

## AGENDA

### SPECIAL MEETING

#### BOARD OF DIRECTORS SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

March 4, 2020

5:00 p.m.

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School ("School") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order at \_\_\_\_\_.

**B. ROLL CALL**

	Present	Absent
Chamkaur Dhatt	_____	_____
Narinder Thandi	_____	_____
Darshan Mundy	_____	_____
Surjit S. Dhillon	_____	_____
Bhajan S. Bhinder	_____	_____

**II. PUBLIC SESSION**

**III. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring and interpreter shall receive a maximum of six (6) minutes.

**B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS:** Board and staff discuss items of mutual interest.

**IV. CONSENT AGENDA ITEMS:**

**V. ITEMS SCHEDULED FOR ACTION**

**VI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

**A. SCHOOL SAFETY**

The Board will receive an update from the Principal about the actions already taken by the school to notify parents, students, and staff about coronavirus disease (COVID-19) and steps to reduce the risk of infection and reduce the potential of spreading contagious diseases. The Board will discuss existing and proposed plans and actions related to COVID-19 and contagious diseases.

**VII. ITEMS FROM THE BOARD**

**VIII. CLOSED SESSION**

**IX. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.



# Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

## Novel Coronavirus

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19). The best way to prevent illness is to avoid being exposed to this virus.

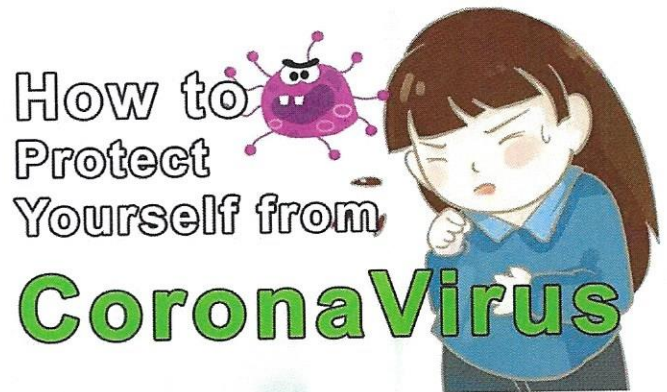
### Symptoms:

**COVID 19** CORONAVIRUS DISEASE  
CORONAVIRUS DISEASE 2019 (COVID-19)  
SYMPTOMS\* OF CORONAVIRUS DISEASE  
Patients with COVID-19 have reportedly had mild to severe respiratory illness. Symptoms can include

- Fever
- Cough
- Shortness of breath

\* Symptoms may appear 2-14 days after exposure. If you have been in China within the past 2 weeks and develop symptoms, call your doctor.

www.cdc.gov/COVID19



### Travel:

If you are returning from a foreign trip, have an appointment with your physician immediately. After getting clearance from a certified physician, it is safe to send your students back to school. Please provide the school office with medical report.

### Prevention:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.

*See Reverse for Punjabi Version*

# ਨੈਵਲ ਕੋਰੋਨਾਵਾਇਰਸ 2019 (COVID-19)

ਇਸ ਵਾਇਰਸ ਦੀ ਰੋਕਥਾਮ ਲਈ ਅਜੇ ਕੋਈ ਦਵਾਈ ਜਾਂ ਇਲਾਜ ਉਪਲਬਧ ਨਹੀਂ ਹੈ।

## ਲੱਛਣ:

- ਬੁਖਾਰ
- ਖੰਘ
- ਔਖਾ ਸਾਹ

ਇਹ ਬਿਮਾਰੀ ਲੱਗਣ ਤੋਂ 2-14 ਦਿਨਾਂ ਬਾਅਦ ਲੱਛਣ ਉੱਭਰ ਕੇ ਸਾਹਮਣੇ ਆਉਂਦੇ ਹਨ।

ਕੋਰੋਨਾਵਾਇਰਸ ਦੀ ਰੋਕਥਾਮ ਤੇ ਕਿਵੇਂ ਬਚੀਏ ?

**COVID 19**  
CORONAVIRUS DISEASE

**CORONAVIRUS DISEASE 2019 (COVID-19)**

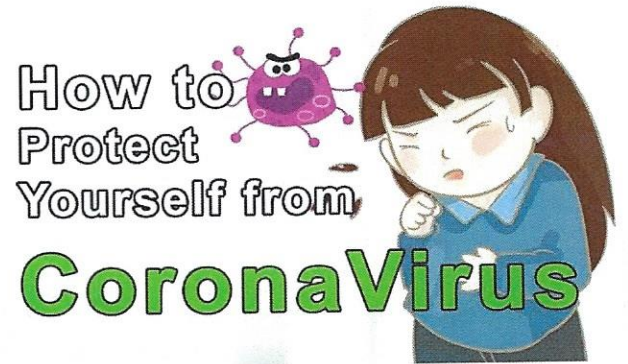
**SYMPTOMS\* OF CORONAVIRUS DISEASE**

Patients with COVID-19 have reportedly had mild to severe respiratory illness. Symptoms can include

- Fever
- Cough
- Shortness of breath

\* Symptoms may appear 2–14 days after exposure. If you have been in China within the past 2 weeks and develop symptoms, call your doctor.

[www.cdc.gov/COVID19](http://www.cdc.gov/COVID19)



## ਯਾਤਰਾ:

ਜੇਕਰ ਤੁਸੀਂ ਬਾਹਰਲੇ ਦੇਸ਼ ਤੋਂ ਵਾਪਿਸ ਆ ਰਹੇ ਹੋ, ਤਾਂ ਸਭ ਤੋਂ ਪਹਿਲਾਂ ਆਪਣੇ ਡਾਕਟਰ ਤੋਂ ਮੈਡੀਕਲ ਜਾਂਚ ਕਰਵਾਓ। ਡਾਕਟਰ ਤੋਂ ਆਗਿਆ ਲੈਣ ਤੋਂ ਬਾਅਦ, ਆਪਣੇ ਬੱਚੇ ਨੂੰ ਸਕੂਲ ਭੇਜਣਾ ਸੁਰੱਖਿਅਤ ਹੈ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਸਕੂਲ ਦੇ ਦਫ਼ਤਰ ਵਿੱਚ ਮੈਡੀਕਲ ਰਿਪੋਰਟ ਦੇਵੋ।

## ਰੋਕਥਾਮ:

- ਜਿਹੜੇ ਲੋਕ ਬਿਮਾਰ ਹਨ ਉਨ੍ਹਾਂ ਨਾਲ ਸੰਪਰਕ ਨਾ ਕਰੋ।
- ਆਪਣੇ ਹੱਥਾਂ ਨਾਲ ਆਪਣੀਆਂ ਅੱਖਾਂ, ਨੱਕ, ਅਤੇ ਮੂੰਹ ਨੂੰ ਨਾ ਛੁਹੋ।
- ਜਦੋਂ ਬਿਮਾਰ ਹੋਵੇ ਤਾਂ ਘਰ ਹੀ ਰਹੋ।
- ਜੇ ਖੰਘ ਤੇ ਛਿੱਕਾਂ ਆਉਂਦੀਆਂ ਹੋਣ, ਤਾਂ ਆਪਣਾ ਮੂੰਹ ਢਕੋ ਅਤੇ ਟਿਸ਼ੂ ਨੂੰ ਕੂੜੇਦਾਨ ਵਿੱਚ ਸੁੱਟੋ।
- ਜਿਹੜੀਆਂ ਚੀਜ਼ਾਂ ਨੂੰ ਛੂਹਿਆ ਹੋਵੇ ਉਨ੍ਹਾਂ ਉਤੇ ਘਰ ਦੀ ਸਪ੍ਰੇ ਕਰੋ ਜਾਂ ਵਾਈਪਸ ਨਾਲ ਸਾਫ਼ ਕਰੋ।
- ਆਪਣੇ ਹੱਥ ਅਕਸਰ ਘਟੋ-ਘੱਟ ਵੀਹ ਸਕਿੰਟਾਂ ਲਈ ਸਾਬਣ ਨਾਲ ਧੋਵੋ ਖਾਸ ਕਰਕੇ ਉਦੋਂ ਜਦੋਂ ਤੁਸੀਂ ਬਾਥਰੂਮ ਜਾਂਦੇ ਹੋ, ਖਾਣ ਤੋਂ ਪਹਿਲਾਂ; ਖੰਘ, ਛਿੱਕਾਂ ਤੇ ਨੱਕ ਸਾਫ਼ ਕਰਨ ਤੋਂ ਬਾਅਦ।



February 3, 2020 Vol. 6 Number 7  
Dr. Amrik Singh, Principal

## Sacramento Valley Charter School Parent Newsletter

Dear Parents,

It is unbelievable that we have already completed 100 days of school. The second trimester will conclude at the end of this month. It is the right time to get fully involved in your scholar's education at SVCS. Check their progress reports and report cards regularly. If you have concerns, don't hesitate to contact us. For better results, your scholars need a quiet place to focus on their studies. Parents' supervision plays a major role in scholar's academic achievements. In April and May of this year, your scholar, grades 3<sup>rd</sup>-8<sup>th</sup>, will take the Smarter Balanced Tests in English Language Arts and Math. In addition, grades 5<sup>th</sup> and 8<sup>th</sup> will take the California Science Test (CAST). The Physical Fitness Test (PFT) is administered to grades 5<sup>th</sup> and 7<sup>th</sup> only. All English Learners (EL's) will take ELPAC Summative in April. Parents, please, plan your vacation wisely. The best time is spring break, April 4-13, for your family. Requesting time off when school is in session can harm your scholar's education. Scholars lose self-confidence when they have to struggle after missing school for so long.

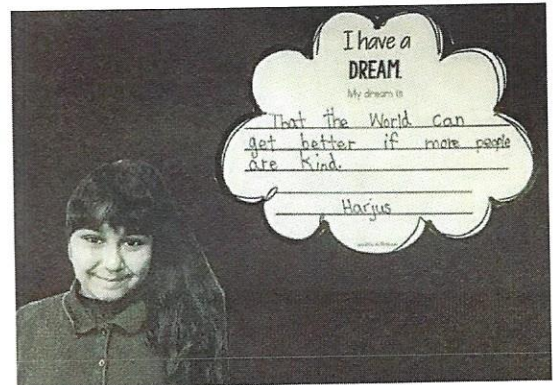
Dr. Amrik Singh, Principal

**African American History Month:** February is the month to raise awareness of African American's contributions to civilization. Our teachers will highlight U.S. historical achievements made by African Americans.

**Outside Food Policy:** Food cannot be sent by parents to classrooms as part of a holiday, birthday, and/or celebration. We encourage you to use non-food incentives for prizes, gifts, and awards. You can go to our website for more information:

<https://www.sacvalleycharter.org/food-allergies.html>

**Novel Coronavirus:** The outbreak of the Novel Coronavirus in China has now spread to the United States. Centers for Disease Control and Prevention (CDC) has issued a reminder to frequently clean your hands, avoid touching your face, and avoid contact with anyone who is sick. Symptoms include fever, cough, and shortness of breath. If your scholar shows any of these symptoms, please contact their physician. For more information visit the CDC website: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>



**The School Accountability Report Card 2018-2019 (SARC)** has been updated in our official website and on the California Department of Education website. If you require a hard copy, please contact the main office.

**Cell Phones and Toys** during school hours, events and transportation are strictly prohibited. Please don't send toys, expensive gadgets, and jewelry to school with your scholar. If found, it will be immediately confiscated, and only parents can get it back from the office. For any communication, please contact the school office.

**Awards Assembly:** There will be two awards assemblies on Wednesday, February 5<sup>th</sup> in the Multipurpose Room. Kindergarten through Fourth Grade will start at 1:40PM promptly, and Fifth Grade through Eighth Grade will begin at 2:15PM. Parents and families are welcome to attend.

**PTO:** There will be a PTO meeting on Friday, February 7<sup>th</sup> at 6PM in the Multipurpose Room.

**The Family Movie Night** arranged by PTO is February 13<sup>th</sup> at 6PM in the Multipurpose Room.

**Lincoln's Birthday** will be observed on Friday, February 14<sup>th</sup>. There will be NO SCHOOL that day.

**President's Day** will be observed on Monday, February 17<sup>th</sup>. There will be NO SCHOOL that day.

**#iSMART Training:** PTO has arranged for the students and parents of 7<sup>th</sup> and 8<sup>th</sup> Grade to attend an Internet and Social Media Awareness Resources and Training on Wednesday, February 19<sup>th</sup> in the Multipurpose Room at 1:45PM. For more information, please contact PTO.

**Scholastic's Book Fair** viewing will be on Tuesday, February 18<sup>th</sup>. The Scholastic's Book Fair Sale will be on Wednesday, February 19<sup>th</sup> and will end on Friday, February 21<sup>st</sup>. Come and support SVCS!

**Read-A-Thon** will start on Wednesday, February 19<sup>th</sup> and end on Friday, February 28<sup>th</sup>. Please support your scholars in their endeavor to read! We will honor scholars and the class with the most pages read on March 2<sup>nd</sup>.

**After School Art Classes** are available on Fridays from 3PM - 4:30 PM. Please contact Ms. Hope at (916) 307-3818 for more information.

**After School Bhangra:** The new Bhangra Class schedule is now every Tuesday and Thursday from 3PM-4:15PM. If you have any questions, please contact the main office (916) 596-6422.

**Free Dress Day** will be on Thursday, February 27<sup>th</sup>. Clean, modest and appropriate dress code still applies.

**PTO's Student vs Parent/Teacher Basketball Game** is February 29<sup>th</sup> at 10AM in the Westmore Oaks Elementary School Gym (1100 Clarendon St, West Sacramento, CA 95691). For more information, please contact PTO.

**PTO's Family Board Game Night** will be on March 20<sup>th</sup> at 6PM in the Multipurpose room.

**Census 2020:** In mid-March, all homes will begin receiving invitations to complete the 2020 Census. Once the invitation arrives, you should respond for your home in one of three ways: online, by phone, or by mail.

**Open Enrollment** for the 2020-2021 school year is from February 3<sup>rd</sup> - March 6<sup>th</sup>. If you know someone interested in our school, please ask them to fill out the Open Enrollment Student Form and submit it through our main website. We will contact them near the month of April with further information. If we receive more applications than spaces available, enrollment will be subjected to a lottery.

**Attendance Reporting:** If your student is going to be absent, please report absences through our website, email, or by calling into the office.

#### **Dates to Remember**

Wednesday	February 5 <sup>th</sup>	Awards K-4 @ 1:40PM & 5-8 @ 2:15PM
Friday	February 7 <sup>th</sup>	PTO Meeting @ 6PM in MPR
Thursday	February 13 <sup>th</sup>	1 <sup>st</sup> & 2 <sup>nd</sup> Grade Field Trip
Thursday	February 13 <sup>th</sup>	Movie Night @ 6PM in MPR
Friday	February 14 <sup>th</sup>	Lincoln's Birthday (NO SCHOOL)
Monday	February 17 <sup>th</sup>	President's Day (NO SCHOOL)
Tuesday	February 18 <sup>th</sup> - 21 <sup>st</sup>	Scholastic's Book Fair in MPR
Wednesday	February 19 <sup>th</sup>	#iSMART Training @ 1:45PM in MPR
Wednesday	February 19 <sup>th</sup> - 28 <sup>th</sup>	Read- A- Thon
Thursday	February 27 <sup>th</sup>	Free Dress Day
Friday	February 28 <sup>th</sup>	End of 2 <sup>nd</sup> Trimester
Saturday	February 29 <sup>th</sup>	Student vs Parent/Teacher Basketball Game @ 10AM



March 2, 2020 Vol. 6 Number 8  
Dr. Amrik Singh, Principal

## Sacramento Valley Charter School Parent Newsletter

Dear Parents,

*We are sending report cards in the first week of March that will indicate the achievement level received at the end of the second trimester. The third trimester is critical to your scholar's success. If you are planning a trip, it isn't the right time for your scholar to miss school. This may lead to frustrations and even failure if your scholar isn't self-confident on the several tests that will be administered in April and May.*

- *CAASPP Smarter Balanced Tests in English Language Arts, Mathematics, and Science are scheduled for review, April 20-24, and testing, April 27-May 8, 2020.*
- *English Language Proficiency Assessment (ELPAC) and Physical Fitness Tests (PFT) will be administered immediately after CAASPP Testing.*
- *California Science Tests (CAST): The computer-based CAST measures student's acquisition of the California Next Generation Science Standards. It is administered in grades fifth and eighth, and once in high school.*
- *Physical Fitness Test: The physical fitness test (PFT) for students in California schools is the Fitness Gram®. The main goal of the test is to measure students' physical activity. Students in grades fifth and seventh will take this test. If you want more information on these tests, please contact the office.*

*The cases of flu and Coronavirus this year are creating a worldwide scare. It is very important to seek medical help on time and take all precautions to reduce its severity. Please advise your scholars to wash their hands, especially after using the restroom, and before eating. If your child is sick, please don't send him/her to school. This will help prevent the spread of the flu.*

*Your parenting skills support the way your scholars succeed in school. Help them in completing their homework and assignments. Monitor their diet and make sure that they get enough nutrition. Please make them responsible for their time when they are on the computer and watching television. Thank you so much for sending them to school every day. The success of your scholar is the success of Sacramento Valley Charter School.*

**Dr. Amrik Singh, Principal**

**Student Illness** is a serious concern this time of year at SVCS. If your child has a fever, complains of stomach pains or nausea, seem listless, or are having body aches or pains, they may be showing signs of the flu. Please do not bring your scholar to school if they are sick. This leads to the spread of illness to other students as well as teachers and other staff members.

**Novel Coronavirus:** The outbreak of the Novel Coronavirus in China has now spread to the United States. Centers for Disease Control and Prevention (CDC) has issued a reminder to frequently clean your hands, avoid touching your face, and avoid contact with anyone who is sick. Symptoms include fever, cough, and shortness of breath. If your scholar shows any of these symptoms, please contact their physician. For more information visit the CDC website: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

**Cell Phones and Toys** during school hours, events and transportation are strictly prohibited. Please don't send toys, expensive gadgets, and jewelry to school with your scholar. If found, it will be immediately confiscated, and only parents can get it back from the office. For any communication, please contact the school office.

**Pennies for Patients** will begin March 2<sup>nd</sup> through 20<sup>th</sup>. There will be an assembly on March 6<sup>th</sup> at 2:30pm. Please donate what you can to help those who are fighting leukemia.

**Dr. Seuss Birthday Celebration** will be on March 2<sup>nd</sup>. We will recognize the class with the most pages read.

**PTO:** There will be a PTO meeting on Friday, March 6<sup>th</sup> at 6PM in the Multipurpose Room.

**Daylight Saving** starts on Sunday, March 8<sup>th</sup>. Don't forget to advance your clocks 1 hour.

**Awards Assembly:** There will be two awards assemblies on Wednesday, March 18<sup>th</sup> in the Multipurpose Room. Fifth Grade through Eighth Grade will begin at 9:00AM and Kindergarten through Fourth Grade will be at 9:55AM. Parents and families are welcome to attend.

**Minimum day** is on March 20<sup>th</sup>. Please remember to pick up your scholar from school or from the bus stop.

**PTO's Family Board Game** night is on March 20<sup>th</sup> at 6PM in the Multipurpose Room.

**Free Dress Day** will be on Thursday, March 26<sup>th</sup>.

**Holi Run** will be on Tuesday, March 31<sup>st</sup>. This event is weather permitting.

**After School Art Classes** are available on Fridays from 3PM - 4:30 PM. Please contact Ms. Hope at (916) 307-3818 for more information.



**Truancy:** If a scholar doesn't attend the school due to illness or any other reasons, he/she may be considered truant if the office is not notified. The increasing rate of truancy doesn't reflect well on our school. Please make sure to call/notify the office to avoid this kind of situation.

**Open Enrollment** for the 2020-2021 school year is from February 3<sup>rd</sup> - March 6<sup>th</sup>. If you know someone interested in our school, please ask them to fill out the Open Enrollment Student Form and submit it through our main website. We will contact them near the month of April with further information. If we receive more applications than spaces available, enrollment will be subjected to a lottery.

**Census 2020:** In mid-March, all homes will begin receiving invitations to complete the 2020 Census. Once the invitation arrives, you should respond

for your home in one of three ways: online, by phone, or by mail.

#### Dates to Remember

Monday	March 2 <sup>nd</sup> - 20 <sup>th</sup>	Pennies for Patients
Monday	March 2 <sup>nd</sup>	Dr. Seuss Birthday Celebration
Sunday	March 8 <sup>th</sup>	Daylight Saving
Wednesday	March 18 <sup>th</sup>	Awards 5-8 @ 9am & K-4 @ 9:55am in MPR
Friday	March 20 <sup>th</sup>	Minimum Day
Friday	March 20 <sup>th</sup>	PTO's Family Game Board night
Thursday	March 26 <sup>th</sup>	Free Dress Day
Tuesday	March 31 <sup>st</sup>	Holi Run





# Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

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## SVCS Pandemic Virus K-8 School Emergency Communication Plan

### **Introduction:**

Viruses can spread quickly from sick staff and students to others who are nearby in the educational setting. Staff and students are often in close contact, sharing the same space, supplies, and equipment for long periods of time. As a result, there is an increased risk that staff and students will spread viruses and other illnesses to each other. A virus pandemic can last for several months. Early in a severe pandemic, public health officials may recommend temporary school dismissals to reduce the spread of viruses before many students and staff get sick, therefore Sacramento Valley Charter School (SVCS) will act on the following.

### **Before a Virus Pandemic Occurs:**

- SVCS will immediately take all necessary precautions in order to reduce the spread of the virus.
- Research information and recommendations made by the Centers for Disease Control and Prevention (CDC).
- Principal will hold meetings with staff to implement precautions and discuss possible solutions to prevent the spread of the virus.
- Notify Parents and Guardians of the measures SVCS is taking to keep all students safe.

### **During a Virus Pandemic:**

In the case of a large number of students being sick with a virus, fever, and shortness of breath:

- SVCS will immediately report to Yolo County Public Health Department and will seek guidance to address the problem.
- At the same time, an emergency Board of Directors meeting will be requested.
- Discussion and decision to close school.
- Putting in place alternative ways to educating students at home.
- Work with the California Department of Education (CDE) regarding apportionment and attendance affecting school budget.

### **Emergency Communication Plan:**

- Notify parents, students, and staff of any eventualities through SchoolWise Alert System.
- Report large number of absenteeism to Washington Unified School District.
- Report large number of absenteeism to Yolo County Public Health Department.

**Independent and guided study:**

In case of school closure, teachers and staff will assign work through available online resources (listed below). Students will be allowed to take chromebooks home and can do their assignments and study through Google Classroom.

- Study Island
- English in a Flash
- Accelerated Reading
- Plato
- Star Reading
- ESL Library

**After a Virus Pandemic:**

- Discuss and make necessary changes and updates to the emergency plan.
- Maintain communication with Yolo County Public Health Department and Washington Unified School District.