

MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Wednesday, November 13, 2024
4:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to attend the meeting in person.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes* and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item.

Any person wishing to speak is asked to complete a Request to Speak Form which will be available at the meeting. Speakers are asked to state their full name when it is their turn to speak on an “Oral Communication” or a specific agenda item and adhere to the time limits set forth. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

3. The following Zoom link is being provided for members of the public who wish to observe the meeting (Zoom attendees will not attend closed session and will remain muted during open session):

Please click the link below to join the Board Meeting as an attendee:

<https://us06web.zoom.us/j/81704460464?pwd=5Db1BtPtxHqbRwrieQC14qt4XPT6LJ.1>

Passcode: 013230

4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at 4:06 PM.

B. ROLL CALL

	Present	Absent
Narinder Thandi	<u>X</u>	_____
Daljit Ghuman	_____	<u>X</u>
Pritam S. Thind	<u>X</u>	_____
Tirath Pal Sandhu	<u>X</u>	_____
_____	_____	_____

II. OPEN SESSION

III. APPROVED THE MEETING AGENDA as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

IV. APPROVED THE MEETING MINUTES from the September 11, 2024 Regular Meeting, September 18, 2024 Special Meeting and October 3, 2024 Regular Meeting and October 30, 2024 Special Meeting as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.

V. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest

VI. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

VII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

VIII. CLOSED SESSION began at approximately 4:43 PM

A. Public Employment: Human Resources/Risk Management Manager

B. Public Employee: Discipline/Dismissal/Release

C. Conference With Legal Counsel – Existing Litigation (Government Code Section 54957.1)

Significant Exposure to Litigation Pursuant to Section 56956.9(b): 2 cases

IX. RECONVENED OPEN SESSION at approximately 5:24 PM

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

No action taken.

XI. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (30 minutes)

1. Reviewed and approved the Revenue and Expense Reports as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
2. Reviewed and approved a proposal from ISC for school office modernization for workflow, functionality, use of space and aesthetics at an estimated cost of \$35,000 as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
3. Tabled the estimated cost for painting the school office interior.
4. Reviewed and approved the estimated cost for carpeting for the school office of \$3,230.16 from Capitol Flooring as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
5. Tabled the purchase of Smart Boards for each TK-8th grade classroom and the Principal's Office.
6. Tabled an agreement for security guard services from 8:00 A.M. to 3:00 P.M. on school days and for Board Meetings.
7. Tabled the updated Independent Study policy and forms.
8. Approved out-of-state conference with travel costs for S. Rios not to exceed \$2,000 as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
9. Reviewed and approved the termination of two agreement with JJ Keller for transportation-related services as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
10. Tabled the revision of the members and the timing for the Board Member Recommendation Committee.

B. PERSONNEL

1. Reviewed and approved the revised job description for Instructional Assistant as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
2. Accepted the resignation of G. Kaur and closed the position of Director of Operations as Motioned by N. Thandi, Seconded by P. Thind and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes.
3. Tabled the job description for a Human Resources/Risk Management Manager with a full-time salary of \$100,000 for 210 duty days (daily rate of \$476.19) and offer an at-will agreement to E. Prentice.
4. Tabled closing the part-time HR Technician and part-time Risk Management Technician positions.
5. Tabled action on the job descriptions and pay rates for: Technology Coordinator, Computer Support Technician and Technology Specialist.

XII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (15 minutes)

1. Receipts/invoices/updates on the music curriculum, bus driver training and Ninja Dump/Fast Track Signs from the Sept. 11, 2024, expense report.

XIII. ITEMS FROM THE BOARD

XIV. ADJOURNMENT

The meeting was adjourned at 6:12 PM as Motioned by N. Thandi, Seconded by T. Sandhu and approved by a vote of 3 – Ayes, 1 – Absent, 0 – Noes