

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Thursday, August 22, 2024
1:00 p.m.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to watch the meeting or to speak on any agenda items or under the general category of “Oral Communications” will be able to join this meeting in person or using the following link: Join Zoom Meeting:
<https://us06web.zoom.us/j/83857314717?pwd=Qayla25NOoqqvqZaEEZYUUbBp5k2iK.1>
Meeting ID: 838 5731 4717 Passcode: 239815
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
 - c. When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.
3. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 1:02 PM.

B. ROLL CALL

	Present	Absent
Narinder Thandi	<u>X</u>	_____
Daljit Ghuman	<u>X</u>	_____
Pritam S. Thind	<u>X</u>	_____
_____	_____	_____
_____	_____	_____

II. OPEN SESSION

III. APPROVED THE MEETING AGENDA as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 0 – Noes.

IV. APPROVED THE MEETING MINUTES: from the August 13, 2024 Special Meeting as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 0 – Noes.

V. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

There were 15 speakers and one member of the public who did not attend the meeting provided a letter to the Board.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest

VI. THE ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION WAS MADE

VII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS None.

VIII. CLOSED SESSION began at 1:44 PM

A. Public Employee: Discipline/Dismissal/Release

B. Conference With Legal Counsel – Anticipated Litigation (Government Code Section 54957.1)

C. Significant Exposure to Litigation Pursuant to Section 56956.9(b): 1 case

IX. RECONVENED OPEN SESSION at 3:22 PM.

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No action was taken.

XI. CONSENT AGENDA ITEMS: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

XII. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Approved the appointment of Tirath Pal Sandhu to the Board of Directors filling the vacant position with a term expiring on August 31, 2025 as Motioned by D. Ghuman, Seconded by P. Thind and approved by a Vote of 3 – Ayes, 0 – Noes.
2. Tabled the approval of an appointment to the Board of Directors filling the vacant position with a term expiring on August 31, 2025.
3. Tabled the item to nominate and approve the Chairperson position on the Board.
4. Tabled the item to nominate and approve the Treasurer/Secretary position on the Board.
5. Approved board member, Tirath Pal Sandhu, to be added to the First Northern Bank accounts and ICS account as an authorized signer as Motioned by D. Ghuman, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 - Noes.
6. Approved the 2024-25 stipends that are not part of existing board-approved policy (such as master’s degree, PhD, Longevity) as Motioned by N. Thandi, Seconded by D. Ghuman and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
7. Approved the job description and pay differential for the Education Specialist position as a salary schedule factor of 3% as Motioned by D. Ghuman, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
8. Approved the 45-Day Budget Revision as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.
9. Approved the Revenue and Expense Reports as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.
10. Tabled the agreement with Sikh Temple Sacramento for Solar Power offset payments of \$7,250 per year in lieu of the solar array purchase.
11. Approved the issuance of a US Bankcard – CalCard with a limit of \$15,000 for the Acting Principal/Vice Principal retroactive to August 1, 2024 as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.
12. Tabled the obligation of unspent ESSER III funds, if any, for the salary and benefits of the school counselor until the funds are fully expended.

13. Approved adding the term Confidential to all office employee job descriptions to clearly identify that these positions handle student, family, staff and school documents and information that must not be shared or disclosed without proper consent and context as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.
14. Tabled notifying Sikh Temple Sacramento that payments on the lease for the TK facility will not resume until the ability to occupy the facility is restored.
15. Tabled approval of the installation and purchase or rental of a temporary/portable classroom from Mobile Modular.
16. Approved working with GrowSchools to develop a plan for classroom space for immediate and long-term needs as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Tabled the approval of classroom technology updates

C. PERSONNEL (10 minutes)

1. No action taken to approve new hires and staffing changes, as there none were presented.

D. PUPIL SERVICES (25 minutes)

1. Approved the following, board policies:
 - A. Nondiscrimination Statement Policy
 - B. Universal Meals Program Policy
 As Motioned by D. Ghuman, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.

XIII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (20 minutes)

1. Selected the tentative date, time and location for the Governance and Brown Act Training for Board members as Thursday, Aug. 29 at 1:00 PM pending YMC confirmation of availability.
2. Facilities Update: TK students will be in the multi-purpose room while we determine next steps, buy a shed to store more tables and chairs.

B. CURRICULUM AND INSTRUCTION (20 minutes)

1. Punjabi curriculum development update – none. A parent(s) mentioned the need for a Punjabi-speaking instructional aide in the TK classes. A parent asked about teaching techniques for Punjabi to go beyond repetition of writing out the letters.
2. Principal's Report: A verbal presentation of information which has occurred since the previous Board meeting included enrollment of 421, ELAC, drills, meet & greet, professional development for teachers on Aug, 7th, 8th and 12th, TK – 8th curriculum is in place, K-8 benchmark testing, and attendance/absences are being monitored and followed up promptly.

C. PERSONNEL

D. PUPIL SERVICES (20 minutes)

1. Updates on

- A. Transportation Services – school opened smoothly. This item will be discussed in more detail at a future meeting.
 - i) Bus accident
 - ii) CHP inspection
 - iii) File inspection
- B. Food Service – expected approval to operate reimbursable breakfast and lunch programs any day.
- C. Special Education – the Acting Principal/Director of Special Services met with teachers on students’ IEP needs.
- D. School Safety – drills are already occurring, fire extinguishers inspected, checklists from CharterSAFE being used. There was a request by staff to restore yard duty time for TK.

XIV. ITEMS FROM THE BOARD

XV. ADJOURNMENT

The meeting was adjourned at 4:29 PM as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1- Absent, 0 – Noes.

Future Meeting Items:

- 1) Request an Affordability Assessment to be conducted by GrowSchools
- 2) Comprehensive review/update of existing Board Policies