

MINUTES

SPECIAL MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Thursday, October 3, 2024
4:00 PM

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to watch the meeting or to speak on any agenda items or under the general category of “Oral Communications” are invited to attend this meeting in person. Members of the public who wish to speak are asked to fill out a Request to Speak Form.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.

When addressing the Board, speakers are requested to state their name and address when it is their turn to speak on an “Oral Communication” or a specific item and adhere to the time limits set forth.

3. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 4:45 PM.

B. ROLL CALL

| | Present | Absent |
|-------------------|----------|----------|
| Narinder Thandi | <u>X</u> | _____ |
| Daljit Ghuman | <u>X</u> | _____ |
| Pritam Thind | _____ | <u>X</u> |
| Tirath Pal Sandhu | <u>X</u> | _____ |
| _____ | _____ | _____ |

II. OPEN SESSION

III. APPROVED THE MEETING AGENDA as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

IV. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

One person completed a Request to Speak Form:

- 1) Mr. Dosanjh (SVCS teacher) spoke related to item #3, that he and Mrs. Whitmore would like to be compensated for the time they’ve spent organizing and preparing for the afterschool program.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest.

V. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

VI. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

VII. CLOSED SESSION began at approximately 5:00 PM

A. Conference With Legal Counsel – Anticipated Litigation (Government Code Section 54957.1)

Significant Exposure to Litigation Pursuant to Section 56956.9(b): 2 cases

VIII. RECONVENED OPEN SESSION to approximately 5:12PM

IX. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No action taken.

X. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (10 minutes)

1. Approved an amendment to the agreement with New Horizon for a Day Porter five and a half (5.5) hours per day, five days per week at \$23.00 per hour as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
2. Approved using Indeed, Glass Door or similar job posting sites to list job openings as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

B. CURRICULUM AND INSTRUCTION (5 minutes)

1. Approved the renewal of the Education.com subscription for \$1,860.00 as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

C. PERSONNEL (30 minutes)

1. Approved classified pay rate increase for Harpreet Singh from \$19.00/hour to \$25.00/hour as a licensed school bus driver and van driver with retroactive pay to March 1, 2024 as Motioned by N. Thandi, Seconded by D. Ghuman and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
2. Approved a 2024-25 At Will Agreement revision to include a pro-rated master's degree stipend for Genora Whiting effective 9/2/2024 as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
3. Reviewed and approved pay rates for After-School Program Staffing with certificated staff at \$50.00/hour and classified staff at their respectively hourly pay rate as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
4. Reviewed and approved the job description of part-time Risk Management Technician (employee or contractor) as Motioned by N. Thandi, Seconded by D. Ghuman approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
5. Approved posting the position and interviewing for a part-time Risk Management Technician as Motioned by N. Thandi, Seconded by D. Ghuman approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
6. Reviewed and approved the job description of part-time Instructional Coach as Motioned by T. Sandhu, Seconded by N. Thandi approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
7. Approved posting the position and interviewing for a part-time Instructional Coach as Motioned by T. Sandhu, Seconded by N. Thandi approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

8. Reviewed and approved the job description of part-time After-School Coordinator as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
9. Approved posting the position and interviewing for a part-time After-School Coordinator as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
10. Reviewed and approved the job description of part-time School Health Assistant (employee or contractor) as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
11. Approved posting the position and interviewing for a part-time School Health Assistant as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
12. Reviewed and approved the Assistant Principal (AP) in Training job description as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
13. Approved posting the position and interviewing for an AP in Training as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
14. Reviewed and approved the updated job Yard Supervisor job description as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

XI. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. PERSONNEL (30 minutes)

1. Reviewed an organization chart that lists of all employee positions
2. Did not request a Special Meeting in October for additional staffing considerations as this will be brought to a future meeting.

XII. ITEMS FROM THE BOARD

XIII. ADJOURNMENT

The meeting was adjourned at 5:57 PM as Motioned by D. Ghuman, Seconded by N. Thandi and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.