for prizes, gifts, and awards. You can go to our website for more information:

<https://www.sacvalleycharter.org/food-allergies.html>

Novel Coronavirus: The outbreak of the Novel Coronavirus in China has now spread to the United States. Centers for Disease Control and Prevention (CDC) has issued a reminder to frequently clean your hands, avoid touching your face, and avoid contact with anyone who is sick. Symptoms include fever, cough, and shortness of breath. If your scholar shows any of these symptoms, please contact their physician. For more information visit the CDC website: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>



Harjus stating what her dream is for Ms. Ruffino's Class.

The School Accountability Report Card 2018-2019 (SARC) has been updated in our official website and on the California Department of Education website. If you require a hard copy, please contact the main office.

Cell Phones and Toys during school hours, events and transportation are strictly prohibited. Please don't send toys, expensive gadgets, and jewelry to school with your scholar. If found, it will be immediately confiscated, and only parents can get it back from the office. For any communication, please contact the school office.

Awards Assembly: There will be two awards assemblies on Wednesday, February 5th in the Multipurpose Room. Kindergarten through Fourth Grade will start at 1:40PM promptly, and Fifth Grade through Eighth Grade will begin at 2:15PM. Parents and families are welcome to attend.

PTO: There will be a PTO meeting on Friday, February 7th at 6PM in the Multipurpose Room.

The Family Movie Night arranged by PTO is February 13th at 6PM in the Multipurpose Room.

Lincoln's Birthday will be observed on Friday, February 14th. There will be NO SCHOOL that day.

President's Day will be observed on Monday, February 17th. There will be NO SCHOOL that day.

#iSMART Training: PTO has arranged for the students and parents of 7th and 8th Grade to attend an Internet and Social Media Awareness Resources and Training on Wednesday, February 19th in the Multipurpose Room at 1:45PM. For more information, please contact PTO.

Scholastic's Book Fair viewing will be on Tuesday, February 18th. The Scholastic's Book Fair Sale will be on Wednesday, February 19th and will end on Friday, February 21st. Come and support SVCS!

Read-A-Thon will start on Wednesday, February 19th and end on Friday, February 28th. Please support your scholars in their endeavor to read! We will honor scholars and the class with the most pages read on March 2nd.

After School Art Classes are available on Fridays from 3PM - 4:30 PM. Please contact Ms. Hope at (916) 307-3818 for more information.

After School Bhangra: The new Bhangra Class schedule is now every Tuesday and Thursday from 3PM-4:15PM. If you have any questions, please contact the main office (916) 596-6422.

Free Dress Day will be on Thursday, February 27th. Clean, modest and appropriate dress code still applies.

PTO's Student vs Parent/Teacher Basketball Game is February 29th at 10AM in the Westmore Oaks Elementary School Gym (1100 Clarendon St, West Sacramento, CA 95691). For more information, please contact PTO.

PTO's Family Board Game Night will be on March 20th at 6PM in the Multipurpose room.

Census 2020: In mid-March, all homes will begin receiving invitations to complete the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail.

Open Enrollment for the 2020-2021 school year is from February 3rd - March 6th. If you know someone interested in our school, please ask them to fill out the Open Enrollment Student Form and submit it through our main website. We will contact them near the month of April with further information. If we receive more applications than spaces available, enrollment will be subjected to a lottery.

Attendance Reporting: If your student is going to be absent, please report absences through our website, email, or by calling into the office.

Dates to Remember

Wednesday	February 5 th	Awards K-4 @ 1:40PM & 5-8 @ 2:15PM
Friday	February 7 th	PTO Meeting @ 6PM in MPR
Thursday	February 13 th	1 st & 2 nd Grade Field Trip
Thursday	February 13 th	Movie Night @ 6PM in MPR
Friday	February 14 th	Lincoln's Birthday (NO SCHOOL)
Monday	February 17 th	President's Day (NO SCHOOL)
Tuesday	February 18 th - 21 st	Scholastic's Book Fair in MPR
Wednesday	February 19 th	#iSMART Training @ 1:45PM in MPR
Wednesday	February 19 th - 28 th	Read- A- Thon
Thursday	February 27 th	Free Dress Day
Friday	February 28 th	End of 2 nd Trimester
Saturday	February 29 th	Student vs Parent/Teacher Basketball Game @ 10AM



March 2, 2020 Vol. 6 Number 8
Dr. Amrik Singh, Principal

Sacramento Valley Charter School Parent Newsletter

Dear Parents,

We are sending report cards in the first week of March that will indicate the achievement level received at the end of the second trimester. The third trimester is critical to your scholar's success. If you are planning a trip, it isn't the right time for your scholar to miss school. This may lead to frustrations and even failure if your scholar isn't self-confident on the several tests that will be administered in April and May.

- CAASPP Smarter Balanced Tests in English Language Arts, Mathematics, and Science are scheduled for review, April 20-24, and testing, April 27-May 8, 2020.
- English Language Proficiency Assessment (ELPAC) and Physical Fitness Tests (PFT) will be administered immediately after CAASPP Testing.
- California Science Tests (CAST): The computer-based CAST measures student's acquisition of the California Next Generation Science Standards. It is administered in grades fifth and eighth, and once in high school.
- Physical Fitness Test: The physical fitness test (PFT) for students in California schools is the Fitness Gram®. The main goal of the test is to measure students' physical activity. Students in grades fifth and seventh will take this test. If you want more information on these tests, please contact the office.

The cases of flu and Coronavirus this year are creating a worldwide scare. It is very important to seek medical help on time and take all precautions to reduce its severity. Please advise your scholars to wash their hands, especially after using the restroom, and before eating. If your child is sick, please don't send him/her to school. This will help prevent the spread of the flu.

Your parenting skills support the way your scholars succeed in school. Help them in completing their homework and assignments. Monitor their diet and make sure that they get enough nutrition. Please make them responsible for their time when they are on the computer and watching television. Thank you so much for sending them to school every day. The success of your scholar is the success of Sacramento Valley Charter School.

Dr. Amrik Singh, Principal

Student Illness is a serious concern this time of year at SVCS. If your child has a fever, complains of stomach pains or nausea, seem listless, or are having body aches or pains, they may be showing signs of the flu. Please do not bring your scholar to school if they are sick. This leads to the spread of illness to other students as well as teachers and other staff members.

Novel Coronavirus: The outbreak of the Novel Coronavirus in China has now spread to the United States. Centers for Disease Control and Prevention (CDC) has issued a reminder to frequently clean your hands, avoid touching your face, and avoid contact with anyone who is sick. Symptoms include fever, cough, and shortness of breath. If your scholar shows any of these symptoms, please contact their physician. For more information visit the CDC website: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Cell Phones and Toys during school hours, events and transportation are strictly prohibited. Please don't send toys, expensive gadgets, and jewelry to school with your scholar. If found, it will be immediately confiscated, and only parents can get it back from the office. For any communication, please contact the school office.

Pennies for Patients will begin March 2nd through 20th. There will be an assembly on March 6th at 2:30pm. Please donate what you can to help those who are fighting leukemia.

Dr. Seuss Birthday Celebration will be on March 2nd. We will recognize the class with the most pages read.

PTO: There will be a PTO meeting on Friday, March 6th at 6PM in the Multipurpose Room.

Daylight Saving starts on Sunday, March 8th. Don't forget to advance your clocks 1 hour.

Awards Assembly: There will be two awards assemblies on Wednesday, March 18th in the Multipurpose Room. Fifth Grade through Eighth Grade will begin at 9:00AM and Kindergarten through Fourth Grade will be at 9:55AM. Parents and families are welcome to attend.



Awards Assembly- Mrs. Sekhon

Minimum day is on March 20th. Please remember to pick up your scholar from school or from the bus stop.

PTO's Family Board Game night is on March 20th at 6PM in the Multipurpose Room.

Free Dress Day will be on Thursday, March 26th.

Holi Run will be on Tuesday, March 31st. This event is weather permitting.

After School Art Classes are available on Fridays from 3PM - 4:30 PM. Please contact Ms. Hope at (916) 307-3818 for more information.



Kindergarten Class

Truancy: If a scholar doesn't attend the school due to illness or any other reasons, he/she may be considered truant if the office is not notified. The increasing rate of truancy doesn't reflect well on our school. Please make sure to call/notify the office to avoid this kind of situation.

Open Enrollment for the 2020-2021 school year is from February 3rd - March 6th. If you know someone interested in our school, please ask them to fill out the Open Enrollment Student Form and submit it through our main website. We will contact them near the month of April with further information. If we receive more applications than spaces available, enrollment will be subjected to a lottery.

Census 2020: In mid-March, all homes will begin receiving invitations to complete the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail.

Dates to Remember

Monday	March 2 nd - 20 th	Pennies for Patients
Monday	March 2 nd	Dr. Seuss Birthday Celebration
Sunday	March 8 th	Daylight Saving
Wednesday	March 18 th	Awards 5-8 @ 9am & K-4 @ 9:55am in MPR
Friday	March 20 th	Minimum Day
Friday	March 20 th	PTO's Family Game Board night
Thursday	March 26 th	Free Dress Day
Tuesday	March 31 st	Holi Run



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

Novel Coronavirus

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19). The best way to prevent illness is to avoid being exposed to this virus .

Symptoms:

An infographic from the CDC titled "COVID 19 CORONAVIRUS DISEASE 2019 (COVID-19)". It lists symptoms: fever, cough, and shortness of breath. It also notes that symptoms may appear 2-14 days after exposure and that those who have been in China in the past 2 weeks should call their doctor if they develop symptoms. The CDC logo and website are at the bottom.

COVID 19
CORONAVIRUS DISEASE

CORONAVIRUS DISEASE 2019 (COVID-19)

SYMPTOMS* OF CORONAVIRUS DISEASE

Patients with COVID-19 have reportedly had mild to severe respiratory illness. Symptoms can include

- Fever
- Cough
- Shortness of breath

* Symptoms may appear 2–14 days after exposure. If you have been in China within the past 2 weeks and develop symptoms, call your doctor.

www.cdc.gov/COVID19

31670 8 February 13, 2020 12:00 PM



Travel:

If you are returning from a foreign trip, have an appointment with your physician immediately. After getting clearance from a certified physician, it is safe to send your students back to school. Please provide the school office with medical report.

Prevention:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

See Reverse for Punjabi Version

ਨੈਵਲ ਕਰੋਨਾਵਾਇਰਸ 2019 (COVID-19)

ਇਸ ਵਾਇਰਸ ਦੀ ਰੋਕਥਾਮ ਲਈ ਅਜੇ ਕੋਈ ਦਵਾਈ ਜਾਂ ਇਲਾਜ ਉਪਲਬਧ ਨਹੀਂ ਹੈ।

ਲੱਛਣ:

- ਬੁਖਾਰ
- ਖੰਘ
- ਐਥਾ ਸਾਹ

ਇਹ ਬਿਮਾਰੀ ਲੱਗਣ ਤੋਂ 2-14 ਦਿਨਾਂ ਬਾਅਦ ਲੱਛਣ ਉੱਭਰ ਕੇ ਸਾਹਮਣੇ ਆਉਂਦੇ ਹਨ।

ਕਰੋਨਾਵਾਇਰਸ ਦੀ ਰੋਕਥਾਮ ਤੇ ਕਿਵੇਂ ਬਚੀਏ ?

COVID 19 CORONAVIRUS DISEASE
CORONAVIRUS DISEASE 2019 (COVID-19)

SYMPTOMS* OF CORONAVIRUS DISEASE

Patients with COVID-19 have reportedly had mild to severe respiratory illness. Symptoms can include

- Fever
- Cough
- Shortness of breath

* Symptoms may appear 2–14 days after exposure. If you have been in China within the past 2 weeks and develop symptoms, call your doctor.

www.cdc.gov/COVID19

3/10/20 9: February 13, 2020 12:00 PM



ਯਾਤਰਾ:

ਜੇਕਰ ਤੁਸੀਂ ਬਾਹਰਲੇ ਦੇਸ਼ ਤੋਂ ਵਾਪਿਸ ਆ ਰਹੇ ਹੋ, ਤਾਂ ਸਭ ਤੋਂ ਪਹਿਲਾਂ ਆਪਣੇ ਡਾਕਟਰ ਤੋਂ ਮੈਡੀਕਲ ਜਾਂਚ ਕਰਵਾਓ। ਡਾਕਟਰ ਤੋਂ ਆਗਿਆ ਲੈਣ ਤੋਂ ਬਾਅਦ, ਆਪਣੇ ਬੱਚੇ ਨੂੰ ਸਕੂਲ ਭੇਜਣਾ ਸੁਰਖਿਅਤ ਹੈ। ਕਿ੍ਪਾ ਕਰਕੇ ਸਕੂਲ ਦੇ ਦਫ਼ਤਰ ਵਿੱਚ ਮੈਡੀਕਲ ਰਿਪੋਰਟ ਦੇਵੋ।

ਰੋਕਥਾਮ:

- ਜਿਹੜੇ ਲੋਕ ਬਿਮਾਰ ਹਨ ਉਨ੍ਹਾਂ ਨਾਲ ਸੰਪਰਕ ਨਾ ਕਰੋ।
- ਆਪਣੇ ਹੱਥਾਂ ਨਾਲ ਆਪਣੀਆਂ ਅੱਖਾਂ, ਨੱਕ, ਅਤੇ ਮੂੰਹ ਨੂੰ ਨਾ ਛੁਹੋ।
- ਜਦੋਂ ਬਿਮਾਰ ਹੋਵੇ ਤਾਂ ਘਰ ਹੀ ਰਹੋ।
- ਜੇ ਖੰਘ ਤੇ ਛਿੱਕਾਂ ਆਉਂਦੀਆਂ ਹੋਣ, ਤਾਂ ਆਪਣਾ ਮੂੰਹ ਢਕੋ ਅਤੇ ਟਿਸ਼ੂ ਨੂੰ ਕੂੜੇਦਾਨ ਵਿੱਚ ਸੁੱਟੋ।
- ਜਿਹੜੀਆਂ ਚੀਜ਼ਾਂ ਨੂੰ ਛੂਹਿਆ ਹੋਵੇ ਉਨ੍ਹਾਂ ਉਤੇ ਘਰ ਦੀ ਸਪ੍ਰੇ ਕਰੋ ਜਾਂ ਵਾਈਪਸ ਨਾਲ ਸਾਫ਼ ਕਰੋ।
- ਆਪਣੇ ਹੱਥ ਅਕਸਰ ਘੱਟੋ-ਘੱਟ ਵੀਹ ਸਕਿੰਟਾਂ ਲਈ ਸਾਬਣ ਨਾਲ ਧੋਵੋ ਖਾਸ ਕਰਕੇ ਉਦੋਂ ਜਦੋਂ ਤੁਸੀਂ ਬਾਬਰੂਮ ਜਾਂਦੇ ਹੋ, ਖਾਣ ਤੋਂ ਪਹਿਲਾਂ; ਖੰਘ, ਛਿੱਕਾਂ ਤੇ ਨੱਕ ਸਾਫ਼ ਕਰਨ ਤੋਂ ਬਾਅਦ



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 2, 2020

This email is to update SVCS Parents and Guardians about the fear of the Coronavirus 2019 (COVID-19) in Schools.

According to the City of West Sacramento, “there have been NO confirmed cases of Novel Coronavirus (COVID-2019) in West Sacramento or Yolo County.”

“The City of West Sacramento and the Washington Unified School District are in regular communication with the Yolo County Health Department who advise that students, staff and community members should continue their normal activities and take the same precautions they would during cold and flu season.”

SVCS is constantly in contact with Yolo County Public Health Department and the West Sacramento City Public Health Department. Currently there are no immediate threats of the Coronavirus in Yolo County.

To make it clear, one confirmed case from Solano County is being treated at UC Medical Center in Sacramento not in Yolo County. The student from UC Davis who was being tested for COVID-19 came back negative on 2/29/20. This student and the other two UC Davis students have been released.

For more information, please visit: <https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/coronavirus>

Please continue to take precautions to stay healthy.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

Thank you,
Dr. Amrik Singh
Principal

AGENDA

SPECIAL MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

March 4, 2020

5:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at _____.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	_____	_____
Narinder Thandi	_____	_____
Darshan Mundy	_____	_____
Surjit S. Dhillon	_____	_____
Bhajan S. Bhinder	_____	_____

II. PUBLIC SESSION

III. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

IV. CONSENT AGENDA ITEMS:

V. ITEMS SCHEDULED FOR ACTION

VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. SCHOOL SAFETY

The Board will receive an update from the Principal about the actions already taken by the school to notify parents, students, and staff about coronavirus disease (COVID-19) and steps to reduce the risk of infection and reduce the potential of spreading contagious diseases. The Board will discuss existing and proposed plans and actions related to COVID-19 and contagious diseases.

VII. ITEMS FROM THE BOARD

VIII. CLOSED SESSION

IX. ADJOURNMENT

The meeting was adjourned at _____.

AGENDA

SPECIAL MEETING BY CONFERENCE CALL

**BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL**

2301 Evergreen Avenue, West Sacramento, California 95691

March 25, 2020
5:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members on line at <https://www.sacvalleycharter.org/board-meetings-2020.html>.
2. During the COVID-19 statewide shelter in place order, members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to phone in on the school’s main phone number at 916-596-6422 to be added to the conference call.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
3. When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.
4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2020.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at _____.

B. ROLL CALL

	Present by	
	Telephone	Absent
Chamkaur Dhatt	_____	_____
Narinder Thandi	_____	_____
Darshan Mundy	_____	_____
Surjit S. Dhillon	_____	_____
Bhajan S. Bhinder	_____	_____

II. PUBLIC SESSION

III. APPROVAL OF THE MEETING AGENDA

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

V. CONSENT AGENDA ITEMS:

VI. ITEMS SCHEDULED FOR ACTION

- A. COVID-19 update to include:
 1. Approval of School Closure and Funding Certification by the Principal
 2. Approval of Online Instruction including Professional Boundaries
 3. Approval of Employment and Payroll under Executive Order and SB 117
- B. Approve two Long-Term Substitutes moving to salaried teaching positions and reporting their initial credential conditions met in CalPads.

VII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

VIII. ITEMS FROM THE BOARD

IX. CLOSED SESSION

X. ADJOURNMENT

The meeting was adjourned at _____.



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 5th, 2020

RE: Update to all SVCS Parents and Guardians on the status of the Coronavirus 2019 (COVID-19) in our region.

According to the City of West Sacramento as of March 4th, “there have been NO confirmed cases of Novel Coronavirus (COVID-2019) in West Sacramento or Yolo County.”

“The City of West Sacramento and the Washington Unified School District are in regular communication with the Yolo County Health Department who advise that students, staff and community members should continue their normal activities and take the same precautions they would during cold and flu season.”

To clarify, one confirmed case from Solano County is being treated at UC Medical Center in Sacramento and is slowly recovering and remains in quarantine. SVCS will be following the guidance of the Yolo County Public Health Officer and the Washington Unified School District, as of today, there are no scheduled class or school closures.

According to the Sacramento County, “masks are not currently recommended for the general public. Masks and other personal protective equipment are only recommended for those who work in the health care setting.” The risk of transmission becomes greater for those individuals who have travelled “from areas with widespread or sustained transmission” and “those with close contact to a confirmed COVID-19 case.”

It is important to know the difference between Self-Monitoring, Isolation, and Quarantine. Everyone should be alert and self-monitoring themselves for fever by taking their temperature twice a day. Only those who are known or believe to be infected should be isolated and those who believe to have been exposed to the virus should be quarantined.

SVCS is constantly in contact with Yolo County Health & Human Services Agency and although currently there are no immediate threats of the Coronavirus in Yolo County, it is still recommended that all residents practice precautionary actions to prevent the further spread of respiratory diseases. Please continue to take precautions such as:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

For more information, please visit:

<https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/coronavirus>

<https://dhs.saccounty.net/PUB/Pages/Communicable-Disease-Control/2019-Novel-Coronavirus-%282019-nCoV%29.aspx>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Thank you,

Sacramento Valley Charter School



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

SVCS Pandemic Virus K-8 School Emergency Communication Plan

March 3, 2020

Introduction:

Viruses can spread quickly from sick staff and students to others who are nearby in the educational setting. Staff and students are often in close contact, sharing the same space, supplies, and equipment for long periods of time. As a result, there is an increased risk that staff and students will spread viruses and other illnesses to each other. A virus pandemic can last for several months. Early in a severe pandemic, public health officials may recommend temporary school dismissals to reduce the spread of viruses before many students and staff get sick, therefore Sacramento Valley Charter School (SVCS) will act on the following.

Before a Virus Pandemic Occurs:

- SVCS will immediately take all necessary precautions in order to reduce the spread of the virus.
- Research information and recommendations made by the Centers for Disease Control and Prevention (CDC).
- Principal will hold meetings with staff to implement precautions and discuss possible solutions to prevent the spread of the virus.
- Notify Parents and Guardians of the measures SVCS is taking to keep all students safe.

During a Virus Pandemic:

In the case of a large number of students being sick with a virus, fever, and shortness of breath:

- SVCS will immediately report to Yolo County Public Health Department and will seek guidance to address the problem.
- At the same time, an emergency Board of Directors meeting will be requested.
- Discussion and decision to close school.
- Putting in place alternative ways to educating students at home.
- Work with the California Department of Education (CDE) regarding apportionment and attendance affecting school budget.

Emergency Communication Plan:

- Notify parents, students, and staff of any eventualities through SchoolWise Alert System.
- Report large number of absenteeism to Washington Unified School District.
- Report large number of absenteeism to Yolo County Public Health Department.

Independent and guided study:

In case of school closure, teachers and staff will assign work through available online resources (listed below). Students will be allowed to take chromebooks home and can do their assignments and study through Google Classroom.

- Study Island
- English in a Flash
- Accelerated Reading
- Plato
- Star Reading
- ESL Library

After a Virus Pandemic:

- Discuss and make necessary changes and updates to the emergency plan.
- Maintain communication with Yolo County Public Health Department and Washington Unified School District.



Sacramento Valley Charter School

Principal Report

February 13, 2020- March 11, 2020

Dr Seuss Birthday Celebration and Read a Thon:

Reading across grade levels was organized to celebrate Dr. Seuss's Birthday. Middle school scholars read to the elementary grade scholars.

Second Trimester Report Cards Sent Home

At the end of the second trimester, teachers updated parents about their scholars' achievements in school. The standard-aligned report cards were mailed to parents in the first week of March.

Pennies for Patients: SVCS scholars are participating in fundraising for Leukemia and Lymphoma Society, March 2-March 20. The goal for this year is to raise \$2000/. SVCS has been participating in it since 2011.

Staff Meetings on Coronavirus: Staff meetings were organized to make the staff aware of the Coronavirus epidemics and how to avoid getting infected. Parents are updated weekly about SVCS action plan. Buses, vans, classrooms and cafeteria are cleaned more than normal and scholar's separation during lunch time is strictly maintained.

Award Assembly: Award assembly scheduled for March 18th has been canceled for safety of scholars.



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 7th, 2020

Dear SVCS Community:

By now you must have read the news that Elk Grove Unified School District has officially closed all their district schools until March 13th after a family connected with one of their schools tested positive for the Coronavirus.

The safety of all SVCS's scholars is our top priority, and we take the current outbreak of the Coronavirus very seriously. We are currently deliberating on protocols for school closure, including the possibility of remote learning in case school closures are announced for the safety of our scholars and their families.

At present, to the best of our knowledge, no SVCS scholar and/or family member has been diagnosed with the Coronavirus. SVCS is in constant contact with Yolo County Health & Human Services Agency and Washington Unified School District. We continue to monitor the situation and will advise and update you if we see the necessity to close SVCS.

SVCS Board of Directors (Board) convened a Special Board Meeting on March 4th, to review necessary steps for the safety of all SVCS scholars due to the Coronavirus. The Board noted that every day school buses and vans are to be cleaned thoroughly, including door handles, seats and other surfaces. Drivers and yard supervisors have been directed and advised to follow proper cleaning procedures. Janitors are being required to mop, clean classrooms, and to disinfect doors and windows. Teachers remind scholars to wash their hands frequently and advise them to avoid touching their face. As a precautionary measure, we have cancelled all field trips, morning assemblies and other big events.

In an update from Yolo County, as of March 6th, 2020, there is ONE confirmed case of the Novel Coronavirus (COVID-2019) in Yolo County. The individual is an adult female, who is currently hospitalized and is improving. From initial interviews, she acquired the disease through community transmission.

In the meanwhile, we will continue to practice precautionary measures as I have communicated in my previous letters. We recommend that you keep following these precautions for the safety and well-being of your scholars and family members.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

For more information, please visit:

<https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/coronavirus>

<https://dhs.saccounty.net/PUB/Pages/Communicable-Disease-Control/2019-Novel-Coronavirus-%282019-nCoV%29.aspx>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Thank you for your attention in the health and well-being of our scholars and communities. We will keep you updated in case there is a need to close SVCS.

Dr. Amrik Singh

Principal



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 10th, 2020

Dear SVCS Community:

As of March 10th, there are no new cases of the Coronavirus in Yolo County. In addition, no SVCS student or family member has tested positive for Coronavirus (COVID-19). There are no plans to close SVCS and we ask for everyone to remain calm and not to panic as a result of news and media reports, however, keep observing all the precautions diligently.

The safety of all SVCS's scholars is our top priority, and we take the current outbreak of the Coronavirus very seriously. If your student is experiencing any flu-like symptoms, please keep them home and consult with your family physician.

SVCS is in constant contact with Yolo County Health & Human Services Agency and Washington Unified School District. We continue to monitor the situation and will advise and update you if we see the necessity to close SVCS.

School buses and vans are being thoroughly cleaned, including door handles, seats and other surfaces. Office Staff and yard supervisors have been directed and advised to follow proper cleaning procedures. Janitors are being required to mop, clean classrooms, and to disinfect doors and windows. Teachers remind scholars to wash their hands frequently and advise them to avoid touching their face. As a precautionary measure, we have cancelled all field trips, morning assemblies, awards assemblies, and visitor/volunteer passes.

In the meanwhile, we will continue to practice precautionary measures as it has communicated in previous letters. We recommend that you keep following these precautions for the safety and well-being of your scholars and family members.

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

For more information, please visit:

<https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/coronavirus>

<https://dhs.saccounty.net/PUB/Pages/Communicable-Disease-Control/2019-Novel-Coronavirus-%282019-nCoV%29.aspx>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Thank you,

Sacramento Valley Charter School



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 12th, 2020

Dear SVCS Community:

As you may have already heard Natomas Unified School District has opted for the closure of their schools for Friday March 13th and Monday March 16th. As it was stated by them there are no cases of the Novel Coronavirus (COVID-19) within the Natomas Unified School District. Their closure is merely to have time to deep clean their facilities.

The safety of all Sacramento Valley Charter School (SVCS) scholars is our top priority, and we take the current pandemic of the COVID-19 very seriously. We are currently deliberating on protocols for school closure, including the possibility of remote learning. If school closures are announced by the California Department of Public Health (CDPH), and if we are aware of a direct risk to our scholars from someone who tested positive, we will immediately act towards the closure of SVCS.

As of March 12th, there is no SVCS student and/or family member diagnosed with COVID-19. There is only ONE confirmed case of COVID-19 of an elderly lady in Yolo County. SVCS is taking extra precautions, such as, sending home any student who presents even minor symptoms of the common cold, and ensuring complete cleaning of classrooms, door handles, and other surfaces. The cafeteria (lunch area) is being disinfected multiple times a day and has been separated from the regular visitors. Scholars are now required to wash their hands at a place exclusively reserved for them. In addition, SVCS has cancelled all non-essential activities such as field trips, library visits, assemblies, and visitor/volunteer passes.

SVCS has been in close contact with the Yolo County Office of Education, Washington Unified School District (WUSD) and CDPH in monitoring COVID-19. It is recommended by the Yolo County that mass gatherings and large community events be cancelled if possible. Mass gatherings bring people from multiple communities into close contact with others and may increase the potential to be exposed to COVID-19. These mass gatherings may include events such as: religious services, sporting events, plays, music concerts, assemblies and conferences.

We are aware that Governor Newsom has issued a warning towards non-essential gatherings of 250 people or more; recommending for the gathering to be rescheduled or canceled. Social distancing applies for such gatherings. In small classrooms situations we are not allowing any visitors in school grounds for our student's safety.

As it was clarified by the Yolo County, social distancing should be increased among those who are more susceptible or immune-compromised. Elderly with preconditions are more prone to exposure than children as per the reports.

SVCS has made sure that thorough cleaning is being carried out regularly by janitors, teachers and staff members in buses, classrooms, and all other surfaces.

Those who have traveled abroad are being isolated and put into independent study for two weeks after their arrival and if in those two weeks no symptoms develop the student can return to school with a physician note stating that they are clear to return to normal activities. If any student shows any symptoms of cough and/or fever they are immediately separated from the class and parents are notified. If you suspect any flu-like symptoms we ask that you do not send your student to school.

As of today, we are monitoring the situation very closely and discussing if future closure is necessary. In collaboration with Yolo County Health & Human Services and WUSD we are drafting possible methods of online education in case schools must close.

In the meantime, please keep following these precautions diligently:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

For more information, please visit:

<https://www.yolocounty.org/health-human-services/adults/communicable-disease-investigation-and-control/coronavirus>

<https://dhs.saccounty.net/PUB/Pages/Communicable-Disease-Control/2019-Novel-Coronavirus-%282019-nCoV%29.aspx>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Thank you, we will keep updating you as new information is released.

Dr. Amrik Singh

Principal



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 13th, 2020

Dear SVCS Community:

Sacramento Valley Charter School is officially announcing the decision to close the school effective Monday, March 16th, 2020 through Monday, April 13th, 2020 for the health and well-being of our scholars, staff, and the community.

To clarify, NO scholar, staff and/or family member has tested positive for Novel Coronavirus (COVID-19).

These are extra precautions taken in these difficult times and as information is being released by the Yolo County Public Health Department. This decision is the result of a very complex deliberation, but we believe that this decision is the correct one to ensure the health and well-being of our scholars and staff.

We are grateful for the support and guidance from the SVCS Board of Directors, Washington Unified School District, California Department of Public Health, Yolo County Department of Public Health, and Yolo County Office of Education. In addition, we appreciate the support and understanding of the SVCS families.

All activities that were scheduled during this period of time are cancelled, including but not limited to field trips, all meetings, and PTO events.

SVCS mission statement reads, "A charter school with strong community support and participation that provides a rigorous, standards-based curriculum and individualized support for all children."

We are committed to our mission during these unusual times. Our staff is developing distance learning strategies that will attempt to keep your scholars engaged in mastering standard-based curriculum. Your partnership and cooperation is not only necessary, but very crucial to achieve our goals.

As soon as we are ready with information and a mode of remote education, we will communicate with you.

Until then, SVCS staff will invest their time in planning remote learning and ways to keep your scholars connected. During this time, we will keep you posted about the available resources.

Thank you, parents, for partnering with us during this difficult time. If you have any questions, and if there are any ways that we can assist you, please contact our team at info@sacvalleycharter.org. The main office will remain open and you can call them for updates and concerns.

We recommend that you keep following these precautions for the safety and well-being of your scholars and family members:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

We thank you for your attention and concern. We will keep you updated.

Sincerely,

Dr. Amrik Singh

Principal



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

Via Email Only

March 14th, 2020

Re: Online Education

Good Afternoon,

We are passing through a difficult time. The Coronavirus spread has literally created a high level of anxiety in all communities. Yolo County and Washington Unified School District came into action very late on Friday. I contacted them at 9:00am and they were insisting that they would remain open since there were no reports of COVID-2019 spread.

We had about 59 students absent on Friday and I had decided to announce closure thereafter but was not sure about the duration of closure. That's why I was waiting for the WUSD to announce first, so that our announcement should not be contradictory.

I understand that there was a little time left for assigning Independent Study for a few days on Friday. Some of you must have read the message after school's dismissal.

The school is closed for 4 weeks. We have not touched our spring break, April 6-April 13.

I hope you have already assigned them Independent study for the first week. If not assign them, March 16 -March 20.

Teachers' workdays are unchanged which means teachers will work March 16 through April 3rd. Now the big question is how?

The answer to that involves what we have never tried before to the full extent.

It may be a big challenge or at the same time an opportunity to teach kids online. The first phase of our preparation is Monday -Thursday, a planning time for two weeks of online classroom teaching. We will engage our scholars on Friday, March 20 to try our strategies. Technological support will be provided during this time.

Goals

1. Students will be engaged to the rigor of the curriculum to the same level as in the classroom
2. Students will be instructed in the same way as in the classroom.
3. Students will be assigned work with a deadline
4. Students will be assessed for their assignments
5. Students will be made available resources to complete their assignments
6. Students will be given individual help where needed to complete their assignments

Teachers will work on developing their syllabus and instructional planning for online teaching, Monday -Thursday. At the end of the day, they will share their tentative plan with me so that we

collaboratively make online experience more interactive and academically rewarding. Your proposal will be tried on Friday of next week.

More details will come forth in the next communication.

Online Staff meeting will take place on Monday at 9:30am. You will be sent a link to join the meeting.

Thank you and stay safe!

Amrik Singh, PhD
Principal,
Sacramento Valley Charter School
2399 Sellers Way, West Sacramento. CA 95691
916-596-6422
Email: asingh@sacvalleycharter.org



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 17th, 2020

Dear SVCS Community,

In light of the new alert made by Governor Gavin Newsom and the City of Davis, it has been urged that all residents take shelter in place due to the Coronavirus outbreak, and the heightened risks to the residents, the main office will remain open Monday through Friday from 9:45am to 11:45am only.

If you need any assistance with Chromebooks, please visit the main office during the scheduled hours. If you need assistance with passwords reset, please contact us via email (techsupport@sacvalleycharter.org) or email the respective teachers.

Google Classroom lectures will start on Friday March 20th online. If your student is in Kinder through Second Grade, you may need to be present to help your scholar to get on the online classes and assist them with Chromebook tasks.

Please visit our main website for help with Frequently Asked Questions (FAQ).
<https://www.sacvalleycharter.org/techsupport.html>

The safety of our students and staff is our top priority in these difficult times. We request that you keep your calm and cooperate with your scholar's teachers in delivering online instructions to the best of their ability.

Please do not hesitate in contacting us if you need any kind of information or help.

Thank you,

Dr. Amrik Singh
Principal



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

March 15th, 2020

Dear SVCS Community,

The threat of the Novel Coronavirus (COVID-19) has disrupted many schools, businesses, and other regular activities. School closures have created a very unusual situation for all of us. In the given circumstances, we will do our best to educate and safeguard your scholar's interests.

Our SVCS teachers are working on various ways to teach your scholar remotely. We hope that you have access to a computer and internet connection in order to receive online instructions from them. If you need a computer, please let our office know as soon as possible. We can loan out a Chromebook for your scholar(s) to work at home.

We have also arranged pre-ordered takeout midday meals from Monday through Friday for SVCS scholars who reside in the area at no cost, or if you live in the Sacramento Area you can visit any of the schools listed in the link below to receive a free takeout meal regardless that your scholar does not attend that school/district.

<https://www.sacbee.com/news/coronavirus/article241200631.html>

Parents, if you wish to participate in this arrangement, please contact the main office before 9:30am. When picking up, one of our SVCS staff will hand over the midday meal between 11:15am-12:30pm to your car. Walk-up students will be given meals but cannot eat them on-campus and must leave school grounds.

Students should stay home and minimize social contact as much as possible.

If you have any other issues during school closure, please call our main office at (916) 596-6422. We will try our best to help you. Our office will remain open from 8:00am-4:00pm Monday through Friday.

We recommend that you keep following these precautions for the safety and well-being of your scholars and family members:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.

- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

We thank you for your attention and concern. We will keep you updated.

Sincerely,

Dr. Amrik Singh

Principal



Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

April 1, 2020

SVCS closure extended through May 1st, 2020

SVCS is announcing the school closure until May 1st, 2020 to curb the spread of the 2019 Novel Coronavirus (COVID-19). This period is being extended in consultation with the Yolo County Department of Public Health, and the Yolo County Office of Education, and Washington Unified School District.

Our top priority is to maintain the safety and well-being of all SVCS community. SVCS keeps taking steps to work with students and families to provide remote instruction. In addition, SVCS continues to monitor the latest developments of COVID-19.

If you have any technical problems, please write an email to techsupport@sacvalleycharter.org.

For the latest COVID-19 information and educational resources, families are encouraged to visit the SVCS website.

Thank you,

Dr. Amrik Singh

Principal