

## MINUTES

**REGULAR MEETING**  
**BOARD OF DIRECTORS**  
**SACRAMENTO VALLEY CHARTER SCHOOL**  
2301 Evergreen Ave, West Sacramento, CA (Library)  
Wednesday, August 30, 2023  
4:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2022-2023.html>
2. Members of the public who wish to watch the meeting or to speak on any agenda items or under the general category of “Oral Communications” will be able to join this meeting in person or using the following link:  
<https://us06web.zoom.us/j/83033104680?pwd=UU9zZVV2dnVIWXJkSHFyRHhkaTgzQT09>  
Meeting ID: 830 3310 4680 Passcode: 904292
  - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
  - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
2. When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.
3. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2022-2023.html>

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order at 4:06 PM.

**B. ROLL CALL**

	Present	Absent
Bhajan S. Bhinder	_____	<u>X</u> _____
Narinder Thandi	<u>X</u> _____	_____
Surjit S. Dhillon	_____	<u>X</u> _____
Daljit Ghuman	<u>X</u> _____	_____
Surinder S. Bassi	<u>X</u> _____	_____

**II. OPEN SESSION**

**III. APPROVED THE MEETING AGENDA** as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a Vote of 3 – Ayes, 2 – Absent.

**IV. APPROVED MEETING MINUTES:** from the July 12, 2023 Regular Meeting and August 4, 2023 Special Meeting as Motioned by N. Thandi, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.

**I. COMMUNICATIONS**

**A. ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes\* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. \*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

**B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS:** Board and staff discuss items of mutual interest.

**V. CONSENT AGENDA ITEMS:** All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them.

**VI. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS (20 minutes)**

1. Approved Revenue and Expense Reports as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a Vote of 3 – Ayes, 2 – Absent.
2. Approved the Consolidated Application for federal funding in 2023-24 as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a Vote of 3 – Ayes, 2 – Absent.

3. Approved 45-day Budget Revision as Motioned by N. Thandi, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.
4. Reclassified the Fiscal Clerk position to Accounting Technician as Motioned by N. Thandi, Seconded by D. Ghuman and approved by a Vote of 3 – Ayes, 2 – Absent.
5. Approved 2022-23 Education Protection Account (EPA) results as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a Vote of 3 – Ayes, 2 – Absent.
6. Approved 2023-24 Parent/Family Handbook as Motioned by N. Thandi, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.
7. Approved 2023-24 Employee Handbook as Motioned by N. Thandi, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.
8. Approved the TK lease agreement with Sikh Temple Sacramento as Motioned by D. Ghuman, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.
9. Approved lease agreement with Sikh Temple Sacramento for additional years of charter authorization to June 30, 2027 as Motioned by D. Ghuman, Seconded by S. Bassi and approved by a Vote of 3 – Ayes, 2 – Absent.
10. Tabled the expense reimbursement to Sikh Temple Sacramento for TK facility remodel pending detailed invoice, receipts from the Temple for work completed.

**B. CURRICULUM AND INSTRUCTION**

**C. PERSONNEL**

**D. PUPIL SERVICES**

**VII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION**

**A. BUSINESS (15 minutes)**

1. Food services – breakfast and lunch programs update provided. Need for: staff to understand and accept the reasons why the school is changing to Federal and State funded meal programs, staff training, equipment and utensils to fully implement, parent/guardian and student communication, and applications process to be completed as well as recipe/menu analysis to finish our documentation to submit to the State for approval of our program.
2. SB 739 Charter Renewal Extension by one year plus two years declared during COVID emergency for a confirmed charter expiration date of 06/30/2027.
3. Evaluating Non-Public Agencies (NPA) and their Agreements for Special Education services in 2023-24 for Behavior Specialist and/or other specialists as documented in students' IEPs.

**B. CURRICULUM AND INSTRUCTION (40 minutes)**

1. Universal Pre-Kindergarten (UPK) update – facility lease is ready pending outcome of final testing, need responsiveness from playground company for installation details and timing.
2. Principal's Report: This is a presentation of information which has occurred since the previous Board meeting. This also includes ongoing efforts for student

performance, enrollment and attendance, special education, LCAP advisory/ELAC/site council updates, staffing updates and meetings with our authorizer and/or YCOE.

**C. PERSONNEL**

1. Previously resolved - no further need to discuss the process for prior approval and possible retroactive approval of continuing education, induction-related courses, credentialing, and other PD to be eligible for reimbursement.

**D. PUPIL SERVICES**

1. Update on Transportation Services provided included needing a form to document when a bus or van needs a repair or service and for the office staff to contact Mr. Thandi to coordinate the repair/service for cost-benefit-timeliness.
2. Update on School Safety – signs, locks for TK facility. Raised issue of unauthorized person(s) accessing the Temple and school facilities on a more frequent basis.

**VIII. ITEMS FROM THE BOARD**

**IX. ADJOURNMENT**

The meeting was adjourned at 5:14 PM as Motioned by N. Thandi, Seconded by D. Ghuman and approved by a Vote of 3 – Ayes, 2 – Absent.

FUTURE MEETINGS:

1. Update the Educator Effectiveness Plan 2021-2026
2. Approve NPA Agreement(s) for Special Education Services in 2023-24
3. ESSER Plan update due 9/30/2023 - must be approved at a September meeting
4. Review accounting for restricted and unrestricted programs in QuickBooks and list of Awards, Available Balances and Allowed Uses
5. Add Special Education as a Pupil Services update on future agendas.