

MINUTES

REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL

2301 Evergreen Avenue, West Sacramento, California 95691

March 11, 2020

5:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and viewed online at <https://www.sacvalleycharter.org/board-meetings-2017-19.html>.

I. OPEN SESSION

A. CALLED TO ORDER

Meeting was called to order by the Board Chair at 5:33PM.

B. ROLL CALL

	Present	Absent
Chamkaur Dhatt	<u>X</u>	<u> </u>
Narinder Thandi	<u>X</u>	<u> </u>
Darshan Mundy	<u>X (arrived at 5:40PM)</u>	<u> </u>
Surjit S. Dhillon	<u>X</u>	<u> </u>
Bhajan S. Bhinder	<u> </u>	<u>X</u>

II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION was made at 8:10 PM.

III. PUBLIC COMMENT REGARDING CLOSED SESSION

IV. CLOSED SESSION (30 minutes)

A. Annual Evaluation - Principal

V. RECONVENED OPEN SESSION at 8:50 PM

VI. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION - It was announced that no action was taken.

VII. APPROVED THE MEETING AGENDA with moving the Closed Session to follow the Items Scheduled for Information/Discussion as Motioned by S. Dhillon, Seconded by N. Thandi and approved by a vote of 3 Ayes, 2 Absent.

VIII. APPROVAL OF MEETING MINUTES: Regular Meeting February 12, 2020 as Motioned by C. Dhatt, Seconded by N. Thandi and approved by a vote of 3 Ayes, 2 Absent. The minutes for the Special Meeting March 4, 2020 were tabled to a future meeting.

IX. COMMUNICATIONS/CELEBRATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. *Persons requiring and interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

X. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion

or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

XI. PUBLIC HEARINGS

XII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (45 minutes)

1. Approved the Revenue and Expense Reports as Motioned by S. Dhillon, Seconded by C. Dhatt and approved by a vote of 4 Ayes, 1 Absent.
2. Approve \$300/month agreement with H. Singh for minor repairs and maintenance – no action was taken.
3. Approved the Second Interim Report and Budget Transfers/Revisions since the First Interim Report as Motioned by S. Dhillon, Seconded by D. Mundy and approved by a vote of 4 Ayes, 1 Absent.
4. Approved the 2020-21 School and Instructional Calendars as Motioned by S. Dhillon, Seconded by N. Thandi and approved by a vote of 4 Ayes, 1 Absent
5. Approved the Board Policy - Public Random Drawings as Motioned by C. Dhatt, Seconded by N. Thandi and approved by a vote of 4 Ayes, 1 Absent.
6. Approve change in Broker of Record for employee health & welfare benefits (medical, dental, vision and life/ADD/LTD) from ADP to Executive Benefits of CA – item was tabled pending reference checks, size of firm and years in operation.

B. CURRICULUM AND INSTRUCTION

C. PERSONNEL

D. PUPIL SERVICES (15 minutes)

1. School Closure as a preventive measure to reduce the spread of Coronavirus was discussed as Elk Grove Unified has closed. No action was taken; however, the Principal will keep the Board informed as the situation evolves.

XIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (10 minutes)

1. The SB 740 2019-20 Initial Award Notification was received on 1/29/20 for \$149,930.42 based on the expired lease (old square footage and old rate per square foot). The fair market value appraisal was ordered and completed on 2/27/20 and supported the new lease being below market value. The SB 740 Award was revised on 2/28/20 for \$210,258 – a funding increase of more than \$60,000. The first installment of \$105,129 should arrive in six to eight weeks.
2. SVCS' annual presentation to the WUSD Board has been scheduled for April 23, 2020. WUSD's open session meeting begins at 7:00PM at the West Sacramento Civic Center, 1110 West Capitol Ave, West Sacramento.
3. Complete annual Form 700's – Statement of Economic Interests

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Principal's Report: The Principal presented information which has occurred since the previous Board meeting. This included ongoing efforts for student performance, enrollment and attendance update.

C. PERSONNEL (5 minutes)

1. Staffing Update - none

D. PUPIL SERVICES (10 minutes)

1. Updated Transportation Services
2. Updated School Safety – gate at Sellers Way is still in process

XIV. ITEMS FROM THE BOARD

XV. ADJOURNMENT

The meeting was adjourned at 8:55 PM as Motioned by C. Dhatt, Seconded by N. Thandi and approved by a vote of 4 Ayes, 1 Absent.