



# Sacramento Valley Charter School

2399 Sellers Way | West Sacramento, CA 95691 | P: 916.596.6422

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March 22<sup>nd</sup>, 2020

Dear SVCS Parents/Guardians:

I hope you are staying safe and observing all precautions to deflect Coronavirus' attacks. It is very important to heed to the 'Shelter in Place' order. It is for our own safety and the safety of others.

Last Friday, we started our Online Teaching classes, some of you may have experienced difficulties, but know that it is normal when we transition from one phase to the other. As we move on, we will become comfortable with Online Teaching. It is the first time that SVCS has been involved in this method of teaching. We understand that it can be very difficult to keep track of assignments and Zoom meetings. But we are working together in order to make everything as easy as possible. Be patient and follow your scholar's teachers' instructions.

The Zoom app has been remotely installed in the Chromebooks and should appear in the Shelf (Task) bar, there is no need to download it on your computer or Chromebook.

The promotion of your scholars to the next grade depends on how well they do in Online Teaching and the assessments that teachers will give to your scholar. Therefore, **note that these online assignments and Zoom meetings are not optional, they shall be taken as serious as if they had been given in regular class.**

The teacher's assessments assume more importance since the annual State Tests, CAASPP (ELA, Math), CAST (Science) and ELPAC for English Learners have been canceled by an executive order of Governor Mr. Gavin Newsom.

The consequences of not following teachers' instructions can result in the retention of your scholar for the next academic year. If attendance becomes a problem, scholars may be disenrolled and the information will be sent to the home school district.

As you know, we have zero tolerance for bullying, therefore, we make it clear that school rules apply to any kind of bullying, including but not limited to: cyber-bullying, social and emotional bullying. For the best experience of Online Learning, please follow all the rules of the *Student Behavioral Expectations for Online Learning*.

If you are having problems communicating with your scholar's teacher, please contact the main office. If you are having technical difficulties, please contact us via email at: [techsupport@sacvalleycharter.org](mailto:techsupport@sacvalleycharter.org).

Thank you,

*Dr. Amrik Singh*

Principal



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## Digital Citizenship:

### Student Behavioral Expectations for Online Learning

Hello students,

Your administrative team, office staff, and teachers are committed to your success! Therefore, I'd like to remind all of you that the same policies, procedures, and school rules are still in place just as if we were physically attending school.

All students are still responsible for their behavior and their learning. Here are some of the important items I would like to remind you about:

- You are still responsible for attending school every day, but instead of physically, it will be remotely!
- You are still responsible for participating in your classes as outlined by your teachers.
- You are still responsible for completing appropriate quality assignments and activities as assigned by your teachers.
- You are responsible for your behavior. Therefore, all school rules apply. If your teacher is using Google Hangouts, Zoom or any other live format and you do not follow the norms that they have set, or if you engage in inappropriate behavior, the same process applies as if this inappropriate behavior happened in the classroom. We will be using the same protocols as outlined in the Parent Handbook. This may include contacting parents, doing a phone conference with the student and a parent, or a referral sent to your Principal are all consequences that could occur.
- You are responsible for your work. Rules regarding plagiarism and cheating will be followed according to school policies. Make sure to document your sources and complete YOUR OWN work.
- You are responsible for following policies and procedures as stated in the [Parent Handbook on mobile communication devices](#) (includes computers, phones, etc.).
- You are responsible for items downloaded, said, and viewed from your Chromebook device. We will continue to follow all school rules and policies related to technology.

Please follow these Online Meeting Norms

Follow these rules, and a successful online meeting is as easy as **ABC**:

- **A**ppropriate and uplifting language, content, and images only; kindness & courtesy are the key.
- **B**e focused on the task, close extra tabs, email, chats, etc.
- **C**hoose a space that is quiet and has a neutral background.

Technical Guidelines

A few other things to keep in mind:

- In a group of more than 5 (or when instructed by your teacher) mute your microphone and consider turning off your camera.
- Many apps have chat features; use the chat as it ought to be used (questions and on-topic discussion).
- Responding to others is okay as long as it is contributing to the conversation & the participation and is compliant with your teachers' instructions.

Thank you,

*Dr. Amrik Singh*

Principal