

AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
SACRAMENTO VALLEY CHARTER SCHOOL
2301 Evergreen Ave, West Sacramento, CA (Library)
Wednesday, December 11, 2024
4:00 p.m.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Sacramento Valley Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members online at <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>
2. Members of the public who wish to speak on any agenda items or under the general category of “Oral Communications” will need to attend the meeting in person.
 - a. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes* and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
 - b. With regard to a specific agenda item, you will be given an opportunity to speak for up to three (3) minutes* when the Board discusses that item.

Any person wishing to speak is asked to complete a Request to Speak Form which will be available at the meeting. Speakers are asked to state their full name when it is their turn to speak on an “Oral Communication” or a specific agenda item and adhere to the time limits set forth. *Persons requiring an interpreter shall receive a maximum of six (6) minutes.

3. The following Zoom link is being provided for members of the public who wish to observe the meeting (Zoom attendees will not attend closed session and will remain muted during open session):

Please click the link below to join the Board Meeting as an attendee:

<https://us06web.zoom.us/j/81704460464?pwd=5Db1BtPtxHqbRwrieQC14qt4XPT6LJ.1>

Passcode: 013230

4. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at Sacramento Valley Charter School in the School Office at 2399 Sellers Way, West Sacramento, CA 95691 and online at the supporting documents located at: <https://www.sacvalleycharter.org/board-meetings-2024---2025.html>

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at _____.

B. ROLL CALL

	Present	Absent
Narinder Thandi	_____	_____
Daljit Ghuman	_____	_____
Pritam S. Thind	_____	_____
Tirath Pal Sandhu	_____	_____
_____	_____	_____

II. OPEN SESSION

III. APPROVAL OF THE MEETING AGENDA

IV. APPROVAL OF MEETING MINUTES from the November 13, 2024 Regular Meeting.

V. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes* and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*Persons requiring an interpreter shall receive a maximum of six (6) minutes.

B. FOR INFORMATION: BOARD/STAFF DISCUSSIONS: Board and staff discuss items of mutual interest

VI. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

VII. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS

VIII. CLOSED SESSION

A. Public Employee: Discipline/Dismissal/Release

B. Conference With Legal Counsel – Existing Litigation (Government Code Section 54957.1)

Significant Exposure to Litigation Pursuant to Section 56956.9(b): 2 cases

IX. RECONVENE OPEN SESSION

X. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

XI. ITEMS SCHEDULED FOR ACTION

A. BUSINESS (40 minutes)

1. Review and approve the Revenue and Expense Reports.
2. Review and approve the 2024-25 First Interim Report and budget revision.
3. Review and approve the \$1,600 quote from Mister Paint for painting the school office interior.
4. Review and approve converting space in the Temple to two offices and a staff lounge at a \$6,750 quote from Mister Paint for painting the walls, cabinets and ceiling.
5. Approve renewals with Document Tracking Services (DTS) for \$425 and QuickBooks Online for \$2,538 for 2025.
6. Revise the members and the timing for the Board Member Recommendation Committee.
7. Review and approve adding an Employee Assistance Program (EAP) as an addition to our existing plan at an estimated cost of \$30.00/month for all SVCS employees enrolled in the MetLife Life/ADD/LTD plan.
8. Approve selling adult breakfast \$3.81, adult lunch \$5.52, sides \$.75, milk \$.75 and juice \$.75 (the NSLP minimum adult prices) to school employees beginning January 1, 2025.
9. Review and approve quote from EdPuzzle for \$2,380.00
10. Review and approve quote for technology upgrades from Serv3 for \$11,964.16.

B. CURRICULUM AND INSTRUCTION (20 minutes)

1. Review and approve the Attendance Policy.
2. Review and approve the updated Independent Study Policy and forms.
3. Review and approve a Student Discipline Handbook.
4. Review and provide Board recommendation for a Provisional Instructional Permit for TK Teacher, Vera Andrievskaya.

C. PERSONNEL (50 minutes)

1. Review and approve a "Professional Improvement Plan" (PIP) process for teachers who have "Needs Improvement" or "Unsatisfactory" in one or more California Teacher Performance Expectations.
2. Review and approve the revised job description for Instructional Assistant.
3. Review and approve revised job descriptions for the Food Service Manager, Food Service Lead and Food Service Worker positions.
4. Review and approve a job description and salary range for a Human Resources/Risk Management Manager.
5. Approve working with Roth Staffing Companies/Ultimate Staffing at a 25% direct hire fee for recruiting an HR/Risk Management Manager if the position does not attract qualified candidates by Jan. 3, 2025 through Edjoin, Indeed or similar posting sites.
6. Approve finding a recruiting to identify and refer candidates for the Vice Principal, Instructional Coach, K-5 Teacher and Health Assistant positions.

7. Review and approve job descriptions and pay rates for: Technology Coordinator, Computer Support Technician and Technology Specialist and approve advertising and interviewing a Technology Specialist.
8. Review and approve the job description for Lead Bus Driver.
9. Review and approve the job description for Bus and Van Driver.
10. Review and approve the job description for School Psychologist.
11. Review and approve the job description for School Counselor.
12. Review and approve the job description for Speech Pathologist.
13. Review and approve the job description for Yard Duty Staff.
14. Review and approve additional paid holidays that fall within the school year for classified staff (currently there are five paid holidays during the school year and one paid holiday during Summer Boost when held in the last two weeks of June).

D. PUPIL SERVICES

XII. ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

A. BUSINESS (10 Minutes)

1. Receive an update from GrowSchools regarding long term facilities solutions, timing and next steps.

B. CURRICULUM AND INSTRUCTION (10 minutes)

1. Principal's Report

C. PERSONNEL

D. PUPIL SERVICES

XIII. ITEMS FROM THE BOARD

XIV. ADJOURNMENT

The meeting was adjourned at _____.